

TOWN OF RYE
RECORD OF PROCEEDINGS
May 8, 2024

Call to Order/Roll Call

Jocelyn Ensley called the Regular Monthly Board Meeting to order at 6:03 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Patrick Ryan, Trustee; Kathy MacCormack, Trustee; Aimee Kramer, Trustee; Geoff Pagnotta, Trustee; Heidi Miller, Trustee; Sandra Steele, Trustee; Jocelyn Ensley, Town Clerk; Nita Morano, Resident; Greg Colter, Colorado Rural Water. Those absent were: Marty Rahl, Mayor.

Audience Participation

Jocelyn Ensley presented an invoice from Nita Morano that was submitted for reimbursement to the Board. Jocelyn Ensley stated that a main sewer line backup on 4/11/2024 resulted in Mrs. Morano having to call Roto Rooter to clear the service lines on her property. The Board discussed the event. Patrick Ryan made a motion to approve the invoice submitted by Nita Morano for reimbursement. Geoff Pagnotta seconded the motion. The motion passed unanimously.

Greg Colter with Colorado Rural Water presented additional findings from the data submitted to the Town for sewer jetting/CCTV services provided by Direct Discharge in September 2023. Mr. Colter provided photos of problematic areas identified by Direct Discharge that will need to be repaired and/or replaced. Jocelyn Ensley stated that all information has been sent to Element Engineering so that they may provide a plan of action for the Board to review.

Consent Agenda Items

- Geoff Pagnotta made a motion to approve the April 10, 2024- Regular Monthly Meeting Minutes. Sandra Steele seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. Jocelyn Ensley stated that Filter Tech Systems has received all items to fabricate the skid for the GAC System and an ETA of three weeks has been given for delivery. Geoff Pagnotta explained to the Board that, per Ryan Jacob, a concrete containment area will need to be poured prior to the GAC equipment being installed. The Board reviewed a quote presented by C & J Concrete. Amiee Kramer made a motion to approve the quote from C & J Concrete. Kathy MacCormack seconded the motion. The motion passed unanimously.

- Jocelyn Ensley stated that the Emergency Services Well should be prioritized this spring/summer season to confirm whether it can be utilized by the Fire Department. Geoff Pagnotta stated that he is interested in helping to locate the output of the well so that it can be pressure tested.
- Jocelyn Ensley stated that the voluntary lead and copper service line self-assessment surveys mailed out to account holders in April 2024 have been successful. All submitted surveys will be sent to WSP so that they can be organized and categorized per the CDPHE lead and copper inventory requirements.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Ensley and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Ensley to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.
- Aimee Kramer made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Kathy MacCormack seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Ensley has updated the calendar to reflect the date and name of persons completing monthly items.

Unfinished Business

- The Board discussed account #37. Jocelyn Ensley stated that she has been unable to contact the account holder due to the phone being disconnected and the PO Box being closed. Aimee Kramer asked what the chain of events will be if the account holder is unable to pay their balance. Jocelyn Ensley stated that per policy, disconnected accounts that have not been paid annually by the month of September will have a lien placed on the account property and the meter will be removed from the property. Jocelyn Ensley asked the Board if they have heard any updates from the account holder. Patrick Ryan stated that he has witnessed the account holders hauling buckets of water from the Greenhorn Creek into their home and stated it's to flush their toilets. Sandra Steele stated that she drove past the property and the property is not in compliance with Ordinance 2021-3 Public Nuisance.
- Jocelyn Ensley stated that she will announce a save the date for the 2024 Town Square Fair that will be held on Saturday, August 10, 2024. Jocelyn Ensley encouraged the Board to bring any ideas to the table to help the event be a success.

- The Board reviewed two quotes from Little Digger construction, the first to install a stop sign on Columbine and the second to install a valve stop on the main water line on Boulder. Patrick Ryan stated that he believes he can help install the stop sign on Columbine with the help of the water treatment plant operators to help the Town save money and the Board agreed. Aimee Kramer made a motion to approve the quote from Little Digger Construction to install a valve stop on the main water line on Boulder. Patrick Ryan seconded the motion. The motion passed unanimously.

Reports

CPA Update: N/A

Attorney Update: Jocelyn Ensley confirmed that the Town attorney will be coming to the June 12, 2024, Regular Monthly Meeting to meet the new Board members and help answer any questions they have.

Trustee Updates: Patrick Ryan stated that he is interested in trading the vacant property owned by the Town to Dr. Hunter in exchange for water rights. Sandra Steele stated that she does not think the Board should get rid of the land at this time. Jocelyn Ensley asked Patrick Ryan if he would like to add this topic to the next regular meeting agenda for the Board to discuss with the attorney, Mr. Ryan stated yes.

Staff Updates: N/A.

New Business

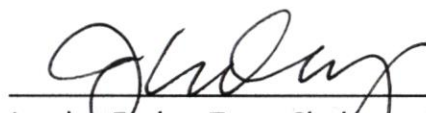
- The Board reviewed and discussed suggested Town Hall repairs by CIRSA in the 2024 Audit. Jocelyn Ensley asked the Board if they have any preferences for contractors to get quotes from. Sandra Steele provided contact information to Jocelyn Ensley for Peak View Stucco.
- The Board reviewed and discussed a CDOT grant that is focused on providing safe sidewalks for communities to encourage kids to walk and bike to school. Jocelyn Ensley explained to the Board that the Town of Rye qualifies for 100% grant funding and would not require any matching costs. Jocelyn Ensley stated that she has started to prepare for the grant application to open in August 2024 and that this grant will require a lot of feedback and assistance from District 70.
- Jocelyn Ensley stated that account #101 was credited for water used during the main sewer line cleanout on 4/12/2024.
- The Board reviewed the Colorado Revised Statute regarding the position of Mayor Protem. Jocelyn Ensley stated that per statute, the Board will need to appoint a Mayor Protem so that in the case Marty Rahl is unable to perform her duty as Mayor the Town has a substitute. Jocelyn Ensley suggested that Board members nominate a fellow Board member, and if that Board member accepts the nomination the Board can proceed to

vote and/or discuss another nomination. Jocelyn Ensley stated that the attorney can help answer questions prior to nominations at the next regular monthly meeting.

Adjournment

At 8:00 p.m., Patrick Ryan made a motion that the Board close the regular meeting. Sandra Steele seconded the motion. The motion passed unanimously.


Marty Rahl, Mayor


Jocelyn Ensley, Town Clerk

**The Next Regular Session meeting will be held on
July 10, 2024, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069
The public is encouraged to attend.**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate it if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).