

TOWN OF RYE
RECORD OF PROCEEDINGS
MAY 12, 2021

Call to Order/Roll Call

Mayor Marty Rahl called the Regular Monthly Board Meeting to order at 6:01 pm at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Sandra Steele, Trustee; Levi Bernal, Trustee; Patrick Ryan, Trustee; Larry Sisk, Trustee; Markus Buck, Trustee; and Sherri Beach, Clerk. Also present were: Greg Colter, ORC; Nigel Smedley, Resident; and Kathy Dufty, Resident. The Pledge of Allegiance was recited.

Audience Participation

Nigel Smedley addressed the board about concerns he has about a water tap on a property that is adjacent to his property at 5977 Columbine, which he has purchased. He believes there was water service to the property in the past, and he would like to have it restored. He was told that the Town requires a water tap to be purchased for \$5,000. He asked that the Town do research to see if we can find what happened to the water tap, as he does not feel he should be responsible to pay the \$5,000 if it should have remained on the property. Mr. Smedley said he is concerned about the low water pressure on his property. He was advised that he could discuss this issue with Tom Hale, as Mr. Hale made the choice to purchase a pressure booster at his home that corrected his low-pressure issue. Mr. Smedley voiced that he would like to have the cabins on his property served by his single line, but the pressure is too low to do so. Patrick Ryan suggested that he may need to consider increasing from a ¾" line to a 1 ½" line to improve the water available to the cabins. Mr. Smedley informed the board that he has approved septic systems for his home and cabins through the Pueblo Department of Health. He will do more research and return to next month's meeting with his findings concerning his water tap.

Consent Agenda Items

- Sheila Henderson made a motion that the Minutes of the April 14, 2021 regular Board of Trustees Meeting be approved. Sandra Steele seconded. Sheila Henderson voted yes, Levi Bernal voted yes, Sandra Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.
- Patrick Ryan made a motion that the Minutes of the April 20, 2021 work session concerning water rate study be approved. Sheila Henderson seconded. Sheila Henderson voted yes, Levi Bernal voted yes, Sandra Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.
- Sheila Henderson made a motion that the Minutes of the April 28, 2021 work session concerning water rate study be approved. Markus Buck seconded. Sheila Henderson voted yes, Levi Bernal voted yes, Sandra Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.
- The Water Treatment Plant Executive Report was presented to the Board. Greg Colter, Operator in Responsible Charge, informed the Board that the airgaps and RP devices have been

installed in the water treatment plant by Vision Mechanical. Vision Mechanical needs to complete the block and bleed for the 1" hot water line as soon as possible. Greg will schedule this work to be done. Following completion of the rate study, updating plant operations and the CCR for 2020, the Town needs to work on the GIS for asset management. Greg noted that the dosage for disinfection is not working correctly, and the Town needs to have a CL-17 analyzer repaired/replaced on the SCADA system. The water pump is not working and needs to be replaced. Greg will get quotes for a new pump and chlorine analyzer. Greg will contact Tyson Ingels, a lead water engineer to look at the plant to show us where to place the block and bleed system. Marty Rahl encouraged the members of the board to come to meet with Mr. Ingels so he can see that the Town is serious about getting everything in compliance and working correctly. Greg said that the board may consider mentioning to Mr. Ingels that the median income in the Town of Rye is \$31,000 vs the \$47,000 for Pueblo County. This information may assist us in obtaining funding for the improvements to the water treatment plant in the future. Greg stated that the new tank is holding 50,000 gallons of water, which will be helpful during a fire or drought. Finally, Greg informed the board that when the CCR report is ready, it needs to be posted on the Town website or mailed to each resident. He anticipates this document to be 15 pages long, so it will be expensive to mail.

- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed.
- The Summary Aged Receivables were discussed.

Account #12 was called and brought payment in full on May 11; account #34 was called and brought partial payment on May 12; account #56 was called and a voicemail left that \$576.98 is due, and we request that he make payment to avoid service being suspended; account #65 was called and the resident will pay the past due balance tomorrow and the remainder on Friday; account #68 was called and resident will pay his entire balance as soon as he receives his employment check.

- Sandra Steele made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Markus Buck seconded. Sheila Henderson voted yes, Levi Bernal voted yes, Sandra Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed.

