

**TOWN OF RYE
RECORD OF PROCEEDINGS
JANUARY 13, 2021**

Call to Order/Roll Call

Mayor Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 pm at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Sandra Steele, Trustee; Patrick Ryan, Trustee; Larry Sisk, Trustee; Markus Buck, Trustee; and Sherri Beach, Clerk. Also present were: Gene and Shelly Beierle, residents. Those absent were as follows: Levi Bernal, Trustee. The Pledge of Allegiance was recited.

Audience Participation

Gene and Shelly Beierle attended tonight's meeting. They addressed the board to dispute a letter sent to them on December 11, 2020, that informed them that the Town is charging them \$1,382.95 for the upgraded service from $\frac{3}{4}$ " to $1\frac{1}{2}$ " water meter and line to their tiny homes instead of the new policy price of \$2,500. They stated that they submitted drawings of the tiny home project in January that showed the upgrade, but they were not informed of an upgrade fee. Sherri Beach explained that a new meter, pit, dome and lid had to be purchased, and the $\frac{3}{4}$ " meter, pit, dome and lid were not returned to the Town for reuse or credit from Core and Main. Mr. Beierle said the new \$2,500 upgrade policy was not implemented until December 2020, and despite the board offering him a reduced rate, he felt it was unfair to have to pay the upgrade fee because he had not been informed about the charge prior to installing the meter. Sherri was asked to contact the contractor, Brian Hanson, and ask if he still has the meter and equipment, and – if so – to contact Core and Main to ask for the credit amount. She was also asked to get exact dates for a timeline of the project for the board to review. The board will discuss this further and return an answer to Mr. Beierle.

Consent Agenda Items

- Patrick Ryan made a motion that the Minutes of the December 9, 2020 regular Board of Trustees Meeting be approved. Larry Sisk seconded. Sheila Henderson voted yes, Sandy Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.
- The Water Treatment Plant Executive Report was presented to the Board. Greg Colter, Operator in Responsible Charge, informed the Board that:
 - 1) He has contacted Industrial Coatings and asked to schedule a time when they can start work on getting the underground outside tank coated. They will be available to begin the work right away, provided funding is available. Marty Rahl is working with Randi Sneed of DOLA on the grant, as Tara Marshall has not responded to our emails and calls for assistance. There are funds available in our Water Money Market Fund for the project if necessary.
 - 2) He stated that the CDPHE has allowed him to access the DMR on January 7. He will complete the reporting, which will remove the violation.

- 3) The current 6% unaccounted for water on the Executive Report is a good amount; if we get to 10%, we will need to address the issue.
 - 4) Ben Keilly with CDPHE informed Greg that the Town of Rye has a good chance of getting the grant funding of \$10,000 from the State of Colorado.
 - 5) Greg and Gib Rokich got the raw water pump to the filter cleaned out. The pump had rocks and debris and could only pump 36 gpm's. After the cleaning, 100 gpm can be pumped, if necessary. A screen will need to be installed, as well as a PRV in the raw water line to prevent the debris from becoming an issue again. Greg and Gib will inspect and clean on a scheduled basis to avoid this happening again in the future.
 - 6) Gib discovered that the chlorine pump was not pumping bleach. Greg and Gib started measuring the chlorine tank daily, which will ensure that bleach is being pumped when the plant is operating. There is a chlorine meter that will measure and dose the chlorine when the plant is operating.
 - 7) Jim Beach worked with Greg for two hours on Saturday, January 9, to get Microsoft 365 into the Water Treatment Plant and take care of internet issues.
 - 8) The board discussed ordering a backup pump, which was quoted for \$1,900.00 from Dave's Pump Service. Greg recommended that we wait until the current pump comes closer to the end of its life span, as the turnaround is only about 2 weeks (the pump is expected not to have to be replaced for 5-10 years). Sheila Henderson made a motion to wait to order a backup pump until we begin to anticipate the current one needing to be replaced. Sandy Steele seconded. Sheila Henderson voted yes, Sandy Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.
 - 9) There was discussion about the benefits of continuing to discharge water into the creek vs the expense of putting it down the sewer. The board was all in agreement to keep discharging into the creek for financial and ecological purposes.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
 - The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed. Sherri will contact RVS to inquire about the usage gallons for customer groups on the Systems Totals Reports.
 - The Summary Aged Receivables were discussed. A voicemail was left for account #37 reminding her that \$424.87 is past due and we have not received payment since August 2020. Account #68 was called and will bring a payment by the end of the week. Account #71 does not have a phone. A voicemail was left for account #72 with a reminder that the account is \$30.11 past due, making the balance due of \$118.08. Account #83 was called and said that his bank account had paid it, but it was still pending mailing – he has changed banks, and the payment in full will be received by the 15th of each month. Account #89 does not have a phone.
 - Sandy Steele made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Patrick Ryan seconded. Sheila Henderson voted yes, Sandy Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed. Sandy Steele made a motion that a transfer of \$145.00 be made from the Sewer fund to the General Fund and that \$5.00 transfer be made from the Sewer fund to the Highway Users Fund so that there would be sufficient funds to pay the bills. Larry Sisk seconded. Sheila Henderson voted yes,

Sandy Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.

- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed.

