

TOWN OF RYE
RECORD OF PROCEEDINGS
August 12, 2020

Call to Order/Roll Call

Mayor Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 pm at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were: Marty Rahl, Mayor; Sandra Steele, Trustee; Sheila Henderson, Trustee; Levi Bernal, Trustee; Patrick Ryan, Trustee; Larry Sisk, Trustee; and Sherri Beach, Clerk. Also present were: Shirley Pigg, Greenhorn Valley View; Tara Marshall, Regional Manager, DOLA; and Marcus Buck. Those absent were: David Douglas, Mayor Protem. The Pledge of Allegiance was recited.

Audience Participation

Tara Marshall addressed the Board concerning their roles and responsibilities as public officials. She introduced DOLA and said they offer support in most areas and work for small municipalities to obtain grants, assist with budgets and audits, and they promote long term projects from 3 months – 9 years, etc. DOLA provides assistance to municipalities free of charge. Tara will email the Board a copy of all the information discussed for their review. Sherri was asked to contact Tara for a guideline to follow to restructure our rate fees.

Consent Agenda Items

- Sheila Henderson made a motion that the Minutes of the July 8, 2020 regular Board of Trustees Meeting be approved. Patrick Ryan seconded, and the motion passed.
- Sheila Henderson made a motion that the Minutes of the July 29, 2020 Emergency Special Meeting be approved. Sandra Steele seconded, and the motion passed.
- The Water Treatment Plant End of Month Systems Report was presented to the Board. Gary Golladay, Operator in Responsible Charge, left a report for Sherri Beach to read.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. It was noted that accounts #57 and #116 meters had been misread, and Sherri Beach contacted RVS to correct the billing error.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed. Mayor Rahl wanted to publicly thank prior Mayor, Mickey Smith, and prior trustee, Sonny Jackson, for all their hard work to get our sewer flow meter installed, functioning properly, and for the huge impact they have made on the appropriate expense for sewer services from Colorado City Metro District.
- The Summary Aged Receivables were discussed. Accounts 13, 37, 65, and 68 were called and asked to make payment. Account 69 is still pending Pueblo County. Account 71 does not have a current phone number. Sheila Henderson made a motion to hang a disconnect of service notice on the door of account 71. Patrick Ryan seconded. Sheila Henderson voted yes, Larry Sisk voted yes, Sandra Steele voted yes, Patrick Ryan voted yes, and Levi Bernal voted yes. The motion passed.
- Levi Bernal made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Sheila

Henderson seconded. Sheila Henderson voted yes, Larry Sisk voted yes, Sandra Steele voted yes, Patrick Ryan voted yes, and Levi Bernal voted yes. The motion passed.

- Patrick Ryan made a motion that tap fees received for both water and sewer taps be moved from the water fund to the appropriate sewer or water money market funds. \$10,000 (Beierle Oak and Boulder properties) is to be moved to the sewer money market fund, and \$10,000 (Beierle Oak and Douglas Boulder properties) is to be moved to the water money market fund. In the future, these tap fees will be deposited into either the sewer or money market fund, as appropriate for water or sewer service/taps. Larry Sisk seconded. Sheila Henderson voted yes, Larry Sisk voted yes, Sandra Steele voted yes, Patrick Ryan voted yes, and Levi Bernal voted yes. The motion passed.
- Sheila Henderson made a motion that the bid proposal from Core and Main for the Neptune Annual Subscription for \$2,300 plus the Annual Maintenance of the belt clip for \$304.85, totaling \$2,604.85 be approved. Levi Bernal seconded. Sheila Henderson voted yes, Larry Sisk voted yes, Sandra Steele voted yes, Patrick Ryan voted yes, and Levi Bernal voted yes. The motion passed.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Sherri was asked to change the review of Clerk monthly hours, salary to once every six months instead of the current schedule of every three months.

Unfinished Business

Brian Hanson of Hanson Construction left a message with Sherri Beach that his plan is to complete the drain, trench, and pressure relief valve within the next two weeks, barring an emergency. He will also be fixing the fire hydrant on Roley before winter so it doesn't freeze.

The board briefly discussed raising the tap fees from \$5,000 per tap to \$15,000 per tap. This will be tabled until the next meeting.

A letter was written and approved by the attorney's office to mail to Tom and Karen Holgerson concerning the number of taps they claim to have purchased, and then sold with the property, to Table Mountain Church. The board reviewed the letter, Mayor Rahl signed it, and it will be taken to the attorney's office for signatures and mailing. The Holgersons have been asked to respond within 30 days.

The board tabled the iamGIS Program review until next month, as we need to find a new Operator in Responsible Charge before taking this project on.

Kyle Logan, CPA, will be attending the board meeting on September 9, 2020, to review the complete 2019 audit prior to submitting to the State Auditor's Office by the end of September. Sherri Beach was asked to inquire about whether Mr. Logan would be willing to do an annual audit and what he would charge for this service.

The issue of speeding in the Town of Rye was discussed. Sherri Beach asked everyone on the board to please call (719)583-6250 to report speeders they witness going through Rye. She was told by a deputy that every time these calls are made, it alerts the Sheriff's Department of the need for more frequent speed traps. Mayor Rahl stated that she researched the cost of radar signs with cameras, but they are

expensive. Resident, Marcus Buck said he enjoys searching for law enforcement and military items and he will happily look to see if he can find a used radar sign for the Town to purchase.

