

TOWN OF RYE
RECORD OF PROCEEDINGS
March 12, 2025

Call to Order/Roll Call

Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Kathy MacCormack, Mayor Protem; Patrick Ryan, Trustee; Sandra Steele, Trustee; Geoff Pagnotta, Trustee; Scott Thomas, Colorado Rural Water; and Jocelyn Ensley, Town Clerk. Those absent were: Heidi Miller, Trustee; Aimee Kramer, Trustee.

Audience Participation

- Scott Thomas with Colorado Rural Water presented the Town of Rye RevPlan and the impact on values based on Element Engineering's CIP report. The Board discussed implementing a water and sewer rate increase based off the CIP report to replace and repair the main sewer infrastructure within the next three to five years. The Board requested that Scott Thomas have the RevPlan revised for the April 9, 2025, Regular Monthly Meeting.

Consent Agenda Items

- Kathy MacCormack made a motion to approve the February 17, 2025- Special Meeting Minutes. Patrick Ryan seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board.
- The Board reviewed Element Engineering's proposal for professional engineering services to include a collection system walk-through and manhole inspection to update the Sewer CIP and project costs. Kathy MacCormack made a motion to approve Element Engineering's proposal for a collection system walk through and manhole inspections. Patrick Ryan seconded the motion. The motion passed unanimously. Jocelyn Ensley stated that Greg Colter with Colorado Rural Water is currently heading a project to train Town of Rye employees on locating all water meters and map them on Diamond Maps accurately. Jocelyn Ensley explained that meter zone one will be completed by March 31, 2025, and meter zone two will be completed by April 31, 2025. Geoff Pagnotta requested to be added to the meter mapping training email thread so that he can attend the meter mapping project. Marty Rahl stated that Matt Dennison with Little Diggers Construction had scheduled to replace the manhole on Matnock and when he went to start the replacement, he found that the manhole was backed up with sewage and needed to be jetted. Jocelyn Ensley stated that she contacted Roto Rooter to have

them clean out the manhole on Matnock and the associated costs are on the monthly AP Debit Sheet and the manhole replacement will be replaced as soon as possible. Jocelyn Ensley stated that Little Diggers Construction was rescheduled to perform meter replacement training due to weather conditions. Jocelyn Ensley stated that additional quotes for having the fire hydrants repaired have not been received due to weather conditions and will be presented as soon as possible.

- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Ensley and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Ensley to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.
- Sandra Steele made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Kathy MacCormack seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Ensley has updated the calendar to reflect the date and name of persons completing monthly items.

Unfinished Business

- Jocelyn Ensley stated that on March 4, 2025, all the Town bank accounts at Bank of the San Juans were officially closed and all the Town bank accounts were opened at Pueblo Bank & Trust. As of March 5, 2025, all monies were deposited into the new accounts and the banking transition was completed. Jocelyn Ensley stated that she will update the Board as soon as she gets any information from the Pueblo County Sheriff's Department and/or CBI on the fraud investigation. Jocelyn Ensley stated that the Board will need to add someone to the Town bank accounts in case of an emergency. Patrick Ryan made a motion to add Martha Rahl to all Town of Rye bank accounts at Pueblo Bank & Trust. Sandra Steele seconded the motion. The motion passed unanimously.
- Marty Rahl stated that Jocelyn Ensley and herself attended multiple meetings for the Safer Routes to School Program along with Douglas County School District and Delta County Schools. Marty Rahl stated that the program is currently offering a Small Wins Grant totaling \$10,000.00 for the participants in the program and that the Town of Rye is going to utilize the grant by issuing surveys to Rye Elementary, Rye High School and the Town of Rye residents/business owners as well as holding a "walking audit survey" to be led/trained by the programs hosts. Jocelyn Ensley stated that the program itself is funded by CDPHE but the Safer Routes to School Grant is a federal grant and may not be

available in the coming years. Marty Rahl stated that due to the lack of funding for the SRTS grant, the program directors are leaning towards having the Town apply for the Revitalizing Main Streets Grant, but that grant requires a fund matching that the Town would not qualify for. Jocelyn Ensley stated that Marty Rahl brought up an incredible “walking audit survey” plan to possibly add a bike path that would begin near or at the outdoor classroom at Rye Elementary and lead south to Roley St., so that bike traffic could be off the main roads that have heavy vehicle traffic in the morning and afternoons for student drop off/pickups. Jocelyn Ensley stated that she did notify the program directors that Craver Middle School may be facing consolidation for the 2025-2026 school year due to lack of funding, which would result in more traffic and increased community support for the SRTS Grant but they stated they do not know when or if funding for the grant will be available in the coming years. Marty Rahl stated that despite the lack of funding for the grant, she and Jocelyn Ensley will continue pushing forward to collect the data that would be needed for the grant application, as the Town will need multiple years’ worth of data to support the application for the SRTS Grant if and when it becomes available.

