

TOWN OF RYE
RECORD OF PROCEEDINGS
May 13, 2020

Call to Order/Roll Call

Mayor Protem, David Douglas, called the Regular Monthly Board Meeting to order at 6:01 pm at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were: Marty Rahl, Mayor; David Douglas, Mayor Protem; Sandra Steele, Trustee; Sheila Henderson, Trustee; Levi Bernal, Trustee; Patrick Ryan, Trustee; Larry Sisk, Trustee; and Sherri Beach, Clerk. Also present were: Gary Golladay, ORC; Shirley Pigg, Greenhorn Valley View; Deb Decker, Bryan Rahl, and Marcus Buck, local residents. The Pledge of Allegiance was recited.

Audience Participation

There was no audience participation at tonight's meeting. Deb Decker and Bryan Rahl attended the meeting to show support for the swearing in of the new Board of Trustees. Marcus Buck attended the meeting to become more involved in the Town of Rye.

Oaths of Office /Swearing In Ceremony

Following appointment of the Board to fill the vacated Mayor seat left by Mickey Smith, Marty Rahl was sworn into office and signed her Oath of Office as the Town of Rye Mayor on May 13, 2020. Her term will expire in 2024.

Following appointment of the Board to fill the vacated Mayor Protem seat left by Sonny Jackson, David Douglas was sworn into office and signed his Oath of Office on March 11, 2020, as Mayor Protem. His term will expire in 2024.

The Board appointed Levi Bernal to fill the Trustee seat vacated by David Douglas, and Mr. Bernal was sworn into office and signed his Oath of Office on March 11, 2020, as a Trustee. His term will expire in 2022.

Sandra Steele and Sheila Henderson, after submitting their completed documentation for the purpose of serving 4-year terms pursuant to the Colorado Revised Statutes, were sworn into office and signed their Oaths of Office on May 13, 2020, as Trustees. Their terms will expire in 2024.

The Board appointed Patrick Ryan to fill the Trustee seat vacated by Debbie Jackson, and Mr. Ryan was sworn into office and signed his Oath of Office on May 13, 2020, as a Trustee. His term will expire in 2022.

The Board appointed Larry Sisk to fill the Trustee seat vacated by Marty Rahl, and Mr. Sisk was sworn into office and signed his Oath of Office on May 13, 2020, as a Trustee. His term will expire in 2022.

Consent Agenda Items

- Sheila Henderson made a motion that the Minutes of the March 11, 2020 regular Board of Trustees Meeting be approved. Sandra Steele seconded, and the motion passed.
- Sheila Henderson made a motion that the Minutes of the April 8, 2020 regular Board of Trustees Meeting (via telephone re COVID 19) be approved. David Douglas seconded, and the motion passed.
- David Douglas made a motion that the April 13, 2020 Special Meeting of the Board of Trustees be approved. Levi Bernal seconded, and the motion passed.
- Sandy Steele made a motion that the April 23, 2020 Special Meeting of the Board of Trustees be approved. Sheila Henderson seconded, and the motion passed.
- The Water Treatment Plant End of Month Systems Report was presented to the Board. Gary Golladay, Operator in Responsible Charge, informed the Board that the fire hydrant testing by the Rye Fire Department should be completed, and he requested that only four hydrants per day be tested to keep from running out of water. He suggested that we would like to call Pall Corporation to get the system at the Water Treatment Plant working properly. He will get an estimate for the next Board of Trustees meeting so the Board can approve. Gary stated that a water line break caused a big mess at the plant. He is working with Professional Engineer, Ken Young, concerning many issues facing the Water Treatment Plant. They are working to correct these concerns before the spring runoff begins. Mr. Golladay noted that the water pressure is being affected at the Water Treatment Plant. He stated that Ben at Colorado Department of Public Health and Environment knows the details, and the State is working with us in coming into compliance. Gary said the underground storage tank needs to be drained, and Mr. Young will guide us in this endeavor. Tom Hale has agreed to allow the Town of Rye to drain the storage tank water onto his property, preferably onto his trees. Gary stated that the Town needs to provide samples for lead and copper soon, and again in July, which will be over \$600 each time. He stated that the sample sites have been approved by the State. He indicated that additional tests need to be done on a monthly, quarterly, annually, and an 8-year schedule, and he said that the Town will need to decide how to prioritize these tests. Gary will offer his experience to guide in this decision. He will get prices and propose a schedule to do monthly, quarterly, annually and other testing to the Board for the next meeting for review.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- The Summary of Accounts (Town of Rye and Sewer Attorney) were reviewed. It was noted that the cost of Colorado City Metro District's bill has decreased several thousand dollars each month since the agreement has been signed and the flow meter Rye purchased has been implemented.
- The Summary Aged Receivables were discussed. Account #68 will be making payment within 24 hours, #69 is still pending in Pueblo County, #71 will receive a notification on the door of disconnect if payment isn't made within 5 business days, #72 will be making payment within 24 hours, and #103 will be making payment within 24 hours. The Board asked that Sherri Beach

