

TOWN OF RYE
RECORD OF PROCEEDINGS
January 11, 2023

Regular Board Meeting:

Call to Order/Roll Call

Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Kathy Dufty, Trustee; Patrick Ryan, Trustee; Chelsie Kersey, Trustee; Jocelyn Mower, Clerk. Those absent were: Markus Buck, Trustee and Sandra Steele, Trustee.

Audience Participation

N/A

Consent Agenda Items

- Patrick Ryan made a motion to approve the December 14, 2022- Regular Monthly Board Meeting Minutes. Chelsie Kersey seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. Marty Rahl stated that all of the issues at the Water Treatment Plant that occurred on 12/25/22-12/26/22 have been resolved and the Water Treatment Plant is functioning properly. Marty Rahl also stated that the Water Treatment Plant Operators performed the annual CIP (Clean in Place) on 1/8/2023.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. Jocelyn Mower stated that account #65 had a water break during the cold snap in December 2022 that resulted in excessive water usage. The Board agreed that per the Town of Rye Policy Manual a credit will be applied to account #65 for half of the water usage fees due to the water break.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary Aged Receivables were discussed by the Board. Past due accounts were called by Jocelyn Mower and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Mower to issue a disconnect letter for account #37 due to their delinquent account surpassing 61+ days.
- Sheila Henderson made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Kathy Dufty seconded the motion. The motion passed unanimously. Marty Rahl stated that Jocelyn Mower applied to the Colorado Division of Water Resources for a water well change of use permit to be used by the Fire Department in the case of emergency only. Jocelyn Mower stated that the application was submitted prior to the holiday and that it may take a couple weeks before CDWR is able to review the application. Marty Rahl stated that a meeting with Rye Fire

Chief Steve Bennet will be held the following day to discuss a comprehensive plan for the Town in the case of an emergency fire.

- The Board reviewed the Profit & Loss and Balance Sheets. Kathy Dufty stated that electrical repairs are needed at the Rye Triangle. The Board instructed Jocelyn Mower to get quotes from electricians to repair the electrical issues at the Rye Triangle. Sheila Henderson stated that Jordan Powers with Powerhouse Exteriors offered to provide his services to the Town for any needs that may arise including placing lights on the tree at the Rye Triangle and plowing snow during the winter months. The Board discussed hosting a Tree Lighting Event the first weekend of December 2023 at the Rye Triangle that would include closing down Main St. to Boulder Ave. The Board will continue to discuss the 2023 Tree Lighting Event at future board meetings to brainstorm ideas.
- The Master Calendar was reviewed. Jocelyn Mower has updated the calendar to reflect the date and name of persons completing monthly items. Jocelyn Mower stated that all annual items and end of year items have been completed for 2022 and that beginning of year items for 2023 have been completed including all annual reports and 2022 4th Quarter Reports. Jocelyn Mower stated that specific tasks that need to be performed by the water treatment plant operators are being moved to warmer months to allow for tasks to be streamlined and performed more efficiently in 2023.

Unfinished Business

- Jocelyn Mower stated that the GAC project is still in the beginning stages and that an update will be provided as soon as Element Engineering submits project information and permitting requirements to CDPHE.
- The Board reviewed and discussed the ORC contract for Ryan Jacob. Sheila Henderson motioned to approve the revised ORC Contract for Ryan Jacob. Chelsie Kersey seconded the motion. The motion passed unanimously. Marty Rahl stated that the ORC transition will begin as soon as Ryan Jacob is able to sign his approved contract and notice is provided to CDPHE of the change. The current ORC, Richard Hopp, will be notified as soon as possible by Marty Rahl so that Ryan Jacob can communicate with Richard Hopp during this transition.
- The Board reviewed a quote from Little Digger to install a culvert at the Water Treatment Plant. The Board agreed to table the culvert project at the Water Treatment Plant until the summer months and assess the necessity and budget at that time.
- Sheila Henderson suggested that a Town Logo Emblem be purchased for the Town Hall Podium. Kathy Dufty stated that she will request a quote from a local artist who makes metal signs and have them email the quote to Jocelyn Mower.
- The Board discussed Water Taps and the possible need for a Water Tap Moratorium to be placed on the Town. Jocelyn Mower stated that a request for a water data study including water allotment, water production, and population capacity for water usage has been made to the ORC for the Board to review. The water data study will be provided to the Board as soon as it is received.

Reports