

TOWN OF RYE
RECORD OF PROCEEDINGS
August 9, 2023

Call to Order/Roll Call

Marty Rahl called the Regular Monthly Board Meeting to order at 6:05 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Kathy MacCormack, Trustee; Markus Buck, Trustee; Chelsie Kersey, Trustee; Sandra Steele, Trustee; Jocelyn Ensley, Town Clerk; Greg Colter, CRWA. Those absent were: Patrick Ryan, Trustee.

Audience Participation

N/A

Consent Agenda Items

- Sheila Henderson made a motion to approve the July 12, 2023- Regular Monthly Board Meeting Minutes. Chelsie Kersey seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. Marty Rahl stated that a meeting was held with herself, the Town ORC, the Water Treatment Plant Operators, and the Town Clerk on Tuesday August 8, 2023, for a monthly update. Mayor Rahl went on to explain what was discussed at that meeting, including: water treatment plant daily checks, the alarm system at the water treatment plant, brownouts occurring at the water treatment plant, communication between staff, contacting a contractor in an emergency, purchasing a propane generator for the water treatment plant, training staff in locating main service lines, progress on the Diamond Maps data entry, exercising water valves, getting the emergency service well tested, and inventory of chemicals in the case of an emergency or forest fire. Marty Rahl also stated that Matt Smith is pursuing his D License for the water treatment plant, which is a requirement by CDPHE for all employees working in a water treatment plant, and the Board agreed to pay for the fees associated in Matt Smith obtaining his D License for a total of \$150.00.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. The Board instructed Jocelyn Mower to contact account #66 and notify them that there may be a water leak on the property based upon excessive usage during the month of July.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Mower and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Mower to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.

- Sheila Henderson made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Markus Buck seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Mower has updated the calendar to reflect the date and name of persons completing monthly items.

Unfinished Business

- Jocelyn Mower updated the Board on the progress of planning the 2023 Town Square Fair. A vendor spreadsheet and donation spreadsheet were provided to the Board to review. Jocelyn Mower stated that the Town fulfilled the donation requirements by raising \$7,648.54 in donations and all expenses for the event will be covered in full. Jocelyn Mower stated that, including food trucks, the Town will be welcoming over 60 vendors for the event. Marty Rahl stated that two members of law enforcement will be present to help with traffic control for traffic crossing on Boulder and to help patrol the area. Jocelyn Mower presented the Board with Town of Rye shirts at the event donated by Zut Zut Trucking. Jocelyn Mower reviewed the gift cards that will be given out at the Town Hall Water Talk towards the end of the event totaling \$2,566.00. All vendors have been advised of their assigned space and porta-potties, as well as handwash stations, will be delivered the day before the event, to specific areas, to accommodate patrons for the event.
- The first reading of Ordinance 2023-6 Sidewalk Responsibility was read aloud by Marty Rahl. Jocelyn Mower stated that the Public Notice of the second reading has been submitted to the Greenhorn Valley View so that the second reading for consideration of approval may be presented at the next monthly meeting on Wednesday, September 13, 2023.
- The Board read, reviewed, and discussed proposals to have the main sewer lines jetted as well as having CCTV services performed. Sandra Steele made a motion to approve the proposal from Direct Discharge Consulting. Kathy Dufty seconded the motion. The motion passed unanimously. Marty Rahl will contact Colorado City Metro Board to see if a special meeting can be scheduled with both communities in hopes of building relationships towards water and sewer line maintenance and emergency services.

Reports

CPA Update: N/A

Attorney Update: N/A

Trustee Updates:

- Marty Rahl informed the Board of the Lead and Copper Webinar presented by CDPHE regarding new lead and copper rules that are set to be passed in 2024. The new rules will require all municipalities to inventory all lead and copper water service lines. Once the rules are passed the Town of Rye needs to implement the new rules and requirements immediately. CDPHE is drafting a survey that can be sent to customers and explain the new rules and requirements. Jocelyn Mower has applied to CDPHE for placement on the Technical Assistance Service funding