

TOWN OF RYE
RECORD OF PROCEEDINGS
November 13, 2024

Call to Order/Roll Call

Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Kathy MacCormack, Mayor Protem; Patrick Ryan, Trustee; Sandra Steele, Trustee; Geoff Pagnotta, Trustee; Heidi Miller, Trustee; Aimee Kramer, Trustee; and Jocelyn Ensley, Town Clerk. Those absent were: N/A.

Audience Participation

N/A

Consent Agenda Items

- Kathy MacCormack made a motion to approve the October 9, 2024- Regular Monthly Meeting Minutes. Patrick Ryan seconded the motion. The motion passed unanimously.
- Sandra Steele made a motion to approve the October 23, 2024-Emergency Board Meeting Minutes. Kathy MacCormack seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. Marty Rahl explained all details pertaining to the GAC Project that have occurred between the Emergency Meeting on October 23, 2024, to present. Marty Rahl stated that a meeting was held between the Town Attorney, Marty Rahl and Jocelyn Ensley. Following the meeting Jocelyn Ensley was instructed to provide all emails and communications with Filter Tech to the Attorney to review. Upon reviewing the emails, the Attorneys advised Marty Rahl to have Jocelyn Ensley request a meeting to notify all parties that an extension will be needed for the GAC Project. Jocelyn Ensley stated that Nick Marcotte with Element Engineering called her following the meeting invitation and provided direct information from Filter Tech, to include that they are willing and able to rectify the GAC project issues promptly and would be in touch soon. Jocelyn Ensley stated that she relayed all information and conversations with Nick Marcotte to Marty Rahl and the Attorney. Marty Rahl stated that the Attorney's believe it is in the Town's best interest for Marty to be the point person on the matter moving forward and to have her request a meeting with the owner of Filter Tech, Element Engineering and Geoff Pagnotta. Marty Rahl explained that the Attorneys provided her with bullet points to ensure all matters are discussed and agreed to between all parties, and then

read them aloud to the Board. Marty Rahl stated that updates will be provided as soon as possible. The Board read and discussed a quote from Ferguson Waterworks for (8) 3/4in meters and (2) 2in meters, that are needed for replacement. Patrick Ryan made a motion to approve the proposal from Ferguson Waterworks for (8) 3/4in meters and (2) 2in meters and their appropriate bolt kits. Kathy MacCormack seconded the motion. The motion passed unanimously. The Board read and discussed a quote from Little Digger Construction for the training and installation of (8) 3/4in meters and (2) 2in meters. Kathy MacCormack made a motion to approve the proposal from Little Diggers Construction for the training and installation of (8) 3/4in meters and (2) 2in meters. Geoff Pagnotta seconded the motion. The motion passed unanimously. The Board read and reviewed a quote from Steel City Hydrant Pro's to repair four fire hydrants. The Board agreed to table the matter to allow the time for more quotes to be received for consideration. Jocelyn Ensley stated that the meter relocation for account #44 has been completed and explained that the matter was approved by the previous Board in 2023. Jocelyn Ensley stated that Little Diggers Construction was scheduled to replace the manhole on Matnock the week of November 4, 2024, but due to heavy storm systems the project was postponed until the weather and snow clears.

- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Ensley and reminded of their past due balance as well as the current due balance. The Board instructed Jocelyn Ensley to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.
- Sandra Steele made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Kathy MacCormack seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Ensley has updated the calendar to reflect the date and name of persons completing monthly items.