follow up with accounts #69 and #72 with the Pueblo County Health Department because of the dangerous status of sewage leaking onto the ground and the condition of buildings and wildlife living inside.

- Sheila Henderson made a motion that the bill received this evening of \$1,342.50 from Attorney David Lytle be added to the Accounts Payable/Transfer of Funds form and that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Sandra Steele seconded, and the motion carried.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. The Board will review the annual evaluations for employees/contract laborers during tonight's executive session.

Unfinished Business

Trustee Notebooks were issued and updated. Sherri Beach was instructed to order nameplates and get keys for new Board members.

David Douglas made a motion that the meters of the 12-15 accounts who have meters across a right-of-way be moved to the customer's property when they need to be repaired so not all are moved at the same time. Levi Bernal seconded, and the motion passed.

The Board reviewed the quotes for the holding pond, pressure relief valve, and the trench around the Water Treatment Plant. David Douglas made a motion that proposal #1 (\$5,952) and proposal #2 (\$2,310) be accepted from Hanson Construction. Sheila Henderson seconded, and the motion passed. Sherri Beach was asked to contact Hanson Construction and ask them to start with the cleaning of the basin as soon as possible, then proceed with the other work. She was also instructed to ask for a copy of proof of insurance from the contractor. She will also contact the other contractors who submitted estimates to thank them for their time.

The Board had the second reading of Ordinance for 2020-9 Requiring a Water/Sewer Tap for Every Single-Family Residential Home and Commercial Residential/Multi-Family Properties to Require Board Approval for Water and Sewer Taps Prior to Construction Beginning. Sandra Steele made the motion to accept and adopt this Ordinance, and Patrick Ryan seconded. The motion passed. This Ordinance was run in the May 7, 2020, issue of the Greenhorn Valley View, and it will be run a second time on May 21, 2020.

David Douglas made a motion to order two each of 1 ½" meters, pits, lids, domes for the Beierle property on Boulder and Oak. Sheila Henderson seconded, and the motion passed.

The Board discussed that ¾" taps for water remain at \$5,000, 1" taps be raised to \$7,500, 1 ½" and 2" taps be raised to \$10,000.00. Sherri Beach was instructed to contact the attorney to see how we can go about correctly making this increase. It will be discussed at next month's meeting.

Reports

Attorney Update

ORC Update

Gary Golladay gave his update when he presented the Water Treatment Plant End of Month Systems Report.

Trustee Updates

Marty Rahl brought to the attention of the Board that the current map of the Town of Rye is not accurate. She said that Billy Bechaver would be willing to update the map for a cost of \$400-\$600. Sheila Henderson made a motion that we employ Mr. Bechaver to do this, and Patrick Ryan seconded. The motion passed. Marty will contact him to begin the work.

Staff Updates:

Sherri Beach brought to the attention of the Board that she is currently the only person able to sign checks on our accounts. David Douglas made a motion that Marty Rahl, Sheila Henderson and Sherri Beach be the only persons authorized on all the Town of Rye accounts as signors at Bank of the San Juans starting immediately. Larry Sisk seconded, and the motion passed.

