

**TOWN OF RYE  
RECORD OF PROCEEDINGS  
WEDNESDAY, JUNE 10, 2020**

**Call to Order/Roll Call**

Mayor Marty Rahl called the Regular Monthly Board Meeting to order at 6:01 pm at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were: Marty Rahl, Mayor; Sandra Steele, Trustee; Sheila Henderson, Trustee; Levi Bernal, Trustee; Patrick Ryan, Trustee; Larry Sisk, Trustee; and Sherri Beach, Clerk. Also present were: Gary Golladay, ORC; Shirley Pigg, Greenhorn Valley View; Greg Coulter, Effective Utility Management; Marcus Buck, Resident; David Amrine, Resident; and Jim Beach. Those absent were: David Douglas, Mayor Protem. The Pledge of Allegiance was recited.

**Audience Participation**

Greg Coulter addressed the Board with a presentation concerning an Effective Utility Management program. He has been working in the water industry for over 25 years and is aware of the challenges that are facing the Town of Rye, and he assured the Board that these challenges are not unusual. He said we need to take an inventory of the assets we have, rank our important attributes on a scale of 1-5, then rank our priorities for future action. He said that the EUM program will help to establish our attributes and their condition and importance, assist to keep documentation, track progress and future problem areas, etc. He said Rye could begin by getting the IMGIS which puts everything into an excel format. The initial cost would be approximately \$1,500, and there would be an annual fee of plus/minus \$300 (an estimate). Once we have implemented the program, Mr. Coulter encouraged that we could get grants to take on the big projects. He ended by saying that we need to plan, do, check, and act upon the information we collect.

David Amrine addressed the Board concerning a "Meet 'N Greet" idea with hotdogs in July. He mentioned that at the last annual Halloween Town event, the restaurant sold 180 hotdogs. He stated that he thought for 50 individuals who may come for the Town of Rye "meet your Board event," we could have hotdogs, chips and a drink for approximately \$150. After discussion, the Board decided to wait until August 1 to celebrate Colorado Day for this event. We will discuss further at our next Board meeting on July 8, 2020.

Tara Marshall, Regional Manager DOLA, spoke to the Board of Trustees via telephone. She introduced herself and the Department of Local Affairs. She said their mission is strengthening communities, and they support local governmental agencies. A few of the topics they assist with are technical and financial programs, grants (to include those for energy, utilities, commissions, etc), response and recovery, development, planning, budgeting, auditing, property taxes on ballots, levies, local government research, capital improvement plans, elections, emergency management, guiding board members in their responsibilities and obligations as a public servant, etc. She said DOLA keeps records of all elections and budgets for municipalities. After her presentation, she asked the Board for a list of items that we're most interested in learning about. She was told 1) Grant opportunities, specifically for developing sidewalks, 2) Emergency Management programs for emergencies other than the floodplain,

and 3) the duties and responsibilities of the Board. Tara will plan to attend the July 8, 2020, meeting in person to address these three items.

### **Consent Agenda Items**

- Sandra Steele made a motion that the Minutes of the May 13, 2020 regular Board of Trustees Meeting be approved. Sheila Henderson seconded, and the motion passed.
- The Water Treatment Plant End of Month Systems Report was presented to the Board. Gary Golladay, Operator in Responsible Charge, informed the Board that the Lead/Copper testing sites have been approved by the CDPHE. Gib Rokich is collecting the samples and will be taking them to Pueblo for testing. Gary will be meeting with Ken Young, Professional Engineer, to work on draining the tank. After draining, Ken will inspect the tank to see what needs to be done to fix it. Marty Rahl asked that Gary get a price on renting a pump to drain the tank and scheduling the draining and inspection as soon as possible. Ken will guide Gary in the OCCT (Operational Corrosion Control Technique) to get it turned in to the state as soon as possible. Mr. Golladay mentioned that the computer went out twice last month, and it seems that the connection to the Water Treatment Plant is not working well. Sherri will call Rye Telephone Company to ask them to look into it. Gary told the Board that the clay valves are not operating well, and they are causing excess pressure on the Water Treatment Plant equipment, which will wear out the equipment quickly. He gave an estimate from isiWEST for \$1,910 to fix these valves. Levi Bernal made a motion to accept the service from isiWEST. Patrick Ryan seconded, and the motion passed. Gary will contact isiWEST and schedule them to come out as soon as they can.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. The Board asked that Gib Rokich check the meters for accounts #9 and #46 to be sure there isn't a leak, as there is a lot of water being used on the accounts. Sherri will pass this information to Gib.
- The Summary of Accounts (Town of Rye and Sewer Attorney) were reviewed. Sherri was instructed to take the sewer attorney reports out of the Board packets each month, as their work has been completed.
- The Summary Aged Receivables were discussed. Accounts #13, #27, #68, and #108 were called and each remitted payment to bring their account balances current. Account #69 is still pending payment from Pueblo County.
- Sheila Henderson made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Sandra Steele seconded, and the motion passed.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed.

