

**TOWN OF RYE  
RECORD OF PROCEEDINGS  
OCTOBER 14, 2020**

**Call to Order/Roll Call**

Mayor Marty Rahl called the Regular Monthly Board Meeting to order at 6:05 pm at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were: Marty Rahl, Mayor; David Douglas, Mayor Protem; Sandra Steele, Trustee; Sheila Henderson, Trustee; Levi Bernal, Trustee; Larry Sisk, Trustee; and Sherri Beach, Clerk. Also present were: Greg Colter, ORC; Mike Brown, District Wildlife Manager; Kristine Henrick, resident; Marcus Buck, resident; and Shirley Pigg, Greenhorn Valley View. Those absent were: Patrick Ryan, Trustee. The Pledge of Allegiance was recited.

**Audience Participation**

Kristine Henrick addressed the board concerning her physical address. It is currently 6001 Boulder. However, the Post Office already has that address in use for another resident, so she needed to have it changed. Marty Rahl, David Douglas, Sandra Steele, Sheila Henderson, Levi Bernal, and Larry Sisk discussed it and selected for her new physical address to be 5993 Boulder. Sherri Beach was instructed to write a letter to the Pueblo County Assessor's Office with this change.

Sherri Beach asked the board if they would allow the TOPS group to meet at the Town Hall every Tuesday evening from 6:00 pm to 7:30 pm. Marty Rahl and Sherri Beach will meet to figure the rate based on the policy and create an agreement concerning the COVID19 cleaning wording for health and safety purposes. After these items have been figured, they will call each trustee to get their vote of approval.

**Consent Agenda Items**

- Sheila Henderson made a motion that the Minutes of the September 9, 2020 regular Board of Trustees Meeting be approved. David Douglas seconded. The votes were as follows: David Douglas – yes, Sandra Steele – yes, Sheila Henderson – yes, Levi Bernal, - yes, Larry Sisk – yes. The motion passed.
- David Douglas made a motion that the Minutes of the September 30, 2020 special Board of Trustees Meeting be approved. Levi Bernal seconded. David Douglas seconded. The votes were as follows: David Douglas – yes, Sandra Steele – yes, Sheila Henderson – did not vote (she was unable to attend the meeting), Levi Bernal, - yes, Larry Sisk – yes. The motion passed.
- The Water Treatment Plant End of Month Systems Report was presented to the Board. Greg Colter, Operator in Responsible Charge, informed the Board that the formula was not correct for one portion of the report, so the information is not completely accurate, but he is working to make it accurate for future meetings. He explained that we have three tanks - one underground (not currently operational), one outside, and one holding tank. Greg will be communicating with Nick Marcotte of Element Engineering to see if we need a structural engineer for the tank that is currently not operating. Mr. Colter stated that a DMR has not been turned in since 2019, and we must start turning them in. He estimated that it will take him 4 to 6 hours to get it updated. He also stated that we should be having quarterly tank inspections, which have not been done in some time. He is working with Gib Rokich to get the inspection done and to get back on track

with reporting. He informed the board that we need a licensed and bonded contractor to do all work. He will get the information to the CDPHE. Greg asked that Sherri file emails concerning water for reference, as she receives them so there is no need to forward them to him or Gib.

- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed. Sherri was asked to contact Donny Scheid at CCMD and request a monthly breakdown report to accompany the monthly flowchart. Sherri was also asked to contact RVS and ask why the Systems Total Report does not show accounts that use specific usage groups.
- The Summary Aged Receivables were discussed. Greg Colter recommended that the board consider raising the disconnect/reconnect fee for customers who are disconnected be raised to \$150 each rather than the current \$100 each. Sherri will add a note to the policy manual for review.
- Sandra Steele made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Sheila Henderson seconded. The votes were as follows: David Douglas – yes, Sandra Steele – yes, Sheila Henderson – yes, Levi Bernal, - yes, Larry Sisk – yes. The motion passed.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed.

#### **Unfinished Business**

The board briefly discussed the taps with Table Mountain Church. Marty Rahl will contact the attorney to ask for them to write a letter to Table Mountain Church to meet to iron out their responsibility to the Town of Rye for water and sewer taps.

Marty told the board that she spoke with the Gerigs about the work they are doing at their property. They assured her that they are only replacing old water lines. They requested a copy of the ordinance for additional water lines be sent to them in the event they choose to install new ones. Sherri will send a copy of the ordinance to them.

Sherri Beach informed the board that per Deputy Hudrom on September 16, 2020, the Town of Rye is on a waiting list for the two movable speed signs with the Sheriff's Department. They will be placed on Main and on Boulder. Deputy Hudrom also sent an email asking all southern patrol units to monitor the Town of Rye for speeding violations when they have availability. He requested that when residents call to report speeders, they agree to go to court – otherwise, the incident is not pursued.

Ordinance 2020-11 Wildlife Protection Through Refuse Disposal was read a second time. Levi Bernal made a motion to approve the Ordinance as presented. Sandra Steele seconded. The votes were as follows: David Douglas – yes, Sandra Steele – yes, Sheila Henderson – yes, Levi Bernal, - yes, Larry Sisk – yes. The motion passed. Mike Brown told the board they can feel free to call on him for guidance on obtaining an appropriate trash receptacle if requested by residents. Sherri was asked to send Mr. Brown a copy of the ordinance.

Ordinance 2020-10 To Require Garbage Removal from the Town of Rye was read the first time. The board asked that abandoned/disabled vehicles be added to the ordinance, and that third and



subsequent violations be added to page two. The Ordinance is to be published with the changes, and it will have a second reading at next month's meeting.

