

**TOWN OF RYE**  
**RECORD OF PROCEEDINGS**  
**November 9, 2022**

**Regular Board Meeting:**

**Call to Order/Roll Call**

Sheila Henderson called the Regular Monthly Board Meeting to order at 5:02 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Sheila Henderson, Mayor Protem; Sandra Steele, Trustee; Kathy Dufty, Trustee; Patrick Ryan, Trustee; Markus Buck, Trustee; Chelsie Kersey, Trustee; Jocelyn Mower, Clerk; Dennis Noonan, Property Owner. Those absent were: Marty Rahl, Mayor.

**Audience Participation**

Dennis Noonan addressed the Board. He stated that on October 25, 2022, he requested to Jocelyn Mower for a review to be conducted on his property to determine if it was in compliance with Ordinance 2021-3. At that time multiple Board members were able to come and take pictures of the property. Sheila Henderson stated that as of October 25, 2022, his property was brought into compliance with Ordinance 2021-3 and that the weekly violation fees issued on October 29, 2022, in the amount of \$200.00 would be reversed. Kathy Dufty asked the Board what violation fees remain unpaid for the Ordinance 2021-3 violations for Mr. Noonan. Jocelyn Mower stated that Mr. Noonan owes the Town a total of \$3000.00, after the \$200.00 weekly fee issued on October 29, 2022, is removed. The Board instructed Jocelyn Mower to remove account #69 from the future agendas.

**Consent Agenda Items**

- Markus Buck made a motion to approve the October 12, 2022- Regular Monthly Board Meeting Minutes, October 21, 2022- Special Meeting Minutes, November 1, 2022- Emergency Meeting Minutes, and the November 3, 2022- Emergency Meeting Minutes. Chelsie Kersey seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. The Board instructed Jocelyn Mower to contact account #36 and account #56 to notify them of their high usage and advise them that they may have a water leak.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary Aged Receivables were discussed by the Board. Past due accounts were called by Jocelyn Mower and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Mower to issue a disconnect letter for account #37 due to their delinquent accounts surpassing 61+ days.

- Kathy Dufty made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Patrick Ryan seconded the motion. The motion passed unanimously. The Board instructed Jocelyn Mower to get quotes on tablets and printer/printer ink to determine if a new Board Packet method could help the Town further reduce office supply cost.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Mower has updated the calendar to reflect the date and name of persons completing monthly items. The Board instructed Jocelyn Mower to have Gib Rokich and Matthew Smith put up the previously purchased signs ASAP and to contact Terry Golly to schedule him to put up the Town holiday décor after Thanksgiving.

### **Unfinished Business**

The Board reviewed the 2023 Budget for the second time. The Board instructed Jocelyn Mower to add \$60,000.00 expense to the Sewer Account, Meter Line in the case that the Board decides to replace outdated meters in the Town in 2023. Jocelyn Mower stated that Resolution 2022-12 Adopt 2023 Budget will be prepared for approval at the next Regular Monthly Board Meeting on December 14, 2022.

Jocelyn Mower stated that the Board should be receiving notification on the DOLA Grant decision for the GAC Project in November.

The Board reviewed the response from CIRSA Insurance regarding hiring a Town Marshall or establishing a Neighborhood Watch Group to discourage crime in the community. The Board determined that due to the cost and liability, that it is not in the best interest of the Town to move forward with either of these options at this time. Markus Buck recommended contacting Sheriff Lucero to see if he can meet with the Board and offer advice and guidance in regards to keeping our community safe. The Board instructed Jocelyn Mower to get quotes on security camera systems for the Town and research grant funding that may cover the costs.

A Firewise meeting will be held at Town Hall on November 19, 2022, at 9:00 a.m. Jocelyn Mower stated that this meeting will not be an official Town of Rye Board Meeting and that Board members do not have to attend unless they are interested in learning about the program or assisting with volunteer groups that may be established. Jocelyn Mower will create an event on Facebook to help notify the community of the meeting.

The Board reviewed quotes from Core & Main and MSPS for new water meters. The Board instructed Jocelyn Mower to get a quote from Little Digger for installation costs of the meters. Jocelyn Mower stated that grant funding may be available to cover the costs of new meters. The Board will continue to discuss this topic in future meetings.

### **Reports**

Accountant/CPA Update: N/A

Attorney Update: N/A

Trustee Updates: N/A

Staff Updates: N/A

- The Board reviewed the Board of Trustee Attendance Spreadsheet. Jocelyn Mower stated that she will need confirmation on December 6, 2022, of which Board members will be attending the December 14, 2022, Regular Monthly Board Meeting so that she can prepare the Honorarium checks and present them at the December 14, 2022, Regular Monthly Board Meeting.

At 7:00 p.m. Markus Buck made a motion to enter into executive session. Sandra Steele seconded the motion. The motion passed unanimously.

### **Executive Session**

Personnel: For discussion of a personnel matter under CRS Section 24-6-402(2)(f) and NOT involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

### **Regular Board Meeting:**

At 7:13 p.m. Markus Buck made a motion to come out of executive session. Patrick Ryan seconded the motion. The motion passed unanimously.

Markus Buck made a motion to set the 2022 end of year employee bonus at the agreed rate amount. Sandra Steele seconded the motion. The motion passed unanimously.

The Board introduced and read Ordinance 2022-10 IP Program & Grease and Oil Management for the first time. The Board instructed Jocelyn Mower to post public notice in the Greenhorn Valley View Newspaper of the second reading of the Ordinance that will take place on December 6, 2022, at 9:00 a.m. at a Special Meeting.

### **New Business**

Markus Buck recommended that the Town make a request to San Isabel Electric to lower the streetlamps to help remove light pollution in the community. Jocelyn Mower stated that she will reach out and provide their response at the next Regular Monthly Board Meeting.

Jocelyn Mower stated that she has received multiple complaints from residents/homeowners in the community regarding account #68 having overgrown weeds. The Board instructed Jocelyn Mower to notify account #68 of the violations of Ordinance 2021-3 and provide a copy of the Ordinance with the notification.