### **Unfinished Business**

Sherri Beach spoke with Brian Hanson, and he stated that he will be draining the holding pond basin next Wednesday, Thursday or Friday. Gary Golladay asked that Brian contact him when he is working on the basin so the water can be shut down from the Water Treatment Plant to avoid getting sediment into the system. Sherri will call Brian to let him know. In addition, Gary asked when Brian will be able to



work on the valve, and he would like to see isiWEST test it when Brian completes working on it. Sherri will contact Brian to ask him to let Gary know when he'll be doing this valve work.

Sherri Beach informed the Board that she had contacted Core & Main in both Denver and Pueblo to follow up on the order of the 1 ½" meters and equipment (domes, lids, rings) for the tiny home property. She was told that the meters themselves should arrive within the next two days. The parts have been ordered and should arrive any day. She has contacted the property owner to let them know.

Sherri spoke with David Lytle, the Town of Rye Attorney, and he said the \$5,000 the Town charges for meter taps is unheard of. He said everywhere in the Pueblo area charges \$10,000-\$15,000 for ¾ inch tap, and the cost increases for every larger size. He recommended that the Board look at the actual cost of the meter, equipment (pits, domes, lids) and charge more. David said to consider putting the tap fees into a Water Treatment Plant investment fund because it should not be considered revenue. He said the funds could be saved as matches which are usually 20% for grants and loans through DOLA for larger projects. He also stated that the Town should only allow a certified contractor to install the taps. He encouraged the Town to discuss then create an ordinance to implement updated rates for tap fees. After a brief discussion, the board agreed to schedule a work session to discuss this matter further and establish an updated ordinance.

Sheila Henderson asked the Board if they would consider allowing a resident to make payments for a water and sewer tap. The resident was told several years ago that he would be charged \$500 for the tap, and he was not advised of the increased fee. The Board will discuss this during the work session for tap fees.

Hawkeye Striping will be sweeping Main and Boulder streets in the Town of Rye on Monday, June 22. They will be striping and doing crosswalks on Tuesday and Wednesday, June 23 and 24, 2020. Gib Rokich hung a notification of this on each door of each residence on those streets on June 4, 2020. A notice was also hung on the front window of the Town Hall and the Rye Post Office bulletin board on June 4, 2020.

Marty Rahl presented the Board with an Agreement for Engineering Services by Ken Young, Professional Engineer. He requires a \$2,000 retainer fee and his total compensation is not to exceed \$21,000. After review, Sheila Henderson made a motion to accept the Agreement for Engineering Services. Patrick Ryan seconded. The motion passed. Sherri was asked to scan and send the signed document to Mr. Young so he can begin immediately.

### **Reports/Updates**

**Attorney Update:** Sherri stated to the Board that the Town Attorney would like to know when to begin working on the annexation of the properties in Rye. After a brief discussion, the Board agreed to discuss this further at next month's meeting. It was noted that following the annexation of the individuals requesting it at this time, NO MORE ANNEXING will be considered because of the limited amount of water that the Town of Rye has available.

ORC Update: Gary Golladay gave his update when he presented the Water Treatment Plant end of month report.

Trustee Updates: There were no Trustee Updates tonight.

Staff Updates: Gib Rokich has installed the dip sign on Boulder Street. He has sprayed the weeds around the Town Hall, and he will be mowing the alleyway behind the homes on Main Street.

The signed meeting minutes of the Board of Trustees meeting dated May 13, 2020, will be copied and taken to Bank of the San Juan so the paperwork can be drawn up for the signors for our accounts (Marty Rahl, Sheila Henderson, and Sherri Beach).