Unfinished Business

The Board of Trustees reviewed information received from Chris Brandewei of RCAC concerning our water/sewer rate study. The information addressed the water portion of the study, and the sewer portion is not yet available. Sherri Beach was asked to contact Chris for a telephone conference with Marty Rahl. During the phone conference, we are to schedule a work session any day except Wednesdays so Chris can explain what the rate needs to be to meet the Town of Rye expenses. He will also be asked to explain what the exact rate proposal is. Following the completion of the water/sewer

rate study, Sherri was asked to submit it to Austin Reichel at Colorado Water Resources & Power Development Authority for input before finalizing it.

Sherri Beach advised the Board that she spoke with the Town Attorney, and their office is in the process of composing a letter to Table Mountain Church concerning the \$50,000 they currently owe for water and sewer taps. When the letter is received, she has been instructed to print it on a Town of Rye letterhead and get the signatures of each Board member prior to mailing. She was instructed to contact everyone as soon as the letter is received so they can come in to sign it. Sherri was also instructed to contact the attorney and ask if there will be penalties, back charges, etc., for the failure of Table Mountain Church to pay the \$50,000. She will report on this at next month's meeting.

Sherri Beach informed the Board that she spoke with Brian Hanson earlier today, and he will be installing the water meter pit and meter at the Rye Triangle within the next two weeks. Gib Rokich and Ed Sutcliffe will be assisting. She was asked to let Brian know that the next most important thing we need him to complete is the drain at the water inlet.

Sherri Beach gave the Board an updated proposal for IT services from Zachary Price of Protego IT Solutions which reduced the monthly estimate by \$235.00 from last month's quote. She noted that Zach also sent an email stating that the Town may consider removing the 24/7 retainer fee to further reduce the quoted price. Sherri then gave the Board a sheet of notes from Troy English of CMS IP Technologies with his proposed price of \$717 per month. The Board discussed these quotes briefly, and then they asked that Sherri contact Dean Carter from Rye High School to see if he may be willing to do our IT program. They also asked that she call Greg Colter, ORC, and ask him to confirm that the Water Treatment Plant system has IT protection with PALL Corporation.

Marty Rahl reported that the CDOT Revitalizing Main Streets grant application was submitted today with resident letters concerning the sidewalks. She received confirmation that it had been received. She applied for \$700,000 which would cover the sidewalks, sidewalk to the Post Office, and two dips on Main Street. She stated that the work would be complete by the end of October 2021. If the Town receives the grant, we will need to have three bids – we have one from Montano Concrete and one from Gonzales Concrete, and it was suggested that we reach out to Kirkland Construction for the last one. Marty said that Billy Bechaver will do the surveying for \$2,000. Larry Sisk asked that when it comes time to contract, the Town make sure that we have architectural drawings, the composition of concrete, the proposal and work be ADA compliant, and we receive a complete breakdown of all costs so there are no surprises.

Sherri Beach showed a sample of a 24" square Audimute Fabric Acoustic Panel for the boardroom. They are \$43 each, and she said that she estimated a cost of approximately \$550 for ten panels. She was asked to get the dimensions of the room and contact Audimute.com to ask for their recommendation on the number of panels, the size, etc., for the best option for reducing noise in the boardroom and report next month. She will also ask for a quote for the expense.

Reports

Accountant/CPA Update:

Evie Petrikkou recommended that the Town of Rye purchase a QuickBooks upgrade for \$199.00 that would update our 2018 version to the 2021 version. Patrick Ryan made a motion to purchase the \$199.00 upgrade for QuickBooks. Markus Buck seconded. Sheila Henderson voted yes, Levi Bernal voted yes, Sandra Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.

Attorney Update: None

Trustee Updates:

Marty Rahl gave each Trustee an employee evaluation form and asked that the Board review together in an executive session at next month's monthly meeting. Sherri Beach was instructed to write a check for her comp hours with 112.5 hours at her normal rate and 24.5 hours at time and a half as they were overtime hours. She was then asked to divide the amount by three months (May, June, and July) so all comp time is paid in full. No further comp time will be allowed.

Staff Updates:

Sherri Beach informed the Board that the CIRSA claim for the water event in February 2021 has been received. There was a \$500 deductible that was paid by the Town of Rye, included in tonight's accounts payable.

Sherri Beach advised the Board that the fire hydrant on Roley has been replaced, and the gravel that was left behind has been moved.