Attorney Update: None

Trustee Updates: None

Staff Updates:

Gib Rokich and Steve Bennett checked the fire hydrant on Roley. Gib spoke with Brian Hanson, and Brian agreed to fix the leaking plunger inside the hydrant before the winter months so it doesn't freeze.

Sherri Beach reminded the board that she will be going on vacation from Tuesday, August 25 through Friday, August 28, 2020. She will use some of her accumulated hours.

Sherri Beach apologized for an error that occurred with the Town of Rye debit card. It was inadvertently used for an \$11.99 personal purchase. The Town of Rye was paid the \$11.99 amount immediately when the mistake was discovered.

Bob Boyd sent a letter thanking the board for their gift for his services.

Each member of the board signed a thank you card to mail to Mr. and Mrs. David Amrine for the donation of a large grill and stovetop for community events.

Sherri Beach informed the board that Jim McGahan from the Pueblo County Health Department came into the office with updated information on three accounts. 1) Owner of account #69 called Mr. McGahan and stated that he will be picking up all his trash on his property before August 31. Mr. McGahan informed him that if this is not completed, the Health Department will hire it done, and the property owner will be responsible for the cost. 2) Mr. McGahan spoke with the owner of account #72 and was told that RotoRooter had been hired to do a camera scope of the sewer line under the property to confirm a collapsed line. The owner was informed that he needs to get this issue corrected immediately or the Health Department will step in at the expense of the owner. 3) Mr. McGahan noticed that a camper had been removed from the property of account #62. He asked the Town to call to ask the property owner to please remove the outhouse that has been left behind or it will be reported to the State for action. Sherri will call the owner of #62 in the morning.

It was reported that the US flag at the Rye Triangle had been stolen. Upon investigation by Gib Rokich, it was discovered that the wind had worn the rope, which finally broke. Pastor Ken of the Methodist Church found the flag on the ground and picked it up. Gib and Terry Golly worked to get the flag rehung.

New Business

Accounts #50, #51, and #100 have had an increased usage of gallons of water over the past couple of months. Gib Rokich checked all three for leaks but found none. He has been monitoring the readings daily or every other day, and it appears that the usage is back within a reasonable range. Sherri Beach

contacted both the Neptune meter company and the RVS billing software company. They are of the opinion that water is being stolen from the properties. Neptune sent a 12-month consumption analysis for all three accounts, which shows that the water usage increased dramatically at the same time a year ago. After discussion, Sherri was asked to include a note in the billing at the end of the month asking that residents consider putting a lock on their outdoor spigots to prevent stealing of water. It was noted that account #31 on Matnock had an unusually high usage rate, as well. Sherri Beach was asked to contact Peter Heuisman with Colorado Rural Water to ask for leak detection for accounts #50, #51, and #100. She was also asked to have Gib put a lock on the spigot at the Rye Triangle and get a key to Ed Sutcliffe to prevent stolen water.

A garbage ordinance was submitted to our attorney for review. Earlier today, we received a response that the attorney would like to make changes to the garbage ordinance because many aspects of it are not relevant to the Town of Rye. In addition, it was suggested that the bear proof containers be made into a different ordinance entirely. Sherri will email a copy of the proposed bear proof container ordinance to the board for review prior to the next meeting. The attorney and Sherri will continue to iron out the details of the garbage ordinance and have it available for board review next month.

Adjournment

At 8:50 pm, Sheila Henderson made a motion that the Board close the regular meeting and enter Executive Session. Patrick Ryan seconded. Sheila Henderson voted yes, Larry Sisk voted yes, Sandra Steele voted yes, Patrick Ryan voted yes, and Levi Bernal voted yes. The motion passed. Those in attendance of Executive Session were: Marty Rahl, Mayor; Sandra Steele, Trustee; Sheila Henderson, Trustee; Levi Bernal, Trustee; Patrick Ryan, Trustee; Larry Sisk, Trustee; and Sherri Beach, Clerk. David Douglas, Mayor protem was absent.

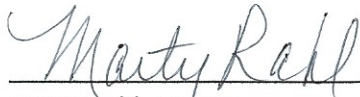
Executive Session

Personnel: For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and NOT involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

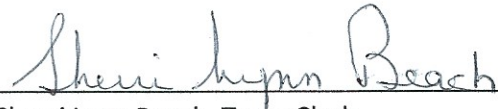
At 9:10 pm, Sheila Henderson made a motion that the Board return to its regular meeting. Patrick Ryan seconded. Sheila Henderson voted yes, Larry Sisk voted yes, Sandra Steele voted yes, Patrick Ryan voted yes, and Levi Bernal voted yes. The motion passed.

Adjournment

At 9:11 pm, Sheila Henderson made a motion that the Regular Board Meeting be adjourned. Levi Bernal seconded. Sheila Henderson voted yes, Larry Sisk voted yes, Sandra Steele voted yes, Patrick Ryan voted yes, and Levi Bernal voted yes. The motion passed.



Marty Rahl, Mayor



Sherri Lynn Beach, Town Clerk

**The Next Regular Session meeting will be held on
September 9, 2020, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069**

Public is encouraged to attend

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).