Sherri Beach informed the Board that per their instruction of May 13, 2020, she contacted the Pueblo County Health Department about account #72 and #69. Following questioning the Health Department, a plumber came into the office and stated that he had been hired by #72 to investigate the issue on the property, and he has determined that a broken sewer pipe is the cause of sewage leaching onto the ground. The property owner appears to be in the process of hiring someone to replace the collapsed pipe. After questioning the Health Department about #69, other trustees reported seeing a couple of vehicles with Health Department personnel outside the property taking photos, etc.

It was reported that Bob Boyd is completing the requested work for Kyle Logan, CPA, for the audit. Mr. Boyd told Sherri that it will all been sent to Mr. Logan via email. Sherri will keep the Board updated on the progress of the audit finalization.

Sherri reported that a letter informing customers of the need to recertify their backflow prevention apparatus equipment was mailed to twenty-five customers. A letter informing customers of the need to install their backflow prevention apparatus equipment was mailed to five customers. Both letters informed the customers that this was the only notification they would receive, and both said that if the property owners failed to recertify/install their apparatus equipment, their water would be suspended on July 1, 2020. Many have already contacted Dutch Mead and Gary Golladay about this, and it is hopeful that all accounts will be compliant prior to July 1, 2020. After a brief discussion, the Board agreed that any accounts that are not in compliance by July 1, 2020, are to have service disconnected. The policy manual rules that \$100 fee be required for disconnect and \$100 fee for reconnection of service is to be implemented, and so this \$200 fee will be required if any service is disrupted because of non-compliance.

RVS Mosaics assisted Sherri in setting up an account for the Rye Triangle. It was set up following the billing last month, so the first bill is to include all the water RTS and fees for this year, then it will be on track from here forward for a monthly usage or RTS charge.

Steve Bennett from Rye Fire Department will be testing the fire hydrants this month. Gary Golladay asked that he be advised of the exact date the testing will be performed so he can make sure there is plenty of water at the Water Treatment Plant. Sherri will contact Steve to find the exact date and inform Gary.



Peter Huisman of Colorado Rural Water advised Sherri that Scott Thomas will be contacting Gary Golladay to schedule a time to come to do leak detection for the Town of Rye.

A brief discussion was held by the Board concerning placing signs on Main and Boulder Streets to try to bring awareness to residents of children playing. Sherri was asked to contact Chuck Colletti of Pueblo County Roads & Bridges to ask for help. She will report back next month on her findings.

Sherri told the Board that she had discovered CGFOA (Colorado Government Finance Officer's Association) via other Clerks. They are offering a series of courses online relating to financial governmental accounting for municipalities. There is a \$50.00 annual membership fee, and classes are offered for an additional fee. The series of classes that she is looking at will cost approximately \$440. She stated that she does NOT want to be the Town accountant, but she would like to do anything possible to assist the accountant/CPA in the future to keep their times at a minimum because of the financial strain on the Town. Sandra Steele made a motion that Sherri take these classes. Larry Sisk seconded. The motion passed. Sherri will sign the Town of Rye up as a member, and she'll register for the classes right away.

Sherri informed the Board that she had 34 hours of overtime that has been worked on the audit process. She asked permission to take off early on days that her work is current and to take off on Friday, June 19, Friday, June 26, and Thursday July 3 in an attempt to save the Town money in paying for the overage. The Board agreed.

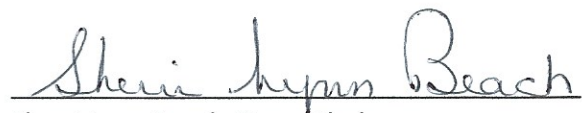
Sherri told the Board that Mickey Smith had sent a very thoughtful and heartfelt thank you card for his retirement party. She invited everyone to look at it on the bulletin board at the back of the Board meeting room.

**New Business:** There was no new business at tonight's meeting.

**Adjournment:** At 8:33 pm, Patrick Ryan made a motion that the Board close the regular meeting. Sheila Henderson seconded, and the motion passed.

**Executive Session:** There was no executive session at tonight's meeting.

  
Marty Rahl, Mayor

  
Sherri Lynn Beach, Town Clerk

**The Next Regular Session meeting will be held on  
July 8, 2020, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069**

**Public is encouraged to attend**

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).*