

**TOWN OF RYE**  
**RECORD OF PROCEEDINGS**  
**April 9, 2025**

**Call to Order/Roll Call**

Marty Rahl called the Regular Monthly Board Meeting to order at 6:05 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Kathy MacCormack, Mayor Protem; Patrick Ryan, Trustee; Sandra Steele, Trustee; Geoff Pagnotta, Trustee; Aimee Kramer, Trustee; Scott Thomas, Colorado Rural Water; and Jocelyn Ensley, Town Clerk. Those absent were: Heidi Miller, Trustee.

**Audience Participation**

- Scott Thomas with Colorado Rural Water presented the Town of Rye RevPlan and the impact on values based on Element Engineering's CIP report. Scott Thomas provided a 3-phase construction plan model from 2026-2040 which included a sewer rate increase starting in 2031 with a 50% increase and 5%-15% increase annually through 2040. Scott Thomas then presented a 2<sup>nd</sup> model which included another 3-phase construction plan starting in 2027-2040 which included a sewer rate increase with an initial 15% increase starting in 2027 and an additional 5% increase annually through 2040. Scott Thomas finalized his presentation by presenting a 3<sup>rd</sup> model with a 1-phase construction plan with a sewer rate increase starting in 2026 at 50%. The Board discussed implementing a water and sewer rate increase based off the CIP report and the RevPlan to replace and repair the main sewer infrastructure within the next three to five years. The Board agreed that having a 1-phase construction plan for the sewer CIP was in the best interest of the Town and of residents, as getting one SRF Loan and the grants to match one project would be easier to obtain than 3 loans and various grants to match each loan over the course of 10+ years. The Board requested that Scott Thomas provide a revised RevPlan for May 14, 2025, Regular Monthly Meeting with the following models: 1-phase construction project with the start date in 2031 with a 10% sewer rate increase annually starting in 2026 and ending in 2031.

**Consent Agenda Items**

- Geoff Pagnotta made a motion to approve the March 12, 2025- Regular Monthly Meeting Minutes. Sandra Steele seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board.
- Jocelyn Ensley stated that Little Diggers Construction was able to have seven, 3/4in residential meters replaced and they have two, 3/4in residential meters left to install as

well as two, 4in meters to install. Jocelyn Ensley stated that one of the 4in meters that needs to be replaced is the master meter at the water treatment plant which will require the Town water to be shut off for half of a day. The Board discussed having the master meter replaced while The Rye Café and Mama Bear Daycare are closed as to not interrupt their businesses. Jocelyn Ensley stated that she will ensure Little Diggers Construction is aware that scheduling the master meter replacement will need to be done delicately. The Board reviewed the fire hydrant repair quotes from Steel City Hydrant Pros. The Board discussed the fire hydrants that require immediate attention and the ones that can wait until summer to be repaired. Aimee Kramer made a motion to approve repairing the fire hydrant on Oak and Petersen, as well as the one on Main Street and table the vote on one fire hydrant on Main/Boulder and one fire hydrant on Boulder until summer. Kathy MacCormack seconded the motion. The motion passed unanimously. Jocelyn Ensley stated that Element Engineering was able to come out and perform the additional research needed to update the sewer main CIP project on April 2, 2025, but the report had not been provided yet. Geoff Pagnotta shared his notes from April 2, 2025, during the walk-through meeting with Element Engineering. Geoff Pagnotta stated that the most feasible plan to replace the sewer main line from Columbine to Boulder may include rerouting the sewer main line onto Main Street as bursting the current sewer main line could cause problems due to the line going through private properties, some of which the homeowners have built over. The Board discussed Geoff Pagnotta's notes. Jocelyn Ensley presented a letter to the Board that would be sent to all water and sewer service account holders outlining the current Sewer Main CIP project, project costs, and inevitable sewer rate increases. The Board agreed that sending a letter to residents about the Sewer Main CIP will be essential to ensure their input can be included in all decisions that are made. Jocelyn Ensley stated that the manhole replacement on Matnock has not been completed but Little Diggers Construction is working diligently to get it scheduled.

- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board. Jocelyn Ensley stated that the February 2025 and March 2025 flow reports have not been provided by Colorado City Metro District because the meter needed to be fixed and has not been replaced. The Board discussed that this constitutes a breach of contract with Colorado City Metro District as they are to notify the Town of any issues with the meter and allow a Town representative to be present when the meter is being removed or replaced. Jocelyn Ensley stated that she will keep the Board updated when they provide any notice that the meter is being reinstalled.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Ensley and reminded of their past due balance as well as the current



due balance. The Board instructed Jocelyn Ensley to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.

- Patrick Ryan made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Kathy MacCormack seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Ensley has updated the calendar to reflect the date and name of persons completing monthly items.

