

**TOWN OF RYE**  
**RECORD OF PROCEEDINGS**  
**July 12, 2023**

**Call to Order/Roll Call**

Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Kathy MacCormack, Trustee; Patrick Ryan, Trustee; Markus Buck, Trustee; Chelsie Kersey, Trustee; Jocelyn Mower, Town Clerk. Those absent were: Sandra Steele, Trustee.

**Audience Participation**

N/A

**Consent Agenda Items**

- Sheila Henderson made a motion to approve the June 14, 2023- Regular Monthly Board Meeting Minutes. Patrick Ryan seconded the motion. Markus Buck abstained from voting, Patrick Ryan voted yay, Kathy MacCormack voted yay, Sheila Henderson voted yay. The motion passed 3-0.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. Marty Rahl stated that a meeting was held with herself, the Town ORC, the Water Treatment Plant Operators, and the Town Clerk on Thursday July 6, 2023, for a quarterly update. Mayor Rahl went on to explain what was discussed at that meeting, including: The Diamond Maps program continues to be a priority for the water treatment plant operators, specifically locating and inputting all meters into the map. Greg Colter with Colorado Rural Water will be helping to train operators in flushing and exercising fire hydrants. The permitting application for the GAC project to eliminate the TTHM and HAA5 byproducts from treated water has been submitted to CDPHE by Element Engineering for approval, once approved the purchasing of equipment and installation can begin. The issue of locating utility lines was addressed and the ORC was instructed at the quarterly meeting to provide locate equipment pricing and recommendations for the Regular Monthly Meeting on July 12, 2023. Brownouts have been occurring frequently at the water treatment plant resulting in malfunctioning of isolated equipment, the ORC will be installing a data monitor to record these electricity issues and provide the evidence to San Isabel Electric so that they can correct the problem. Jocelyn Mower stated that she has reached out to multiple well service companies to have them provide a quote to have them perform a flow test on the Emergency Services Well. Markus Buck provided the name of additional companies that can be contacted to request a quote from.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. Jocelyn Mower stated that there was high usage of water from a majority of account holders, and due to this, isolating suspected water leaks would be difficult to determine for the month of June. The high-water usage in the month of June is historically common due to account holders running their swamp coolers and watering their properties.

- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Mower and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Mower to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.
- Sheila Henderson made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Markus Buck seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Mower has updated the calendar to reflect the date and name of persons completing monthly items.

### **Unfinished Business**

- The Board read, reviewed, and discussed quotes provided by Davis Paving to perform paving services in the Town. Markus Buck made a motion to approve all three quotes provided by Davis Paving for services in the Town of Rye and to pay for the services from the Maintenance Fund. Patrick Ryan seconded the motion. The motion passed unanimously.
- Jocelyn Mower updated the Board on the progress of planning the 2023 Town Square Fair. A vendor spreadsheet and donation spreadsheet were provided to the Board to review. The Town has raised \$3,190.00 in donations and is needing \$1,810.00 to fulfill donation requirements to fund the event. Jocelyn Mower stated that vendor applications are still being welcomed and that food trucks are still needed.
- The Board read, reviewed, and discussed the rough draft of the Ordinance regarding Sidewalk Responsibility provided by the Town attorney. The Board edited the rough draft and instructed Jocelyn Mower to present the first copy of Ordinance 2023-6 Sidewalk Responsibility at the next regular monthly meeting on August 9, 2023. Jocelyn Mower stated that the first public notice for the first reading of the Ordinance has been scheduled to appear in the Greenhorn Valley on View on July 13, 2023.
- Jocelyn Mower stated that information has been provided to Element Engineering so that they may submit a quote for assessing the underground water tank at the water treatment plant. The quote will be provided to the Board once it is received.

### **Reports**

CPA Update: N/A

Attorney Update: N/A

Trustee Updates:

- Kathy MacCormack inquired about the Lion's Club using Town Hall to meet monthly for their meetings. The Board confirmed that they approved the Lion's Club using Town Hall to hold their monthly meetings at a previous meeting and that access to the building is provided by a Trustee or Employee.

- Marty Rahl informed the Board of recent contact she made with a woman who professionally helps companies, corporations, school districts, etc. write grants. The Board agreed to retain her contact information in the case her services are needed in the future.

Staff Updates: N/A

### **New Business**

- The Board read, reviewed, and discussed proposals to have the main sewer lines jetted as well as having cameraing services performed. The Board will continue to discuss the proposals at the next regular monthly meeting on August 9, 2023.
- The Board read, reviewed, and discussed the utility equipment pricing and specifications provided by the Town ORC to help water treatment plant operators properly locate main utility lines. Markus Buck made a motion to approve the purchasing of Schonstedt - Pipe and Cable Locator (U-LOCATE+). Chelsie Kersey seconded the motion. The motion passed unanimously.

At 8:20 p.m., Patrick Ryan made a motion to enter into executive session to discuss personnel matters pertaining to the Board. Sheila Henderson seconded the motion. The motion passed unanimously.

### **Executive Session**


For discussion of a personnel matter under CRS Section 24-6-402(2)(f) and NOT involving any specific employees who have requested discussion of the matter in open session; any member of this body or elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

### **Regular Meeting**

At 8:22 p.m., Patrick Ryan made a motion to come out of the executive session. Sheila Henderson seconded the motion. The motion passed unanimously.

### **Adjournment**

At 8:23 p.m., Sheila Henderson made a motion that the Board close the regular meeting. Markus Buck seconded the motion. The motion passed unanimously.

  
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Marty Rahl, Mayor

  
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Jocelyn Mower, Town Clerk

**The Next Regular Session meeting will be held on  
August 9, 2023, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069  
The public is encouraged to attend.**

*Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).*