TOWN OF RYE
RECORD OF PROCEEDINGS
December 14, 2022

Regular Board Meeting:

Call to Order/Roll Call

Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sandra Steele, Trustee; Kathy Dufty, Trustee; Patrick Ryan, Trustee; Markus Buck, Trustee; Chelsie Kersey, Trustee; Jocelyn Mower. Those absent were: Sheila Henderson, Mayor Protem.

Audience Participation

N/A

Consent Agenda Items

- Markus Buck made a motion to approve the November 9, 2022- Regular Monthly Board Meeting Minutes and the December 6, 2022- Special Meeting Minutes. Chelsie Kersey seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. The Board instructed Jocelyn Mower to contact account #55 to notify them of their high usage and advise them that they may have a water leak.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board. The Board acknowledged that high water loss in November was due to the Rye fire that had occurred.
- The Summary Aged Receivables were discussed by the Board. Past due accounts were called by Jocelyn Mower and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Mower to issue a disconnect letter for account #7 due to their delinquent account surpassing 61+ days.
- Sandra Steele made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Kathy Dufty seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Mower has updated the calendar to reflect the date and name of persons completing monthly items. Jocelyn Mower stated that all annual items and end of year items have been completed for 2022 and that beginning of year items for 2023 have started to be completed.

Unfinished Business

- Jocelyn Mower stated that the Town of Rye received an award letter for a Mineral Impact Grant from DOLA in the amount of $40,000 for the Granular Activated Carbon Project. Element Engineering has begun the permitting and plan review that will be sent to CDPHE for approval before the project can begin. The GAC Project is set to be completed by 2024.
- The Board reviewed the resume and certifications presented by Ryan Jacobs for the position of ORC. Marty Rahl stated that Mr. Jacobs will need to complete a "D Wastewater License" test or a "Collection 1" test to be fully qualified to take over the ORC position. The Board instructed Jocelyn Mower to update the ORC contract for the Board to review at the next Regular Monthly Board Meeting.
- Jocelyn Mower advised the Board that Little Digger will be providing a quote to install a culvert at the Water Treatment Plant to divert water runoff from snow melt and excess moisture in the spring. They will also be available this winter for emergency situations, should they arise.
- The Board reviewed account #68 regarding Ordinance 2021-3 and determined that all Ordinance violations have been resolved. Jocelyn Mower will send a letter to account #68 advising them that no further action needs to be taken and that the issues have been resolved.
- The Board instructed Jocelyn Mower to contact San Isabel Electric to repair the heater at Town Hall.
- The Board discussed the Rye fire that occurred in November that started off of Old San Isabel Rd. The Board agreed that the Town will continue to rely on the Pueblo County Sheriff's Department and the Rye Fire Department to notify the public of emergency situations so that factual information, guidance, and evacuation protocols can be distributed correctly and accurately to residents of the Town. Marty Rahl stated that a meeting with Fire Chief Steve Bennett will be scheduled after the new year to come up with a comprehensive plan to preserve the Water Treatment Plant in the case of an emergency situation. Marty Rahl instructed Jocelyn Mower to contact Greg Colter for information regarding the Town's water well to determine if it could be utilized in the future for emergency fire use to preserve treated water from the Water Treatment Plant. The Board reviewed quotes for Emergency Stickers that could be placed in resident's windows showing the number of tenants, animals, etc. that reside in the home. The Board decided to table the purchasing of Emergency Stickers and instructed Jocelyn Mower to send a letter to residents advising them on how to register for reverse 911 calls and to expect to be contacted by the Pueblo County Sheriff's Department or the Rye Fire Department in the case of an emergency that would directly affect them.

Reports

Accountant/CPA Update: N/A
Attorney Update: N/A
Trustee Updates:

- Marty Rahl advised the Board that she attended the Lead and Copper Rule Revision Stake Holder Meeting presented by CDPHE over zoom. Rule Revisions to Lead and Copper policies will be adjusted starting in 2024 and Mayor Rahl encouraged interested Board members to attend future meetings.

Staff Updates:

- Jocelyn Mower informed the Board that the Town will not be able to get holiday lights on the large tree located at the Rye Triangle this year due to subcontractors being unavailable. Kathy Dufty and Chelsie Kersey volunteered to put holiday lights up at the Rye Triangle. Jocelyn Mower also advised the Board of the streetlight outages that have occurred on Main Street. San Isabel Electric has been contacted to repair and fix the issue, but they have not provided a timeline in which the Town can expect the streetlights to be repaired.

New Business

- The Board discussed Water Taps and the possible need for a Water Tap Moratorium to be placed on the Town. The Board instructed Jocelyn Mower to contact Greg Colter for advisement on collecting data and information to see if it is feasible to continue supplying new Water taps within Town limits. The Board instructed Jocelyn Mower to add this topic to future agendas.
- The Board read and reviewed Resolution 2022-11 Set Mill Levies. Kathy Dufty made a motion to approve Resolution 2022-11 Set Mill Levies. Markus Buck seconded the motion. The motion passed unanimously.
- The Board read and reviewed Resolution 2022-12 Adopt 2023 Budget. Chelsie Kersey made a motion to approve Resolution 2022-12 Adopt 2023 Budget. Sandra Steele seconded the motion. The motion passed unanimously.
- The Board read and reviewed Resolution 2023-13 Approve Sums of Money. Patrick Ryan made a motion to approve Resolution 2022-13 Approve Sums of Money. Markus Buck seconded the motion. The motion passed unanimously.
- The Board reviewed Ordinance 2022-10 IP & Oil and Grease Management Variance Request Letter from account #63. Patrick Ryan made a motion to approve a one-year variance for account #63 based on the information provided in letter and BMP's that will be put into place by the tenant of the establishment. The approved one-year variance will be considered null and void before the one-year variance expires if the current tenant of the establishment sells the establishment or changes tenancy. A letter requesting variance continuance for account #63 must be received on or before the expiration of the approved variance. Sandra Steele seconded the motion. The motion passed unanimously.

Adjournment

At 7:50 p.m., Sandra Steele made a motion that the Board close the regular meeting. Markus Buck seconded the motion. The motion passed unanimously.

Marty Rahl

Marty Rahl, Mayor

Jocelyn Mower, Town Clerk

The Next Regular Session meeting will be held on
January 11, 2023, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069
Public is encouraged to attend

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).