Sherri Beach told the Board that a Sam's Club membership was purchased, and she purchased some office supplies that were less expensive than at Office Depot. She stated that she will continue to purchase supplies at the least expensive place, as Office Depot is more reasonable on some items, and Sam's Club is more reasonable on others.

Sherri Beach advised the Board that she has called all the local propane companies within 100 miles, and she found that only one in Canon City has propane tanks for sale. The price for two 500-gallon tanks is \$4,200 plus connections, install and trenching. The cost for a 1000-gallon tank is \$3,465 plus \$299 install that would include trenching. After discussion, the Board agreed to stay with Rocky Mountain LP Gas out of Walsenburg for now.

Sherri Beach stated that Mobile Shredders of Pueblo delivered a cabinet-like box for shredding documents. They will come to the office to shred every other month. Trustees are welcome to put their board packets in the box for shredding. Mobile Shredders will shred large amounts (when we purge the storage room of documents) for a cost of \$0.20 per pound and give a certificate of destroyed

documents. The Board will discuss a workday date and time to purge the storage room at the June 9, 2021 meeting.

The Board directed Sherri Beach and Gib Rokich to do billing on Tuesday, June 1, as Monday, May 31, 2021 is a holiday.

New Business

- Sheila Henderson made a motion to adopt Resolution 2021-4 to Adopt by Reference the Colorado Municipal Records Retention Schedule. Larry Sisk seconded. Sheila Henderson voted yes, Levi Bernal voted yes, Sandra Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.
- Levi Bernal read Ordinance 2021-3 for Public Nuisance. After Board discussion, the Board decided to table this item until next month's meeting for further discussion. Sherri Beach was asked to contact the Town Attorney to ask if we must publish all twelve pages in the newspaper, as it will be very costly.

Adjournment

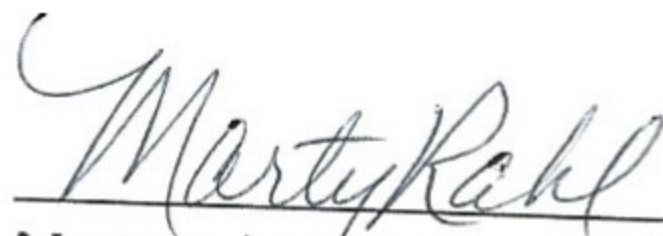
At 9:05 pm, Patrick Ryan made a motion that the Board close the regular meeting. Larry Sisk seconded. Sheila Henderson voted yes, Levi Bernal voted yes, Sandra Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.

Reconvene Meeting

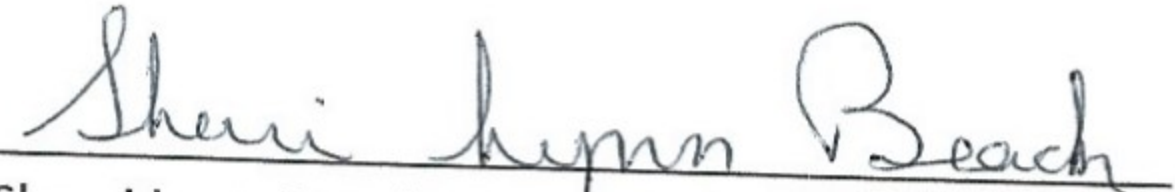
At 9:06 pm, Sheila Henderson made a motion to reconvene the Board meeting. Markus Buck seconded. Sheila Henderson voted yes, Levi Bernal voted yes, Sandra Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed. Nigel Smedley returned to the Town Hall and informed the Board that he believes water taps were installed in Rye in the 1970s. He stated that he thinks the responsible parties for removing the water tap and meter and putting lines under boulders at his second property location were Rich Clennin and prior Mayor Tom Holgerson. Mr. Smedley proposed that the Board allow him to purchase a water tap for \$2,500 instead of the required \$5,000. Mr. Smedley asked the Board to look for documentation to substantiate his claims and consider his proposal at the next Board meeting.

Adjournment

At 9:13 pm, Sheila Henderson made a motion that the Regular Board Meeting be adjourned. Larry Sisk seconded. Sheila Henderson voted yes, Levi Bernal voted yes, Sandra Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.



Marty Rahl, Mayor



Sherri Lynn Beach, Town Clerk

**The Next Regular Session meeting will be held on
June 9, 2021, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069**

Public is encouraged to attend

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).