

TOWN OF RYE  
RECORD OF PROCEEDINGS  
January 10, 2024

Call to Order/Roll Call

Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Kathy MacCormack, Trustee; Chelsie Kersey, Trustee; Patrick Ryan, Trustee; Jocelyn Ensley, Town Clerk. Those absent were: Sandra Steele, Trustee.

Audience Participation

N/A

Consent Agenda Items

- Sheila Henderson made a motion to approve the December 13, 2023- Regular Monthly Board Meeting Minutes. Kathy MacCormack seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. Jocelyn Ensley updated the Board on her last meeting with DOLA and CDPHE in regard to securing supplemental funding for the GAC Project. Jocelyn Ensley explained the details of obtaining additional funding through DOLA and while the Town is able to request additional funding, the most DOLA can reward is up to half of the awarded grant and will require the Town to secure all other supplemental funding prior to approval from DOLA. Jocelyn Ensley further explained that the Town may be faced with needing to acquire a SRF Loan as a last case scenario to fund the GAC Project and that the SRF Loan Application process typically takes up to a year for approval and would require the Board to approve it with intentions of raising water rates. DOLA recommended that Mayor Rahl meet with the Pueblo County Commissioners to request supplemental funding for the project prior to moving forward with the SRF Loan. Mayor Rahl stated that she and Jocelyn Ensley had completed a funding request to be considered by the Pueblo County Commissioners and that they will be meeting with them soon to review all of the Town's needs for the GAC Project.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Ensley and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Ensley to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.
- Sheila Henderson made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Kathy MacCormack seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.

- The Master Calendar was reviewed. Jocelyn Ensley has updated the calendar to reflect the date and name of persons completing monthly items.

### Unfinished Business

- The Board reviewed correspondence sent to Account 37. Jocelyn Ensley stated that Account 37 has defaulted on the agreed upon Ordinance Violation Payment Plan by not making the required December 2023 payments. Jocelyn Ensley stated that due to Account 37 defaulting on the payment plan, a disconnect notice was issued on December 29, 2023, requiring the account holder to pay the account balance in full within five business days, which was on January 8, 2024. Jocelyn Ensley then explained that as of January 8, 2024, payment had not been received for the account, so water service was disconnected on January 9, 2024, at 10:30 a.m. and a letter was sent to the account holder detailing the steps needed to have their water service reconnected. Jocelyn Ensley will continue to update the Board at the next meeting.

### Reports

CPA Update: N/A

Attorney Update: N/A

Trustee Updates: N/A

Staff Updates: N/A

### New Business

- The Board read and reviewed Resolution 2024-1 Designating Official Public Notice Locations. Patrick Ryan made a motion to approve Resolution 2024-1 Designating Official Public Notice Locations. Sheila Henderson seconded the motion. The motion passed unanimously.
- The Board read and reviewed Resolution 2024-2 Setting Regular Meeting Dates. Patrick Ryan made a motion to approve Resolution 2024-2 Setting Regular Meeting Dates. Sheila Henderson seconded the motion. The motion passed unanimously.
- Jocelyn Ensley stated that she and the CPA have begun working on the 2023 Audit Exemption and that it should be prepared for consideration by the Board at the February 14, 2024, Regular Monthly Meeting.
- The Board reviewed the 2024 water and sewer rate letter that will be mailed to residents with the January 2024 Monthly Billing. Jocelyn Ensley stated that all water and sewer rates have been updated in the RVS billing system and are ready for the 2024 year.
- Jocelyn Ensley stated that the Town of Rye will be required to have a 2024 CIRSA Insurance Audit. Jocelyn Ensley explained that all check list items have been completed and a walkthrough with Fire Chief Bennet has been scheduled for compliance with the 2024 Audit. Updates will be provided at future meetings.

At 7:08 p.m., Patrick Ryan made a motion to enter into executive session. Chelsie Kersey seconded the motion. The motion passed unanimously.

### Executive Session

Personnel: For discussion of personnel matters (the Town Clerk working from home indefinitely and mileage) under CRS Section 24-6-402(4)(f) and NOT involving: any specific employees who have requested discussion of the matters in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

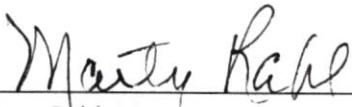
### Regular Meeting


At 7:20 p.m., Sheila Henderson made a motion to come out of executive session. Patrick Ryan seconded the motion. The motion passed unanimously.

Kathy MacCormack made a motion to table discussing the Town Clerk working from home and mileage until all current Board members are present for the discussion. Patrick Ryan seconded the motion. Patrick Ryan voted, yay. Kathy MacCormack voted yay, Chelsie Kersey voted yay, Sheila Henderson voted nay. The motion passed 3-1.

### Adjournment

At 7:25 p.m., Patrick Ryan made a motion that the Board close the regular meeting. Sheila Henderson seconded the motion. The motion passed unanimously.

  
Marty Rahl, Mayor

  
Jocelyn Ensley, Town Clerk

The Next Regular Session meeting will be held on  
February 14, 2024, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069  
The public is encouraged to attend.

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).*