

**TOWN OF RYE  
RECORD OF PROCEEDINGS  
DECEMBER 16, 2021**

**Call to Order/Roll Call**

Mayor Marty Rahl called the Emergency Board Meeting to order at 1:02 pm at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Sandra Steele, Trustee; Patrick Ryan, Trustee; Larry Sisk, Trustee; Markus Buck, Trustee; and Sherri Beach, Clerk. Those absent were: Levi Bernal, Trustee.

At 1:02 pm, Sheila Henderson made a motion that the Board enter Executive Session. Markus Buck seconded. The motion passed unanimously.

**Executive Session**

For discussion of a personnel matter under CRS Section 24-6-402(2)(f) and NOT involving any specific employees who have requested discussion of the matter in open session; any member of this body or elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Sherri Beach was instructed to order the honorary plaque for John VanOort from Signs by Scott as presented in an email. The board voted on this at the meeting on December 8, 2021.

Marty Rahl will pick up two sets of plastic shelves for the Water Treatment Plant at Lowe's at a cost of approximately \$40 per set.

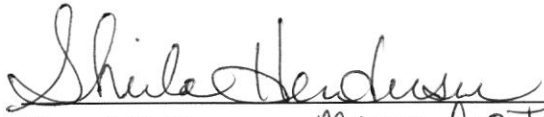
Sherri Beach will be retiring on December 31, 2021. The closing date for letters of application and resumes for the clerk position is December 30, 2021. An advertisement was placed in the Greenhorn Valley View newspaper to run today, and a posting was made on Facebook of the open position on December 15, 2021, per board instruction. To date, no letters or resumes have been received. Interviews will be conducted as letters of application and resumes are submitted, and they will be staggered on different days and times by the board. A decision will be made by the board as soon as possible so Sherri can train the new clerk.


Patrick Ryan made a motion that the employees of the maintenance department be required to attend and give a maintenance report at the monthly board of trustees' meetings. The Maintenance Spreadsheet is to be updated and given to the maintenance department at each monthly board meeting. Upon completion of tasks on the spreadsheet, the maintenance department is to sign off and date to present at the following month's board meeting with their report. Emergency tasks are to be completed immediately, and other tasks are to be completed by the following meeting if possible. By the end of 2021, the maintenance department is to submit a list of necessary equipment, meters, etc., to the board so they can be ordered. Patrick Ryan and Sheila Henderson will contact the maintenance

department and meet with them next week to review these requirements. The board will have a period of observation and review, if necessary. Sheila Henderson seconded the motion. The motion passed unanimously.

**Adjournment**

At 3:13 pm, Patrick Ryan made a motion that the Emergency Board Meeting be adjourned. Sheila Henderson seconded. The motion passed unanimously.

  
Marty Rahl, Mayor      Mayor Pro Tem

  
Sherri Lynn Beach, Town Clerk

**The Next Regular Session meeting will be held on  
January 12, 2022, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069  
Public is encouraged to attend**

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).*