

TOWN OF RYE
RECORD OF PROCEEDINGS
December 13, 2023

Call to Order/Roll Call

Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Kathy MacCormack, Trustee; Sandra Steele, Trustee; Chelsie Kersey, Trustee; Patrick Ryan, Trustee; Jocelyn Ensley, Town Clerk; Greg Colter, CRWA. Those absent were: N/A.

Marty Rahl added the resignation of Trustee, Markus Buck, to the agenda.

Audience Participation

N/A

Consent Agenda Items

- The Board discussed the resignation of Markus Buck. Jocelyn Ensley explained to the Board that they have the choice of appointing a replacement to hold Mr. Buck's seat until the next election occurring on April 2, 2024, or to wait for the April 2, 2024, Election procedures to have a candidate be voted and/or appointed for a 4-year term. Chelsie Kersey made a motion to not appoint a replacement Trustee and to hold the seat open until the April 2, 2024, Election. Sheila Henderson seconded the motion. The motion passed unanimously.
- Sheila Henderson made a motion to approve the November 8, 2023- Regular Monthly Board Meeting Minutes. Patrick Ryan seconded the motion. The motion passed unanimously.
- Chelsie Kersey made a motion to approve the November 20, 2023- Work Session Meeting Minutes and the December 12, 2023- Work Session Meeting Minutes. Sheila Henderson seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. Jocelyn Ensley stated that she and Marty Rahl are continuing to meet with CDPHE, Element Engineering and DOLA to discuss supplemental funding needed for the GAC Project. Marty Rahl stated that she and Jocelyn Ensley met with WSP to start gathering data needed for WSP to assist the Town in creating a Lead and Copper Service Line Inventory and Replacement Plan. The Lead and Copper Service Line Inventory and Replacement Plan is a new rule implemented by CDPHE which will require all water systems to develop a Lead and Copper Service Line Inventory and Replacement Plan and submit it to CDPHE by the October 2024 deadline. WSP is a third-party company contracted by CDPHE to help municipalities and water system complete the complicated and potentially cost heavy requirements by CDPHE. The Town of Rye was part of the first 25 applicants who successfully completed the required surveys and applications to be considered for receiving the service at zero cost to the Town and put the Town on track to submit all required documents to CDPHE ahead of the October 2024 deadline.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.

- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board. Greg Colter discussed a new software that can gather rain fall data and help create automated reports for the water treatment system.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Ensley and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Ensley to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.
- Chelsie Kersey made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Patrick Ryan seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Ensley has updated the calendar to reflect the date and name of persons completing monthly items.

Unfinished Business

- The Board discussed account #37 in regard to being out of compliance with Ordinance 2021-3 and the extension to bring the property into compliance that was granted at the previous meeting. Jocelyn Ensley stated that account #37 had until December 8, 2023, to bring the property into compliance with the Ordinance. Patrick Ryan stated that he believes the property has been cleaned up since the extension was granted but believes that there is one vehicle that remains out of compliance and that the vehicle is a Toyota with the back windshield removed. Kathy MacCormack made a motion to have Jocelyn Ensley notify account #37 by letter and phone, that one vehicle remains out of compliance on the account holder's property and if it is not removed from the property within forty-eight (48) hours the Town of Rye will take action to remove the junk vehicle and have it stored at the expense of the account holder. Patrick Ryan seconded the motion. The Motion passed unanimously.
- The Board discussed the 2023 Tree Lighting Ceremony that occurred on December 2, 2023, and planned on how to turn it into a larger event for 2024. Marty Rahl stated that she has been in contact with a company who provides "forever lights" that last for 100,000 hours and the lights would be a permanent fixture on the tree, year-round. Jocelyn Ensley stated that she will reach out to the Colorado City Chamber of Commerce and see if they would be willing to hold the Parade of Lights on the same night as the Tree Lighting Ceremony for the 2024 year. Jocelyn Ensley also stated that she can work on getting donations for the December 2024 event and welcome food trucks to come out. Kathy MacCormack stated that the Town should hold a competition for the best holiday decorated home in the Town of Rye where onlookers could vote for their favorite decorated house and the Town can give a prize to the winner. Jocelyn Ensley will add this event to the 2024 calendar year and will start planning it in October 2024.
- The Board discussed account #69 in regard to being out of compliance with Ordinance 2021-3 and the extension to bring the property into compliance that was granted at the previous meeting. Jocelyn Ensley stated that account #69 had until December 8, 2023, to bring the property into compliance with the Ordinance. The Board agreed that account #69 has made significant improvements bringing the property into compliance with Ordinance 2021-3. Jocelyn