

**TOWN OF RYE
RECORD OF PROCEEDINGS
March 13, 2024**

Call to Order/Roll Call

Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Patrick Ryan, Trustee; Kathy MacCormack, Trustee; Aimee Kramer, Trustee; Jocelyn Ensley, Town Clerk; Greg Colter, Colorado Rural Water; Geoff Pagnotta, Resident; Heidi Miller, Resident. Those absent were: N/A

Jocelyn Ensley swore in Marty Rahl as Town of Rye Mayor for a 4-year term.
Jocelyn Ensley swore in Kathy MacCormack as Town of Rye Board of Trustee for a 4-year term.
Jocelyn Ensley swore in Aimee Kramer as Town of Rye Board of Trustee for a 4-year term.

Due to lack of quorum, all items that require a vote will be tabled except A/P per Town of Rye Policy Manual.

Audience Participation

N/A

Regular Meeting

Jocelyn Ensley explained to the Board that the Town of Rye received three letters of interest from qualified residents to fill the three vacant Board of Trustees seats for a 2-year term. The Board reviewed the letters of interest submitted by Geoff Pagnotta, Sandra Steele, and Heidi Miller. Heidi Miller introduced herself to the Board and expressed her interest in joining the Board of Trustees. Geoff Pagnotta introduced himself and expressed his interest in joining the Board of Trustees. Marty Rahl stated that due to a health issue Sandra Steele was not able to be present at the meeting and explained that Sandra Steele has been on the Board of Trustees and wishes to continue for another term. Kathy MacCormack made a motion to approve all three letters of interest to include Geoff Pagnotta, Sandra Steele, and Heidi Miller and appoint them all to hold the office of Board of Trustees for the Town of Rye for a 2-year term each. Patrick Ryan seconded the motion. The motion passed unanimously. Jocelyn Ensley stated that the newly appointed Board of Trustees will be sworn in at the next regular monthly board meeting on April 10, 2024, and at that time the Town of Rye will have a full Board to serve the Town.

Consent Agenda Items

- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. Marty Rahl stated that she has been in contact with Ryan Jacobs, and that he has confirmed that he is still able to install the GAC Filtration System once it is delivered. All plans and specifications have been sent to Ryan Jacobs for review prior to installation beginning. Jocelyn Ensley stated that she will have a meeting with CDPHE on March 15, 2024, to update them on all GAC Project items.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Ensley and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Ensley to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.
- Kathy MacCormack made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Patrick Ryan seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Ensley has updated the calendar to reflect the date and name of persons completing monthly items.

Unfinished Business

- Greg Colter presented his findings of the main sewer CCTV imaging done by Direct Discharge in September 2023. Mr. Colter stated that he believes there is one specific area that will need immediate repair/replacement. Marty Rahl requested that Mr. Colter be present at the next regular board meeting to review his findings once the Town has a full board so that a plan can be determined.
- The Board reviewed the 2024 CIRSA Audit Report. Jocelyn Ensley stated that the Town received a score of 100 out of 100 for the 2023 year. Minimal recommendations were made by CIRSA for improvement, but attention was made to repair a crack on the West side of the Town Hall building as well as replace an eve cover. Water Treatment Plant Operators will also need to be trained in LOTO processes. Jocelyn Ensley stated that she will keep this item on the agenda for the full board to review at the next monthly meeting.
- Marty Rahl stated that she has not received a quote for tree lighting services and that once she receives it, she will present it to the Board. Kathy MacCormack reminded the Board that the lights need to be removed from the Rye Triangle tree and Jocelyn Ensley stated she will remind Marty Rahl to contact San Isable Electric for their assistance.

Reports

CPA Update: N/A

Attorney Update: N/A

Trustee Updates: Marty Rahl stated that an employee has expressed their intent to start stepping away as an employee for the Town. Jocelyn Ensley stated that public notice was made following the last meeting that a new water treatment plant operator position is open, and the Town received one resume from Markus Buck for this position. Jocelyn Ensley asked the Board if they would feel comfortable agreeing to hire Markus Buck so that he can begin training/working and his employee contract can be reviewed for approval at the next regular board meeting once we have a full board and can enter into Executive Session. The Board agreed that the Town needs to fill this position immediately to give relief to other employees and the new employee contract can be backdated and reviewed once the Town has a full Board.

Staff Updates: N/A

New Business

N/A

Adjournment

At 7:25 p.m., Patrick Ryan made a motion that the Board close the regular meeting. Kathy MacCormack seconded the motion. The motion passed unanimously.



Marty Rahl, Mayor



Jocelyn Ensley, Town Clerk

**The Next Regular Session meeting will be held on
May 8, 2024, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069
The public is encouraged to attend.**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate it if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).