

**TOWN OF RYE
RECORD OF PROCEEDINGS**

- Pledge of Allegiance
- Mickey Smith called the meeting to order at 6:05 p.m.

PUBLIC MEETING

The Board of Trustees of the Town of Rye, County of Pueblo, Colorado met at the Rye Town Hall on September 12, 2018. At 6:05 p.m. Mayor Smith called this regular meeting to order. The following were present: Mayor, Mickey Smith; Trustees: Sonny Jackson and Sam Serracino; and Clerk, Sherri Beach.

Others: Pam Hair, Greenhorn Valley View; Michael McAlhany; Cheri Amrine; and Joe and Lisa Unander.

PUBLIC INPUT:

- Michael McAlhany presented a proposal to the Board of Trustees for a small batch draft distillery that he and three business partners would like to open in Natalie Role's business building, suite B, on Main Street. They will be creating whiskey in this location, if approved. Mr. McAlhany said they will be responsible for getting all federal, state and county licenses necessary for this endeavor with assistance from an attorney. He pointed out that this facility is not a bar, and they will be making spirits for distribution at wholesale only during phase one. He said that pending approval, phase two will include consideration in opening a testing room and having retail sales. Mike indicated that although he and his partners would like to get started right away, they would plan to start on January 1, 2019. They would be responsible for installing all their heating, equipment, etc, prior to licensing. He said he and his partners have the money to pay for six months' rent, licensing and renovation to include plumbing and heating. They will use Rye water, pending the tests of composition which they will pay for. Mr. McAlhany was told that we lacked a quorum this month, and the Board asked that he come back in October to present his proposal to the entire Board of Trustees.
- Mrs. Amrine came to listen to the most current information concerning the sewer line near her home. She chose not to speak this month.
- NOTE: Maria DeCambra and Greg Kolomitzen had requested time to address the Board of Trustees about the Let's Go, Colorado program. They did not attend the meeting. In addition, Jori Pollard requested time to speak to the Board of Trustees about building a home/duplex in the Town of Rye. She came to the Town Hall prior to the meeting and stated that she wasn't ready to address the Board and would reschedule for another time.

CONCENT AGENDA ITEMS:

- MINUTES OF THE LAST MEETING: There was not a quorum at the Board of Trustees meeting, so approval of the minutes for August 15, 2018, was not done and will be tabled until the next regular meeting on October 10, 2018.
- WATER TREATMENT PLANT END OF MONTH SYSTEMS REPORT: This report shows a total of 941,731 total treated gallons, 562,693 gallons delivered to the town, and 140,878 waste water/back wash water gallons for the month of August 2018.
- WATER & SEWER MONTHLY METER USAGE/BILLING: The Water & Sewer Usage/Billing Report was reviewed for the month of August 2018.
- SUMMARY READINGS:
 - Water Plant Data – Excel worksheet provided.
 - Waste Water Data – Data was not available because of programming issues/battery issues with new system.
 - CCMD comparison worksheet: From **07/27/2018 to 08/29/2018**
Current: 58,715,301; Previous: 58,282,219; Usage: 433,082.
 - The Town of Rye calculation of Usage: Accurate reading not available. The reading system of the new meter isn't working properly because it was programmed for the wrong size pipe and battery issues. This is being corrected.
 - Sewer Attorney Expense worksheet. Last billing dated 8/20/2018 expenses YTD \$86,090.39.
- SUMMARY ACCOUNTS RECEIVABLE: Reviewed by the Board. The Board discussed past due accounts. Accounts 27, 69 and 103 continue to be the same, and service has been disconnected. Phone calls will be made to remind the other accounts of past due balances to avoid disconnection of service.
- APPROVAL OF ACCOUNTS PAYABLES:
 - There are \$20,899.00 scheduled payables.
 - The Board discussed and agreed to paying with the exception of the RotoRooter invoice, as we received a lesser quote via email that will be paid instead of their current invoice.
 - It was noted that an additional line labeled "general fund" was included on the Vendor Summary Reports, and it is a work in progress with the cleaning up of the Town Books for the audit.
 - Sonny Jackson made a motion that the accounts payable bills be approved and paid. Sam Serracino seconded, and the motion passed with Mickey Smith's approval because Marty Rahl was absent, so there wasn't a quorum.
- P & L's SUMMARY- General/Water/Sewer: These reports were available this month, but it was noted that the audit process is continuing to update information, so everything may not be completely accurate.

MASTER CALENDAR REVIEW:

- **SEPTEMBER:**

- Water Sampling and Testing
- OCTOBER:
 - RFR-EIAF8393 3rd Quarterly Report Due \$186,602.00
 - Discharge Monitoring Reports
 - 3rd Quarter Unemployment Insurance Reporting
 - Fire Hydrants with Steve Bennett
 - Water Sampling and Testing
 - CWR & PDA Water Loan Payment Due \$11,518.65
 - CCR Copied to Residents 6/30 John
 - Budget Work Session
 - PSD70 Student Count
 - Budget Approval
 - Delinquent Account Letter – Posted and Mailed
 - Resolution County Certify Delinquent Accounts
 - Halloween Town

UNFINISHED BUSINESS:

