

TOWN OF RYE
RECORD OF PROCEEDINGS
August 10, 2022

Call to Order/Roll Call

Mayor Marty Rahl called the Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Patrick Ryan, Trustee; Kathy Dufty, Trustee; Markus Buck, Trustee; Sandra Steele, Trustee; Jocelyn Mower, Clerk; Diana Martinez, Resident of Rye. Those absent were: N/A. The Pledge of Allegiance was recited.

Audience Participation

N/A

Consent Agenda Items

- Kathy Dufty asked Jocelyn Mower to amend the July 13, 2022, Monthly Board Meeting minutes to reflect that Patrick Ryan and herself asked Mr. Nigel Smedley if a 1-3-year timeline would be suitable to have a sewer tap installed by.
- Markus Buck motioned to approve the July 28, 2022, Special Board Meeting Minutes. Sheila Henderson seconded the motion. Sheila Henderson voted yea, Patrick Ryan voted yea, Sandra Steele abstained, Kathy Dufty voted yea, Markus Buck voted yea.
- The Water Treatment Plant Executive Report, provided by Richard Hopp, was presented to the Board with the information that was available. Mayor Rahl presented information from Gib Rokich, Water Treatment Plant Operator, to the Board. Mayor Rahl stated that Mr. Rokich has been working with a Water Treatment Plant Operator from the City of Pueblo and gaining mentorship and training. This individual is willing to assist the Town as an independent contractor if the Town would like. Mayor Rahl stated that she has asked the individual for a copy of his resume, certifications, references, and a quote on what he will charge. Markus Buck asked that we request that he also provides proof of insurance to the Board. Marty Rahl stated that the drivers have been shipped and delivered and will need to be installed. Mr. Rokich reported that the compressors have been turning off at the Water Treatment Plant and that he has been manually turning them on and maintaining them. Kathy Dufty asked the Board if any of the Board members have experienced issues with their water pressure to which all replied no. Kathy Dufty also asked about the water stream that has been visible on Park Rd. near the Water Treatment Plant. Jocelyn Mower explained that it is a natural spring that exists on the property North of the Water Treatment Plant and that it does run across the Water Treatment Plant property and into the street but that it is not a leak from a main line or the Water Treatment Plant.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. The Board instructed Jocelyn Mower to ask Gib Rokich to contact account #5 about a possible leak on their

property. The Board also instructed Jocelyn Mower to instruct Gib Rokich to change the automated timer on the sprinkler system at the Rye Triangle to every other morning.

- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed. The Board acknowledged that the water loss report is inaccurate and needs to be researched by Richard Hopp and Greg Colter. Jocelyn Mower stated that the master meters may not be providing accurate information and may need to be replaced. Marty Rahl stated that she will be scheduling an in-person meeting between Richard Hopp and the Board to review current and upcoming projects that are needed for the Town. Marty Rahl also stated that she reviewed the contract between the Town of Rye and CCMD and that the sewer meter is to be calibrated once a year. Patrick Ryan made a motion to formally request to CCMD, in writing, that the sewer meter be calibrated by a third party and with the presence of a Town of Rye Board of Trustee member. Sheila Henderson seconded the motion. The motion passed unanimously. Markus Buck amended the motion to include that the third party who will calibrate the meter be fully licensed and insured. Kathy Dufty seconded the motion. The motion passed unanimously.
- The Summary Aged Receivables were discussed. Past due accounts were called by Jocelyn Mower and reminded of their late due accounts. Sheila Henderson motioned to have Jocelyn Mower issue a water disconnection letter to account #65 due to nonpayment for over 61+ days. Markus Buck seconded the motion. The motion passed unanimously.
- Sheila Henderson stated that she will pay the Town of Rye for one full tank of propane that was left over in her reused propane tank from the Town Square Fair. Jocelyn Mower will provide the receipt for the total cost of one full tank of propane to Sheila Henderson. Sheila Henderson motioned to transfer \$1200 into the HUFT account to cover checks for the month of July 2022 and to split the \$1200 between the general, water, and sewer accounts. Markus Buck seconded the motion. The motion passed unanimously. Sheila Henderson made a motion for the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that the appropriate funds be transferred to the associated accounts. Markus Buck seconded. The motion passed unanimously. The Board discussed the funds in the CTF account and how they can be utilized. The Board instructed Jocelyn Mower to provide a printout of qualifying expenses that can be used with CTF funds. Kathy Dufty asked if the signs that were approved for purchase at that July 13, 2022, Regular Board Meeting had been received yet and Jocelyn Mower stated no. Kathy Dufty suggested that when the signs come in that they are all installed with concrete to ensure stability and the Board agreed.
- The Board reviewed the Profit & Loss and Balance Sheets. Jocelyn Mower provided information that was requested at the July 13, 2022, Monthly Board Meeting regarding a negative number in the profit & loss sheet. Jocelyn Mower stated that she was advised by Evie Petrikou (the Town's CPA) that due to covid relief funds that were used in 2022 but received in 2021, it will show a negative until the end of the year when a correction and reconciliation can be done through the 2022 Exemption Audit. The Board also instructed Jocelyn Mower to move the expenses from the purchase of the PALL computer to be listed under equipment/depreciation items.
- The Master Calendar was reviewed. Jocelyn Mower has updated the calendar to reflect the date and name of persons completing monthly items. Calendar items are up to date. Sheila