

**TOWN OF RYE**  
**RECORD OF PROCEEDINGS**  
**June 14, 2023**

**Call to Order/Roll Call**

Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Kathy MacCormack, Trustee; Patrick Ryan, Trustee; Sandra Steele, Trustee; Jocelyn Mower, Clerk; Cindy Bykerk, Resident. Those absent were: Markus Buck, Trustee; Chelsie Kersey, Trustee.

**Audience Participation**

Cindy Bykerk addressed the Board of Trustees regarding feral cats within the community. The Board heard Mrs. Bykerk's concerns and advised her to contact Pueblo County Animal Control and the game warden with any concerns pertaining to the feral cats on her property and residents leaving cat food outside resulting in attracting wildlife to the area. The Board instructed Jocelyn Mower to include a letter to all residents in the June 2023 Billing Statement reminding them of the current Wildlife Protection Ordinance and the prohibition of feeding wildlife in the Town.

**Consent Agenda Items**

- Sheila Henderson made a motion to approve the May 10, 2023- Regular Monthly Board Meeting Minutes, May 17, 2023, Work Session Meeting Minutes, and the June 7, 2023, Work Session Meeting Minutes. Patrick Ryan seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. The Board instructed Jocelyn Mower to schedule a licensed contractor to test the Emergency Services Well.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. The Board instructed Jocelyn Mower to contact account #60 regarding a large increase of water usage for the account in the month of June 2023.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary Aged Receivables were discussed by the Board. Past due accounts were called by Jocelyn Mower and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Mower to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.
- Patrick Ryan made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Sandra Steele seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Mower has updated the calendar to reflect the date and name of persons completing monthly items. The Board instructed Jocelyn Mower to

schedule Little Digger Construction to assess whether a clean-out is necessary for the head waters and four settling ponds and if so, provide a quote.

### **Unfinished Business**

- The Board read and reviewed Resolution 2023-4 Placing a Water Tap Moratorium on New Water Tap Applications. Sandra Steele made a motion to approve Resolution 2023-4 Placing a Water Tap Moratorium on New Water Tap Applications. Kathy MacCormack seconded the motion. The motion passed unanimously.
- Jocelyn Mower updated the Board on the progress of planning the 2023 Town Square Fair. The Board will continue to discuss this at the next regular monthly meeting.
- Mayor Rahl updated the Board on the creation of a sidewalk ordinance being written by the Town attorney.
- The Board discussed the quotes provided by Semper Fi for various remodeling projects around Town Hall. The Board decided not to move forward with any of the remodeling projects due to lack of funding. The Board instructed Jocelyn Mower to notify Semper Fi of the decision.
- The Board discussed the possibility of having speed dips installed on Main St. and Boulder Ave. in an effort to deter frequent and continued speeding in the Town. Mayor Rahl stated that she will reach out to Pueblo County regarding the matter and Jocelyn Mower stated that there may be grants available in the future to fund the project. The Board will continue to discuss the matter at future monthly meetings.
- The Board read and reviewed the Water Usage Adjustment Application. Sheila Henderson made a motion to approve the Water Usage Adjustment Application. Patrick Ryan seconded the motion. The motion passed unanimously.
- The Board read and reviewed the updated Town of Rye Policy Manual regarding "Customer Responsibility & Maintenance" and "Adjustment for Water Breaks & Leaks". Patrick Ryan made a motion to approve the updated Town of Rye Policy Manual that includes "Customer Responsibility & Maintenance" and "Adjustment for Water Breaks & Leaks" details and specifications. Sheila Henderson seconded the motion. The motion passed unanimously.
- The Board read and reviewed Resolution 2023-5 Water & Sewer Rate Increase to Establish a Water Conservation Usage Rate Tier. Patrick Ryan made a motion to approve Resolution 2023-5 Water & Sewer Rate Increase to Establish a Water Conservation Usage Rate Tier. Sandra Steele seconded the motion. The motion passed unanimously. The Board instructed Jocelyn Mower to include a letter in the June 2023 billing statement to provide and explain the Water Conservation Usage Tier Rate to residents.

### **Reports**

CPA Update: N/A

Attorney Update: N/A

Trustee Updates: N/A

Staff Updates: N/A

### **New Business**

- Patrick Ryan provided some history on the original construction of the underground water tank at the water treatment plant to the Board. Mr. Ryan stated that when the underground water tank was originally built, roughly 40 years ago, that there were settlement issues that the Board, at that time, did not request the contractor to fix or repair. The Board discussed the importance of having the underground water tank assessed by a licensed engineer to determine whether repair or replacement may be necessary to keep the underground water tank operable. The Board instructed Jocelyn Mower to contact Element Engineering and request advisement on moving forward with an assessment or evaluation.

At 7:50 p.m., Sheila Henderson made a motion to enter into executive session to discuss personnel matters pertaining to Jocelyn Mower. Patrick Ryan seconded the motion. The motion passed unanimously.

#### **Executive Session**

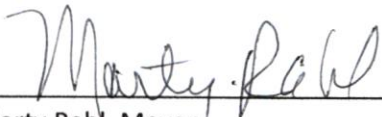
For discussion of a personnel matter under CRS Section 24-6-402(2)(f) and NOT involving any specific employees who have requested discussion of the matter in open session; any member of this body or elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

#### **Regular Meeting**

At 7:51 p.m., Sheila Henderson made a motion to come out of executive session. Sandra Steele seconded the motion. The motion passed unanimously.

#### **Adjournment**

At 7:52 p.m., Sheila Henderson made a motion that the Board close the regular meeting. Patrick Ryan seconded the motion. The motion passed unanimously.

  
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Marty Rahl, Mayor

  
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Jocelyn Mower, Town Clerk

**The Next Regular Session meeting will be held on  
July 12, 2023, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069  
The public is encouraged to attend.**