David Douglas asked the board for reimbursement of \$5,000 for the cost of installing a meter pit at 5881 Boulder, as it was notated on the JVA Town of Rye plans that there were two meters and pits on the property. Marty Rahl will call Josh at JVA Engineering to ask if there was a change order. She and Sherri will then call each trustee for a vote on whether to reimburse the \$5,000 fee. Mr. Douglas left the meeting.

Sheila Henderson made a motion to accept the I am GIS - GIS/Asset Management Software and Services Proposal for the Town of Rye in the amount of \$900. Larry Sisk seconded. The votes were as follows: Sandra Steele – yes, Sheila Henderson – yes, Levi Bernal, - yes, Larry Sisk – yes. The motion passed.

### Reports

Attorney Update: None

Trustee Updates: None

Staff Updates:

Sherri Beach reported that courses are over with CGFOA, and she and Marty and Sheila have started attending webinars concerning grants and loans through DOLA and the State Revolving Fund through CDPHE.

Sherri gave an update that account #72 has been contacted by the Pueblo County Health Department. The resident is replacing his sewer line to the main on Oak. The Health Department continues to work on garbage issues with account #69 on Main. The Health Department contacted the owner of account #37 on Peterson, and she has hired individuals to clean inside as well as outside.

Sherri informed the board that account #89 has a sign on the door that it is under foreclosure. Payment for water/sewer service has not been made in over 61 days, and a notice was posted that water would be disconnected. Sheila Henderson made a motion that this be turned over to the attorney's office for filing a lien against the property for restitution of the amount owed. Levi Bernal seconded. The votes were as follows: Sandra Steele – yes, Sheila Henderson – yes, Levi Bernal, - yes, Larry Sisk – yes. The motion passed.

Sherri told the board that Davis Paving will be repairing the street from the installation of water/sewer services to the mains on both Boulder and Oak. Gene Beierle has agreed to pay the cost for these repairs.

There has been no return phone call from Hanson Construction concerning the jobs of the drain, trench, pressure valve, and fire hydrant repair. Sherri will attempt to get information prior to next month's meeting about the status of this work.

Sherri explained that she and Gib spent a couple of days trying to find a water leak that was using up to 50,000 gallons per day. The problem was discovered to have been a valve not closed at the water

treatment plant. In the process, they spoke with Joey at Neptune and learned that the Town may consider replacing old meters with Mach 10 meters, which cost \$320 for a complete unit instead of continuing to purchase the current meters at \$260 each. The benefit would be that the new meters are all-inclusive, and when they stop working the entire meter is replaced. The warranty is 20 years on each, and they are guaranteed for 100% accuracy for the life of the meter. In addition, these meters will flag on the Neptune system for high usage, continuous usage, etc. Sheila Henderson made a motion that the two current meters that we have are used to replace the first two bad ones, and that moving forward the meters be replaced with the Mach 10 meters. Larry Sisk seconded. The votes were as follows: Sandra Steele – yes, Sheila Henderson – yes, Levi Bernal, - yes, Larry Sisk – yes. The motion passed.

### **New Business**

The board reviewed the estimates for CPA services from both Evie Petrikkou and Uli Keeley to perform the accounting needs for the Town of Rye. Sheila Henderson made a motion that Evie Petrikkou be contacted and begin work as soon as possible with Sherri to amend the current year's budget, begin work on the 2021 budget, review the first three quarters of 2020 books, and work to train Sherri on the keeping of the books. Sandra Steele seconded. The votes were as follows: Sandra Steele – yes, Sheila Henderson – yes, Levi Bernal, - yes, Larry Sisk – yes. The motion passed. Sherri will contact Evie and thank Uli for her interest.

The board reviewed Nicholas Marcotte's proposal for Professional Engineering Services for Corrosion Control Chemical Injection System Design and Permitting which was signed and returned to Element Engineering on October 7, 2020. They are waiting for his submittal of a proposal for TTHM mitigation. When both have been received, they will be forwarded to Tara Marshall of DOLA for the beginning of the grant process.

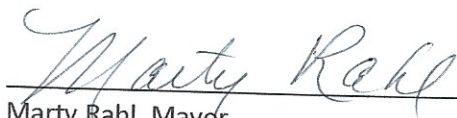
Sherri was asked to send an email thanking other Engineering firms for their interest but letting them know that the Town of Rye has decided to go in a different direction.

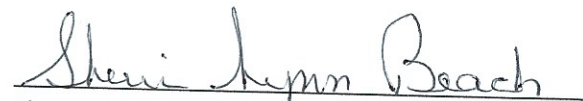
Chris Brandewie of RCAC (Rural Communities Assistance Program) would like to meet with the board of trustees virtually for a rate study meeting and to discuss a 1-day cyber security assessment service the USDA offers free of charge. The board of trustees asked that Sherri let him know that 6:00 pm on October 28, 2020, would be a good time for all to meet virtually.

Marty Rahl informed the board that the Town of Rye will not be sponsoring or participating in Halloween Town this year, but other individuals will be sponsoring it. Residents are permitted to give candy and treats on their own.

### **Adjournment**

At 8:49 pm, Sheila Henderson made a motion that the Board close the regular meeting. Larry Sisk seconded. The votes were as follows: Sandra Steele – yes, Sheila Henderson – yes, Levi Bernal, - yes, Larry Sisk – yes. The motion passed.

  
Marty Rahl, Mayor

  
Sherri Lynn Beach, Town Clerk

**The Next Regular Session meeting will be held on  
November 11, 2020, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069**

**Public is encouraged to attend**

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).*