

**TOWN OF RYE**  
**RECORD OF PROCEEDINGS**  
**January 8, 2020**

**Call to Order/Roll Call**

The Regular Monthly Board Meeting was called to order at 6:01 pm at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were: Sonny Jackson, Mayor Pro-Tem; Marty Rahl, Trustee; Debbie Jackson, Trustee; Sandra Steele, Trustee; Sheila Henderson, Trustee; and Sherri Beach, Clerk. Mickey Smith, Mayor; and David Douglas, Trustee, were absent. Also present were Steve Bennett and Jim Beach, Rye Fire Protection District; Levi Bernal, Resident; and Bryan Porter, Resident. The Pledge of Allegiance was recited.

**Audience Participation**

Steve Bennett, Chief of Rye Fire Protection District, addressed the Board about safety concerns with the properties at 6020 Boulder and 6015 Oak where tiny homes are being built. Mr. Bennett, Brian Hanson (the contractor), and several members of the Board did a walk-through of the property on December 24, 2019. Mr. Bennett said that the Fire Department requires a 20-foot wide, unobstructed access road with adequate material for road base (accessible 24/7) to support a 75,000-pound emergency vehicle and allow for maneuverability in the event of a fire or other life-threatening emergency. He requested that parking pads be placed on the sides of each unit to keep the clearance area necessary for emergency equipment. He also said the large pine tree on the Boulder property would need to be removed. The contractor agreed to these terms. Mr. Bennett noted that from the original drawing dated December 12, 2019, given by the property owner until January 1, 2020's drawing, additional tiny homes have been added, which is a concern because it appears that the 20-foot wide, unobstructed access road would be compromised in the event of an emergency.

**Consent Agenda**

- Debbie Jackson made a motion that the Minutes of the December 11, 2019, Board of Trustees Meeting be approved. Sheila Henderson seconded, and the motion passed.
- Water Treatment Plant End of Month Systems Report was presented to the Board.
- Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- Summary Accounts (Town of Rye and Sewer Attorney) were discussed and approved.
- Summary Aged Receivables were discussed, and #68 will receive a 5-day disconnect notification on the door; #72 water has been shut off; #107 has been called about payment to avoid facing disconnect of service. In addition, #69 is pending receipt of payment from Pueblo County.
- Sheila Henderson made a motion that \$10,000 be transferred from the water money market account to the general fund; \$3,000 be transferred from the water money market account to the sewer fund; and \$3,000 be transferred from the sewer money market account to the sewer fund so bills can be paid without accounts having a negative balance. Marty Rahl seconded, and the motion passed.
- Sheila Henderson made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid. Marty Rahl seconded, and the motion carried.

- The Board instructed Sherri Beach to deposit the Pueblo County check for account #69 to the water money market account when it is received.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed.

#### **Unfinished Business**

- The Board asked that Sherri Beach write a letter to Mr. Beierle on their behalf addressing the Fire Department and the Town of Rye's concerns with the properties at 6020 Boulder and 6015 Oak. Mr. Beierle is requested to give an accurate, to-scale drawing that includes exact measurements of the tiny homes, car pads, distance from property lines to any proposed structures. She was also asked to include in that letter that the Town will not be moving his water tap from his proposed driveway to another location unless he agrees to pay the Town for the cost to do that. If he chooses to have the tap moved, he must advise the Town and we will obtain quotes for the work, let him know the cost, then contract the work.
- The Board asked that Sherri Beach contact Mike Ricottone concerning the Rye Park improvement project. They would like to see the playground equipment left and refurbished. Additionally, they would like to see the old water pump restored and made to work. Any additional suggestions or ideas will be emailed to Sherri, and she will forward them to Mr. Ricottone prior to February 1, 2020.

#### **Reports**

##### **ORC Update:**

- Gary Golladay was unavailable to attend tonight's meeting, though he left word with Sherri Beach that he is working on getting all the Town of Rye reporting with CDPHE up to date.

##### **Attorney Update:**

- Our attorney's office did not attend tonight's meeting.