- Jocelyn Ensley stated that the invasive tree on Boulder Ave. was removed.
- The Board reviewed Valkyries Infosec Quote for Fortinet Security Cameras and Switch Board five-year Plan for the Water Treatment Plant. Jocelyn Ensley explained that the five-year plan could be split between the water and sewer accounts over the span of five years. The Board continued to discuss the quote and the necessity of protecting the water treatment plant from vandalism. Geoff Pagnotta made a motion to approve Valkyries Infosec quote for Fortinet Security Cameras and Switch Board five-year Plan for the Water Treatment Plant. Kathy MacCormack seconded the motion. The motion passed unanimously.
- The Board read and reviewed Resolution 2025-3 2024 Audit Exemption. Patrick Ryan made a motion to approve Resolution 2025-3 2024 Audit Exemption. Kathy MacCormack seconded the motion. The motion passed unanimously.
- Jocelyn Ensley stated that she will submit a pothole/patchwork map to contractors to get quotes for the service this spring/summer.

Reports

CPA Update: Jocelyn Ensley stated that the new CPA, Todd Mihelich recommended that the Town QuickBooks accounting files be categorized in an accounting style to help review the Town accounts more efficiently. The Board agreed to allow the firm to recategorize the Town QuickBooks files so that they can be more efficient when working with the Town.

Attorney Update: N/A

Trustee Updates:

- Marty Rahl stated that she has started the process of having the Intergovernmental Agreement between the Town and Pueblo County drafted and it will be presented to the Board for approval once it is ready.
- Kathy MacCormack requested to have the lights removed from the Rye Triangle tree. Jocelyn Ensley stated that she would contact Doyle Keys immediately to have them removed.

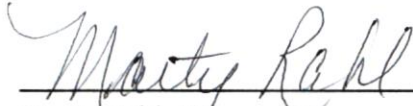
Staff Updates: N/A

New Business

- The Board read and reviewed HB 24-1454 regarding Governmental Accessibility and ADA Compliant Website. Jocelyn Ensley stated that she has started the process of remediating the Town of Rye website to meet the requirements by July 1, 2025. Jocelyn Ensley stated that the Town of Rye website is free through SIPA and she has had multiple meetings with SIPA for training and remediation advisement. Jocelyn Ensley stated that she has already completed the language portion and statement requirements but that it could take weeks to completely remediate everything to fulfill the requirements.
- Jocelyn Ensley stated that SIPA is currently offering an Accessibility Grant to assist municipalities with website remediation. The SIPA Accessibility grant partners Allyant with municipalities to audit their website, provide a report of all revisions needed, and then performs the necessary remediations. Jocelyn Ensley stated that she applied for the grant and requested to have a minimum of 100 pages of remediation completed through the Grant, which would provide a full revision and allow extra time for future remediations to be added to the website as needed. Jocelyn Ensley stated that she will provide an update on the status of the grant application as soon as she is notified of SIPA's decision.
- Marty Rahl stated that she has received multiple complaints of dumpsters being on Town streets. The Board discussed adding a dumpster location policy to the Town of Rye Policy Manual. Kathy MacCormack stated that she has a dumpster that is located on Town of Rye right-of-way so she will need to abstain from the discussion and the vote. Jocelyn Ensley stated that the verbiage could state "All Dumpsters need to be maintained and/or kept on private property". The Board requested to table the conversation until all Board members are present to discuss the matter and work on possible verbiage. Jocelyn Ensley stated that she will contact Mountain Disposal as well as the Clerk List to gather more information.
- Jocelyn Ensley stated that it was brought to her attention that the Town does not have a current Sewer Service Line policy regarding resident sewer service line leaks/breaks. The Board discussed the matter. The Board agreed to table the discussion until the next regular monthly meeting.

Adjournment

At 8:55 p.m., Patrick Ryan made a motion that the Board close the regular meeting. Kathy MacCormack seconded the motion. The motion passed unanimously.



Marty Rahl, Mayor



Jocelyn Ensley, Town Clerk

**The Next Regular Session meeting will be held on
April 9, 2025, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069
The public is encouraged to attend.**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate it if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).