Tara Marshall, DOLA Regional Manager, has offered to attend a Board of Trustees Meeting in June to discuss the responsibilities and obligations of the Mayor and Trustees. The Board discussed and agreed to have Tara come in June to train on this subject. Sherri will contact her.

Greg Coulter has offered to give a 15-minute presentation for Water System Reporting in June. The Board discussed and agreed to have Greg come in June to present his Effective Utility Management program.

A resident called the Town Hall and had a concern about the dip sign missing at the dip southbound on Boulder, just south of the Fire Department. David Douglas motioned that a dip sign be purchased, and Levi Bernal seconded. The motion passed. Sherri will order the sign and have Gib erect it.

Sherri Beach reported to the Board that she received calls from the Pueblo County Sheriff's Department as well as the Pueblo County Health Department. They had responded to a report of raw sewage being dumped into the Greenhorn Creek from a residence on Peterson. They did not find sewage being dumped into the Creek, but they did discover drug paraphernalia and reckless driving on Peterson during their investigation. A letter was composed and signed by Mayor Rahl to send to the owner of the Apache Falls Apartments concerning this issue.

The Board signed a card of thanks for Mr. and Mrs. Amrine for the donation of the old Town of Rye prints for the Boardroom.

Sherri asked what she needs to do concerning the backflow recertifications for the Town of Rye. She was asked to work with Gary Golladay and Dutch Mead to compose a letter to mail to the customers who need to get certifications or recertifications for the current year. All customers who fail to provide this documentation will have water service suspended until they do provide the certificates, per the State of Colorado law.

New Business

The Board agreed to postpone the discussion of an increase in sewer rates until the October meeting because of the impact COVID19 is having on the community at this time.

David Douglas made a motion to accept Estimate #2879 dated 4/10/2020 from Hawkeye Striping, Inc., to sweep and stripe the roadways in Rye. The cost will be \$6,475.00 and will include sweeping and is the same cost as the last time they did the service. Sheila Henderson seconded the motion, and it passed. Sherri Beach was asked to contact Hawkeye Striping to let them know.

David Douglas made a motion that the CTF fund be charged monthly for water usage or RTS for the Rye Triangle, as this is an acceptable expense for the funds per Leslie Jones. Patrick Ryan seconded, and the motion passed.

Adjournment

At 7:56 pm, Sheila Henderson made a motion that the Board close the regular meeting and enter into Executive Session. Sandra Steele seconded, and the motion passed. Those in attendance of Executive Session were: Marty Rahl, Mayor; David Douglas, Mayor Protem; Sandra Steele, Trustee; Sheila Henderson, Trustee; Levi Bernal, Trustee; Patrick Ryan, Trustee; Larry Sisk, Trustee; and Sherri Beach, Clerk.

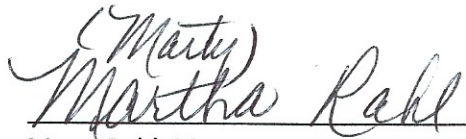
Executive Session

Personnel: For discussion of a personnel matter under CRS Section 24-6-202(2)(f) and NOT involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

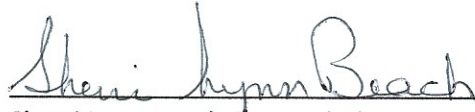
At 8:09 pm, Sandra Steele made a motion that the Board return to its regular meeting. Sheila Henderson seconded, and the motion passed.

Adjournment

At 8:09 pm, Sandra Steele made a motion that the Regular Board Meeting be adjourned. Sheila Henderson seconded, and the motion passed.

A handwritten signature in cursive script that reads "(Marty) Martha Rahl".

Marty Rahl, Mayor

A handwritten signature in cursive script that reads "Sherri Lynn Beach".

Sherri Lynn Beach, Town Clerk

**The Next Regular Session meeting will be held on
July 8, 2020, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069**

Public is encouraged to attend

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at least 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).