Unfinished Business

The board of trustees reviewed a letter received from Danita Alderton concerning the documentation received from Table Mountain Church for the water and sewer taps apparently purchased in October 1980. Sherri was asked to contact the attorney's office to ask if 1) there is a statute of limitations for the purchase of/installation of water taps, and 2) can the Town of Rye charge a right to serve on the water taps since they were paid for in 1980. She was also asked to do research at the Pueblo County Assessor's Office website and tax records for the date of purchase of Table Mountain Church building by Mr. Holgerson from School District #70.

The writing of a letter was discussed to require Table Mountain Church to pay \$25,000 for the water taps and to purchase a meter to monitor the sewage from the property (this would be only charging for the water taps, not the sewer taps, thereby giving the Church a break of 50%). They would be instructed that there are to be no more water or sewer tap installations allowed without prior approval of the board because of the Town's limited water resources. We may want to sight a comparison of the number of residents then vs the number of residents currently in addition to sighting the current multi-year drought conditions. Marty Rahl will begin formatting a letter to Table Mountain Church and send a copy to each trustee for thoughts, revisions, etc. Upon approval of the board, she will send it to the attorney's office for review and approval prior to mailing it to Table Mountain Church.

Sherri Beach reported that per Mountain West Glass, one 6' X 30" piece of plexiglass to be used as a sound baffle would cost \$234.03 plus the cost of chain to hang it in the boardroom of the Town Hall. After discussion, Marty Rahl agreed to contact Monte from School District 70 to ask his advice and costs concerning the sound baffles and report to the board at next month's meeting.

Reports

Attorney Update: None

Trustee Updates:

Patrick Ryan informed the board that he saw the Pueblo County Sheriff's Department towing abandoned vehicles from in front of the Apache Falls Apartments. There is no need for Sherri Beach to contact the Sheriff's Department to ask them to do this, as it is already being done.

Staff Updates:

Sherri Beach asked permission to have the two fire extinguishers at the Town Hall and the one fire extinguisher at the Water Treatment Plant tested per the annual requirement by CIRSA. The cost will be between \$7.50 and \$10.00 each per Acme in Pueblo. The board granted permission, and Sherri will have them tested prior to the CIRSA audit/inspection in February. Sherri was instructed to purchase an additional extinguisher for installation in her office.

Sherri informed the board that the current payroll program (TAS Payroll) that we use is from Bob Boyd's license. When it expires, we will need to purchase either another TAS Payroll program for an estimated \$100.00 annually (per Bob Boyd) or purchase the payroll addition to QuickBooks for an estimated \$300-\$500 annually (per a representative at QuickBooks Intuit). She was instructed to ask again when Mr. Boyd's TAS program is no longer available, and since there is a familiarity with the program, we will most likely purchase it. Sherri also told the board that the Microsoft 365 programs that are being used both at the Town Hall and at the Water Treatment Plant, in addition to the Ring Doorbell program are from Jim Beach's license. If she ever leaves, the Town will need to purchase the program, but she and Jim are happy to continue donating the services from their licenses until she leaves, which is not in the foreseeable future.

The current QuickBooks license is set to expire on May 26, 2021, so Sherri stated that closer to that time, we will need to look at updating. She called, and there is an upgrade service that QuickBooks Intuit provides for a cost of \$299.99 annually that updates to the newest version and offers 24/7 support. The representative she spoke with stated that there is usually a first-time offer of \$199.99 for the first year, but that is not always the case. She will add it to the agenda in April so it can be purchased prior to the expiration date.

Brian Hanson was contacted about the status of his work for the Town. He stated that he ordered the parts to fix the fire hydrant on Roley, but the wrong parts were sent. He returned them, and the estimated date of delivery for the new parts is next Monday or Tuesday. He will fix the hydrant next Thursday or Friday. He will send the Town a quote via email to install the ¾" water meter at the Rye Triangle. He was instructed to contact Greg Colter or Gib Rokich prior to working on the drain, trench, and pressure relief valve. Greg and Gib will inspect the area for work on the Dragon property to determine where the installation of the pressure relief valve is to be located prior to the work being done.

New Business

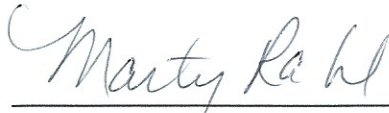
Resolution 2021-1, a resolution of the Town of Rye designating the official public notice location and the official newspapers of general circulation for legal notices to be posted was presented. Sheila Henderson made a motion to adopt the resolution. Sandy Steele seconded. Sheila Henderson voted yes, Sandy Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.

Resolution 2021-2, a resolution of the Town of Rye setting regular meeting dates for the Town of Rye Board of Trustees and setting the official location of postings for the year of 2021 was presented. Sheila Henderson made a motion to adopt the resolution. Sandy Steele seconded. Sheila Henderson voted

yes, Sandy Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.

Adjournment

At 8:43 pm, Sheila Henderson made a motion to adjourn the meeting. Markus Buck seconded. Sheila Henderson voted yes, Sandy Steele voted yes, Larry Sisk voted yes, Patrick Ryan voted yes, and Markus Buck voted yes. The motion passed.



Marty Rahl, Mayor



Sherri Lynn Beach, Town Clerk

**The Next Regular Session meeting will be held on
February 10, 2021, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069
Public is encouraged to attend**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).