### **Unfinished Business**

- Marty Rahl stated that she was able to attend the Safer Routes to School Grant webinar which had good and bad news. Marty Rahl stated that the good news was that the federal grant was going to be funded for 2025, and the bad news was that the grant parameters were very strict, and the focus would be on communities experiencing fatalities. Jocelyn Ensley stated that she and Marty Rahl would continue to participate in the Safe Routes for School program to help the Town collect the data and information needed in the case that the grant parameters change in the coming years.
- Jocelyn Ensley stated that she completed the pothole map for contractors to submit a quote for patchwork in Town and that she will provide all quotes once they are received.
- Jocelyn Ensley stated that the SIPA Accessibility Grant was awarded to the Town. Jocelyn Ensley stated that the SIPA grant will partner the Town with a third-party contractor called Allyant, who will provide access to a one-year subscription to Commonlook, a pdf remediation program. Jocelyn Ensley stated that Allyant was able to perform a analysis of the Town of Rye website and gave a 98% approval rating based on the current findings. Jocelyn Ensley stated that she will need to update the website to ensure that the most recent information is provided, and older information is archived, and then she will start on the easier remediation items and allow Allyant to assist with remediating the bigger documents such as budgets, and Colorado Department of Health and Environment notices. Jocelyn Ensley stated that she should be able to meet the July 1, 2025, deadline with no issues.
- Marty Rahl stated that she spoke with the Town attorneys, and they have received the Intergovernmental Agreement from Pueblo County and are reviewing it. Marty Rahl stated that it will be provided to the Board for review and approval as soon as possible.
- The Board read and reviewed an email from Jim Klipfel, owner of Mountain Disposal in Colorado City, regarding the trash dumpsters on Town Property. The Board instructed Jocelyn Ensley to contact a homeowner on Main Street to see if they would be willing to

keep their trash dumpster on the grass so that it is off Main Street and still accessible by Mountain Disposal.

- The Board instructed Jocelyn Ensley to remove "Sewer Service Line/Leak Repair Policy" from the agenda.

### **Reports**

CPA Update: N/A

Attorney Update: N/A

Trustee Updates: N/A

Staff Updates: Jocelyn Ensley presented the CIRSA Insurance Audit Loss Analysis Report. Jocelyn Ensley stated that the Town scored 105/100 and that the year 2025 should also score higher than normal due to the actions taken to implement cyber security and camera security at the water treatment plant.

### **New Business**

- Jocelyn Ensley stated that the 2026 Sewer Average Worksheet has been completed based on water usage from December 2024, January 2025, and February 2025. Jocelyn Ensley stated that the Town will lose \$200 per month for the 2026 year due to account holders using water conservatively during the above stated months.
- Jocelyn Ensley stated that the annual Trustee Ethics Training will need to be scheduled. The Board discussed adding the training to the beginning of a monthly meeting. The Board agreed to postpone scheduling the training until the next monthly meeting.
- Jocelyn Ensley stated that the 2025 Backflow Prevention Certification notices were included in the March 2025 billing for business owners and multi-residential housing units.
- Jocelyn Ensley stated that the District 70 School calendar was released and the Saturday before the 2025-2026 school year lands on August 9, 2025. Jocelyn Ensley stated that she will be scheduling the 2025 Town Square Fair for Saturday, August 9, 2025, and the Board agreed.
- The Board read and reviewed the DOLA Executive Session and public meeting rules.
- Marty Rahl stated that she will be reaching out to all Town employees to conduct annual employee evaluations. Marty Rahl instructed Jocelyn Ensley to add an Executive Session to the May 14, 2025, meeting and send the executive session language to the attorneys for approval. Marty Rahl stated that she will provide completed annual employee evaluations during the executive session at the next meeting and that all employees will be invited to be present if they choose.
- The Board read and reviewed Resolution 2025-4 Officials and Employees Electronic Mail Access, Acceptable Uses, and Retention Policy. Patrick Ryan made a motion to approve Resolution 2025-4 Officials and Employees Electronic Mail Access, Acceptable Uses, and



Retention Policy. Geoff Pagnotta seconded the motion. The motion passed unanimously.

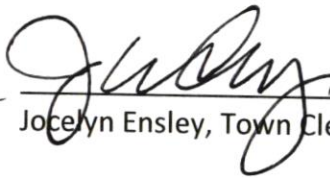
**Adjournment**

At 8:35 p.m., Kathy MacCormack made a motion that the Board close the regular meeting. Geoff Pagnotta seconded the motion. The motion passed unanimously.



Marty Rahl, Mayor

Kathy MacCormack  
Mayor Protem



Jocelyn Ensley, Town Clerk

**The Next Regular Session meeting will be held on  
May 14, 2025, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069  
The public is encouraged to attend.**

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate it if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).*