- District 70 Online School Update: Sherri Beach stated that Marty Rahl continues to work with the School District concerning this project. The cost estimates are much larger than originally thought, so the District may reevaluate the use of the Rye Town Hall.
- CCMD Update: This item was tabled until the next Board Meeting because there wasn't a quorum to make decisions.
- Rye Water Treatment Plant Update: A meeting was held on Friday, September 7, 2018, with Mayor, Mickey Smith; Trustees Marty Rahl and Sam Serracino; Employee, Joe Unander; Water Treatment Plant Head, John VanOort; Accountant, Debbie McKinzie-Johnson; Sam Hunt, representing Hunt Industrial and Fischer Construction; and Josh McGiven, Shane White and Lily Tolvan of JVA Consulting Engineers (via phone). Many details concerning both the scope of work to be completed and the accounting aspect of the entire project were discussed. The project is moving forward, and projected completion is scheduled by October 31, 2018.
- Town of Rye Audit Update: Sherri Beach stated that the audit continues to move forward. It was scheduled to be complete prior to the end of September, but issues with the funding for the Water Treatment Plant as well as many unanswered questions with our bookkeeping system have forced the date of completion to be extended to the end of October. Town Clerk, Sherri Beach; Nancy Humphries, Garren, Ross & DeNardo, Inc.; and Debbie McKinzie-Johnson, accountant, continue to work on filling in necessary information. Nancy Humphries is keeping in contact with the State Auditor's office to update them of our progress.
- SIEA Building Title Transfer to Town of Rye Update: Sherri Beach informed the Board that all papers have been filed to complete the transfer of the building, and we're just waiting for approval and acceptance. An idea was presented by Sam Serracino to consider having an open house to welcome the public into our new Town Hall for the night of Halloween Town. This discussion will be tabled until our next regular meeting.

- Backflow Compliance Update: A letter has been composed to send to accounts who must become/renew certification for the compliance. These letters will be held until next month when there is a quorum to approve them.
- New Meter Installations Update: Sam Serracino told the Board that we need to order a meter so we have two on hand. We need to have two meters and two yolks on hand to serve as replacements and/or for new accounts. Information will be collected and given to Sherri to order the necessary items. Again, a quorum will be needed to vote on this action.
- Rye High School Meter Update: The reading of the meter at the RHS Football Field showed a usage of 205,000+ gallons used, and Joe Unander was asked to take another manual reading of the meter to confirm this number prior to Sherri Beach billing.
- Manhole Inspections Update: All the manhole inspections have been completed, and an accounting of those needing service have been noted.
- Annexation Update: Sam Serracino stated the number of individuals who wanted to become annexed into the Town of Rye is dwindling. He's continuing to work to contact Baxter Kirkland to inquire about his desire to be annexed into the Town. Sam noted that the expense of hiring an attorney on an hourly wage would cost the Town quite a sum of money, and he wondered if we should look at hiring an attorney on a flat fee. Mickey Smith said he would look for the attorney who assisted Dick Greet in annexing his property. Because there was not a quorum, this topic will be revisited next month.
- Website – Pay Online Update: Sherri Beach said that Marty Rahl, Terry Baughman of Bank of the San Juans, and herself are in the process of completing all the paperwork necessary to set up the online bill pay.
- Data Gator System Sale Update: Sam Serracino has sold the Data Gator System to Pueblo for \$7,000. An Invoice has been submitted, and they will pay for it as soon as it is approved at their next meeting.
- Fire Hydrant Inspection Update: Sherri Beach explained that Steve Bennett, Chief for Rye Fire Protection District, indicated that the water storage tanks must be full in order for the PSI levels to be accurate in the testing process. In speaking with John VanOort, he said the tanks are within 3 feet from the top all the time. Mickey Smith will discuss the dates that would be best for the testing and schedule time for Steve to come and test again.
- Garbage Ordinance and letter update: Sherri Beach said that she and Marty Rahl have a couple of questions about the wording of the ordinance that will need to be ironed out prior to sending letters. Because there wasn't a quorum, we'll revisit this topic next month.

NEW BUSINESS:

- A brief discussion was held concerning the number of keys that have been issued to prior employees for the office, gates, the Water Treatment Plant, etc. This subject will be revisited next month because there wasn't a quorum.

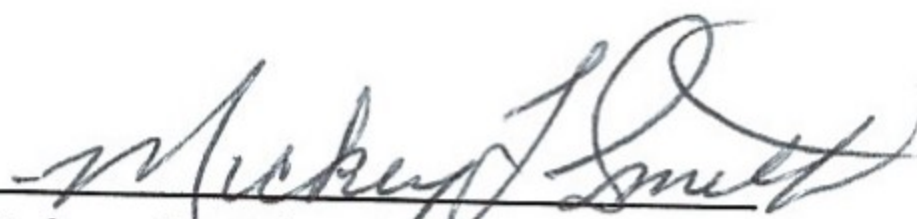
ADJOURN:

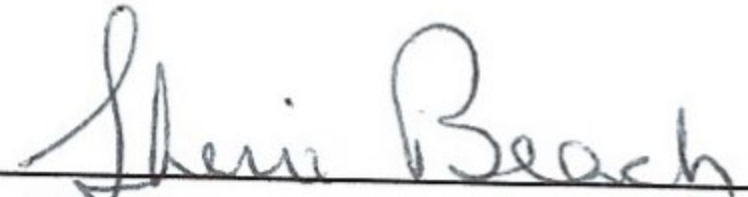
- At 7:25 pm, Sonny Jackson made a motion to adjourn the regular meeting. Sam Serracino seconded the motion, and it passed.

Executive Session:

There was no executive session tonight, as there wasn't a quorum.

**Public is encouraged to attend.
The Next Regular Session meeting will be on
October 10, 2018, at 6:00 p.m. at the Town of Rye Building**


Mickey Smith – Mayor


Sherri Lynn Beach, Town Clerk