

TOWN OF RYE
RECORD OF PROCEEDINGS
May 10, 2023

Call to Order/Roll Call

Marty Rahl called the Work Session to order at 5:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Kathy Dufty, Trustee; Patrick Ryan, Trustee; Sandra Steele, Trustee; Markus Buck, Trustee; Chelsie Kersey, Trustee; Jocelyn Mower, Clerk; Ryan Jacob, ORC; Scott Thomas, CRWA; Greg Colter, CRWA. Those absent were: N/A.

Work Session:

Scott Thomas with Colorado Rural Water presented the Board with a personalized Town of Rye Asset Management Plan. The Asset Management Plan and Diamond Maps will be utilized by the Town of Rye Board of Trustees and Employees to prepare, plan, and assess costs for future Town projects.

Regular Meeting

At 6:20 p.m., Marty Rahl opened the Regular Monthly Board Meeting. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Kathy Dufty, Trustee; Patrick Ryan, Trustee; Sandra Steele, Trustee; Markus Buck, Trustee; Chelsie Kersey, Trustee; Jocelyn Mower, Clerk; Ryan Jacob, ORC; Bill Hamler, Resident. Those absent were: N/A.

Audience Participation

Bill Hamler addressed the Board regarding the Town of Rye Sewer Usage Rate Policy. Mr. Hamler presented his water and sewer billing statements and reviewed the assessed fees with the Board. Mr. Hamler requested that the Board review the current Town of Rye Sewer Usage Rate Policy and consider implementing an additional policy that may assist account holders who have experienced water leaks. The Board acknowledged Mr. Hamler's request and scheduled a Work Session to review the Town of Rye Sewer Usage Policy on May 17, 2023, at 9:00 a.m. Jocelyn Mower stated that she will notify Mr. Hamler of any updates or outcomes by phone and mail following the Work Session.

Consent Agenda Items

- Sheila Henderson made a motion to approve the April 12, 2023- Regular Monthly Board Meeting Minutes. Sandra Steele seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. Ryan Jacob, the Town of Rye ORC, presented a moratorium data letter to the Board that detailed the Daily Gallon Per Day Allotment, Daily & Peak Water Usage, and the potential maximum tap projection. Mr. Jacob explained that while the water treatment plant and daily water allotment would allow for an increase in water taps, the lack of storage for treated water and the potential

risk for emergency situations such as drought, wildfires, and water leaks put the current water account holders in jeopardy of water shortages. Mr. Jacob advised the Board of the importance of acquiring an additional water tank that would be utilized to store treated water before additional water taps are approved by the Board and he advised implementing a Water Tap Moratorium in the interim. The Board discussed the data presented by Mr. Jacob and the pros and cons of a water tap moratorium for the Town. Sandra Steele made a motion to implement a Water Tap Moratorium in the Town of Rye for all new water tap application requests effective from May 2023 through June 2024, to be reviewed annually for continuation and/or renewal. Patrick Ryan seconded the motion. The motion passed unanimously. The Board instructed Jocelyn Mower to create a resolution that reflects the motion to be presented at the next Regular Board Meeting on June 14, 2023. Mayor Rahl instructed Jocelyn Mower to add the Water Tap Moratorium Resolution to the Annual Calendar.

- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary Aged Receivables were discussed by the Board. Past due accounts were called by Jocelyn Mower and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Mower to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.
- Sheila Henderson made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Markus Buck seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Mower has updated the calendar to reflect the date and name of persons completing monthly items.

Unfinished Business

- Jocelyn Mower presented the quote information provided by Bill Mansfield for a new logo emblem to be created for the Town of Rye podium at Town Hall. Sheila Henderson made a motion to approve the quote from Bill Mansfield and split the cost between the General, Water and Sewer accounts. Markus Buck seconded the motion. The motion passed unanimously.
- Jocelyn Mower presented the Board with the approved donation letter from San Isabel Electric that was awarded to the Town to assist in replacing heaters at Town Hall for a total of \$3000.00. Jocelyn Mower stated that Basin Electric Power Cooperative also approved the request to match San Isabel Electric's donation. These donations will cover the total cost of the heaters and installation in full. Sheila Henderson made a motion to purchase a heater for the conference room, a heater for the bathroom and a heater for the office with the donations received from San Isabel Electric and Basin Electric Power Cooperative. Markus Buck seconded the motion. The motion passed unanimously.
- The Board discussed the 2023 Town Square Fair. The Board agreed to hold the 2023 Town Square Fair on Saturday, September 16, 2023, from 11:00 a.m. to 4:00 p.m. The Board agreed to charge a fee of \$25.00 for each vendor space and allow a total of 60 vendor spaces to be made

available. Jocelyn Mower stated she will begin to make arrangements with vendors, food trucks, and entertainment for the event.

- The Board reviewed the updated Town of Rye Policy Manual. Sheila Henderson made a motion to approve the updated Town of Rye Policy Manual. Markus Buck seconded the motion. The motion passed unanimously.
- The Board discussed the possibility of renovating the storage space at Town Hall to be made available for the public to rent for events, parties, meetings, etc. The Board instructed Jocelyn Mower to get quotes on possible renovation costs from Semper Fi to be presented at the next regular board meeting.
- The Board reviewed the police report and a letter from the Colorado District Attorney regarding the traffic accident that occurred on March 27, 2023, at Town Hall. Jocelyn Mower stated that a claim has been submitted to the party's insurance in an attempt to recover the cost of damages incurred at Town Hall.

Reports

CPA Update: N/A

Attorney Update: N/A

Trustee Updates:

- Mayor Rahl explained to the Board that the water line at the Rye Triangle may have been damaged. Patrick Ryan and Matt Smith will assess the damage for repair.
- Kathy Dufty stated that her legal name has been changed to Kathy MacCormack. Jocelyn Mower will order a new name tag and name plate for Mrs. MacCormack.

Staff Updates: N/A

New Business

- The Board discussed the option of having additional speed dips installed within the Town boundaries to deter speeding. The Board will continue to discuss this matter at the next regular monthly meeting.

At 8:30 p.m., Sheila Henderson made a motion to enter into executive session. Markus Buck seconded the motion. The motion passed unanimously.

Executive Session

For discussion of a personnel matter under CRS Section 24-6-402(2)(f) and NOT involving any specific employees who have requested discussion of the matter in open session; any member of this body or elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Regular Meeting

At 8:37 p.m., Sheila Henderson made a motion to come out of executive session. Markus Buck seconded the motion. The motion passed unanimously.

Sheila Henderson made a motion to allow the Town Clerk to continue working from home with a review of the decision to be made in six months for continuation. Markus Buck seconded the motion. Markus Buck voted, aye. Patrick Ryan voted, aye. Sandra Steele abstained from voting. Kathy MacCormack abstained from voting. Chelsie Kersey voted, aye. Sheila Henderson voted, aye. The motion passed 4-0.

Adjournment

At 8:40 p.m., Sheila Henderson made a motion that the Board close the regular meeting. Markus Buck seconded the motion. The motion passed unanimously.



Marty Rahl, Mayor



Jocelyn Mower, Town Clerk

**The Next Regular Session meeting will be held on
June 14, 2023, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069
The public is encouraged to attend.**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).