Unfinished Business

- Jocelyn Ensley stated that her Pueblo County Court Subpoena for the case between account #7 and #86 had been dismissed due to the two parties agreeing to continue the protection order. The Board reviewed and discussed a letter submitted by account #7 disputing a complaint to the Town that resulted in Ordinance Violation Fees being assessed on July 24, 2024. Patrick Ryan made a motion to rescind all Ordinance Violation notices and fees assessed to account #7 from reports made on July 24, 2024, and to

credit the account holder #7 a total of \$225.00 to their water and sewer service account. Geoff Pagnotta seconded the motion. Aimee Kramer voted, aye. Patrick Ryan voted, aye. Sandra Steele voted, aye. Kathy MacCormack voted, aye. Heidi Miller voted, nay. Geoff Pagnotta voted, aye. The motion passed 5-1. Jocelyn Ensley stated that a letter will be sent to account holder #7 to notify them of the Board decision and the credit will be placed on the account immediately.

- The Board reviewed and discussed the second draft of the 2025 Budget. Jocelyn Ensley stated that all 2025 Budget editing requests by the Board had been added. Jocelyn Ensley invited the Board to provide any other edits they may have for the 2025 Budget before November 30, 2024, to ensure enough time for last minute changes. Jocelyn Ensley stated that the revised 2025 Budget will be ready for approval at the next regular monthly meeting on December 11, 2024.
- The Board briefly discussed the 2024 Parade of Lights Event to be Co-Hosted by Colorado City Chamber of Commerce. Marty Rahl stated that she will have the tree lights installed prior to November 30, 2024. Jocelyn Ensley stated that 4 additional rolls of lights were purchased for the tree and that she will ensure that the Town Hall is properly decorated with items from previous years. Jocelyn Ensley stated that the Chamber of Commerce will be creating a flier that will be included in the Town utility billing as well as the Town social media and website to notify residents of the event.
- Jocelyn Ensley stated that the Board will be having a work session on November 19, 2024, at 6:00 p.m. to deep dive into Element Engineering's Sewer Capital Improvement Plan Report and review Ethics Training for all Board Members.

Reports

CPA Update: N/A

Attorney Update: N/A

Trustee Updates: N/A

Staff Updates: N/A

New Business

- Marty Rahl stated that she has received repeated complaints from a resident outside of Town boundaries regarding a pothole and invasive tree on Boulder Ave. The Board discussed the matter. The Board discussed getting quotes for cold mix patching. Jocelyn Ensley stated that she can request quotes from contractors for the Board to review.
- Marty Rahl stated that she has received repeated complaints from a resident outside of Town boundaries regarding an invasive bush/tree. The Board discussed the matter. Marty Rahl stated that she will reach out to Terry Golly to see if he can help mitigate the issue and the Board agreed.

- The Board reviewed and discussed the 2024 Honorarium. Jocelyn Ensley requested that the Board provide notice to her if they will not be present at the upcoming meetings so that all Honorarium checks can be cut and provided at the December 11, 2024, meeting. Sandra Steele stated that she will be unable to attend the November 19, 2024, meeting.

At 7:33 p.m., Kathy MacCormack made a motion to enter into executive session. Sandra Steele seconded the motion. The motion passed unanimously.

Executive Session

Marty Rahl stated, EXECUTIVE SESSION: Personnel: For discussion of personnel matters (annual staff bonuses) under CRS Section 24-6-402(4)(f) and NOT involving: any specific employees who have requested discussion of the matters in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

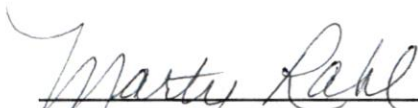
Regular Meeting


At 7:39 p.m., Patrick Ryan made a motion to exit the executive session and enter back into the regular meeting. Heidi miller seconded the motion. The motion passed unanimously.

Geoff Pagnotta made a motion to approve the agreed upon amount by the Board of Trustees for the Town of Rye Employees 2024 annual bonus. Patrick Ryan seconded the motion. The motion passed unanimously.

Adjournment

At 7:42 p.m., Kathy MacCormack made a motion that the Board close the regular meeting. Patrick Ryan seconded the motion. The motion passed unanimously.


Marty Rahl, Mayor


Jocelyn Ensley, Town Clerk

The Next Regular Session meeting will be held on

December 11, 2024, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069
The public is encouraged to attend.

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate it if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).