

TOWN OF RYE
RECORD OF PROCEEDINGS
July 10, 2024

Call to Order/Roll Call

Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Patrick Ryan, Trustee; Aimee Kramer, Trustee; Geoff Pagnotta, Trustee; Kathy MacCormack, Trustee; Heidi Miller, Trustee; Sandra Steele, Trustee; and Jocelyn Ensley, Town Clerk. Those absent were: N/A.

Audience Participation

N/A

Consent Agenda Items

- Patrick Ryan made a motion to approve the June 12, 2024- Regular Monthly Meeting Minutes. Geoff Pagnotta seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. The Board discussed the progress of the GAC Project. Geoff Pagnotta stated that he has spoken with Filter Tech Systems and Ryan Jacob to confirm and clarify logistics for installation. Jocelyn Ensley stated that the Town will need to hire 2-4 laborers to assist the water treatment plant operators on the scheduled installation day. Marty Rahl provided contact information for a local laborer and instructed Jocelyn Ensley to reach out and check their availability. The Board reviewed and discussed a proposal from Element Engineering for a Main Sewer Evaluation to be performed. Geoff Pagnotta made a motion to approve the proposal from Element Engineering to perform a Main Sewer Evaluation. Patrick Ryan seconded the motion. The motion passed unanimously.
- The Board discussed the Emergency Services Well. Kathy MacCormack stated that Garry MacCormack may be able to assist the Town.
- Jocelyn Ensley stated that WSP has completed the Lead and Copper Inventory for the Town of Rye, required by CDPHE to be submitted by October 2024. Jocelyn Ensley explained that Richard Hopp, ORC, will need to upload the required documents (provided by WSP) to CDPHE and notice will need to be sent to properties that have unknown services lines to fulfill the regulation requirements. All requirements should be completed by August 2024.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.

- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Ensley and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Ensley to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.
- Geoff Pagnotta made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Sandra Steele seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Ensley has updated the calendar to reflect the date and name of persons completing monthly items.

Unfinished Business

- The Board discussed account #37. Jocelyn Ensley stated that she was able to report to the local Division Engineer that the account holder has been siphoning water from the creek due to their water service being disconnected. Patrick Ryan stated that he also had to report the account to Animal Control due to their dogs fatally attacking his animals. Jocelyn Ensley stated that the account will be turned over to the attorneys as of September 1, 2024, if the account balance has not been paid in full, and that the Town Policy Manual regarding delinquent accounts will be applied to include pulling the meter from the property.
- The Board discussed finding a contractor to assist the Town in putting up and taking down the lights on the Rye Triangle Tree. The Board will continue to brainstorm.
- The Board reviewed and discussed the 2024 Town Square Fair budget, donations, and planning updates. Jocelyn Ensley stated that the Town is going to need to hire laborers this year to assist employees with the set up. The Board agreed to hire 2 laborers at \$20 per hour for 4 hours.
- The Board discussed the Safer Routes to School Grant. Marty Rahl stated that she and Jocelyn Ensley had a meeting with the grant program director, Melissa Trecoske, to better understand the focus of the grant and to explain the needs of the Town. Mrs. Trecoske explained that the Town will need to have a really strong application narrative that shows community connectivity and how it can improve the safety, quality of life for everyone in our community, and encourage local families to walk and/or bike to school. Jocelyn Ensley explained that based on previously approved infrastructure grants this process could take up to 3 years before the Town may be ready to apply for the grant and that they typically only approve projects that are "shovel ready". Jocelyn Ensley then stated that they are also developing a new program that will directly tie into this grant, and the program would encourage the Town to create a counsel who will help