##### **Trustee Updates:**

- Sonny Jackson reported on the easement agreement between Dr. Hunter and the Town of Rye. The documentation sent to us from the sewer attorney has been mailed to Dr. Hunter for his signature. When it is returned, it will be given to the attorney for filing and execution. This is expected to be complete by the end of January 2020.
- Marty Rahl has contacted Colorado Water Resources & Power Development Authority concerning a letter the Town of Rye received from them. She will report her findings at next month's meeting.
- Marty Rahl reported that she has been in contact with SIPA concerning the Town of Rye website. They are in the process of reworking the platform, and she is unable to add information to the site until it has been completed later this month. She will participate in a training of the website as soon as it becomes available.
- Per a message left by David Douglas, the Board will discuss installation of an alarm at the Water Treatment Plant at next month's meeting.



#### Staff Updates:

- Sherri Beach agreed to continue to work with Gib Rokich to obtain bids from interested contractors to clean the holding pond, install a drain, and install a pressure relief valve this spring. Mickey Smith has expressed that he would accompany each bidder to the site, so they know exactly what the Town is requiring, and the bids are equal and fair.
- Sherri Beach informed the Board that a letter has been submitted to the State Auditor's Department requesting that Robert Boyd, EA, be allowed to perform our audit for 2019. She will update the Board with their response next month.
- The Board agreed that it would be in the best interest of the Town for Sherri Beach to not attend CMCA Institute this year, as the information she would be training on does not benefit the Town at this time.
- Sherri Beach advised the Board that the CIRSA audit will be happening in February. She requested that we obtain replacement fire extinguishers. Marty Rahl made a motion that we purchase three fire extinguishers (one for the Board Room at the Town Hall, one for the Storage Room at the Town Hall, and one for the Water Treatment Plant). Sheila Henderson seconded, and the motion passed.
- Marty Rahl made a motion that Sherri Beach purchase a US flag and a lock for the Rye Triangle when we receive the Town Debit Card. Sheila Henderson seconded, and the motion passed.
- The Board instructed Sherri Beach to send an email to account #107 and #90 advising them that their accounts have been reviewed, and we feel they are correct. If they have concerns or issues, they may email her, and she'll forward their email to the Board.

#### New Business:

- After review, Marty Rahl made a motion to adopt Resolution 2020-1, a Resolution of the Town of Rye Designating the Official Public Notice Location and the Official Newspapers of General Circulation for the Town of Rye, Colorado. Sandra Steele seconded, and the motion passed.
- Debbie Jackson made a motion to adopt Resolution 2020-2, a Resolution of the Town of Rye Setting Regular Meeting Dates for the Town of Rye Board of Trustees and Setting the Official Location of Postings for the Year of 2020. Sheila Henderson seconded, and the motion passed.

#### Adjournment:

At 8:04 pm, Debbie Jackson made a motion that the Board close the meeting and enter Executive Session. Sheila Henderson seconded, and the motion passed. Those in attendance were Sonny Jackson, Mayor Pro-Tem; Marty Rahl, Trustee; Debbie Jackson, Trustee; Sandra Steele, Trustee; Trustee; Sheila Henderson, Trustee; and Sherri Beach, Clerk.

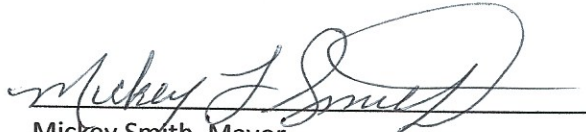
#### Executive Session:

For the discussion of obtaining legal advice per CRS 24-6-402(4)(b)

At 8:42 pm, Sandra Steele made a motion that the Board return to its Regular Meeting. Sheila Henderson seconded, and the motion passed.

**Adjournment:**

At 8:42 pm, Debbie Jackson made a motion that the Regular Board Meeting be adjourned. Marty Rahl seconded, and the motion carried.

  
Mickey Smith, Mayor

  
Sherri Lynn Beach, Town Clerk

**The Next Regular Session meeting will be on  
February 12, 2020, at 6:00 pm at the Town of Rye Building  
Public is encouraged to attend.**

*\*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 489-2011. We would appreciate if you would contact us at least 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).*