

TOWN OF RYE
RECORD OF PROCEEDINGS
October 11, 2023

Call to Order/Roll Call

Marty Rahl called the Regular Monthly Board Meeting to order at 6:05 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Kathy MacCormack, Trustee; Chelsie Kersey, Trustee; Patrick Ryan, Trustee; Jocelyn Ensley, Town Clerk; Brooke Boisvert, owner of Mama Bear Day Care; Laney Docktor, owner of Mountain Blooms by Laney; Chance Docktor, owner of Mountain Blooms by Laney; Greg Colter, Colorado Rural Water. Those absent were: Markus Buck, Trustee; Sandra Steele, Trustee.

Audience Participation

Laney Docktor addressed the Board inquiring about whether the new sidewalk ordinance would prevent her from placing a sign outside of her business. Sheila Henderson stated she is allowed to have a sign in front of her own business.

Consent Agenda Items

- Chelsie Kersey made a motion to approve the September 13, 2023- Regular Monthly Board Meeting Minutes. Sheila Henderson seconded the motion. The motion passed unanimously.
- The ORC Water Treatment Plant End of Month Report was reviewed by the Board. The Board reviewed and discussed a compliance advisory letter from CDPHE pertaining to the ORC licensing status. The Board then reviewed and discussed a quote for ORC services provided by RH Water & Wastewater. The Board discussed the possibility of retaining Ryan Jacob as a mechanical engineer and contractor for the Town of Rye Water Treatment Plant. Marty Rahl stated that the Town is waiting on a response from Ben Keilly with CDPHE and that his response will provide a timeline so that the Board may have all the information to make a decision in regard to the compliance advisory letter. The Board agreed to hold an emergency meeting on Friday, October 20, 2023, at 9:00 a.m. to continue the discussion. Sheila Henderson let the Board know that she was unable to locate the discharge point for the emergency well and that further efforts will need to be made to locate it.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. Jocelyn Ensley updated the Board on the status of account #66 water leak, and that per her conversation the account holder will not have the time or money to locate and fix the leak before the deadline of October 31, 2023, and subsequently will forfeit their eligibility to apply for a water leak credit. The account holder understands that if a leak occurs over the winter months, they may risk having their water shut off by the Town per the Policy Manual.
- The Town of Rye Summary of Accounts, RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed by the Board.
- The Summary of Aged Receivables was discussed by the Board. Past due accounts were called by Jocelyn Ensley and reminded of their past due balance as well as the current due balance.

The Board instructed Jocelyn Ensley to issue disconnect letters for all delinquent accounts surpassing 61+ days in payment.

- Kathy MacCormack requested that the Board discuss a personnel matter. Marty Rahl explained that all personnel matters will need to be discussed in executive session and instructed Jocelyn Ensley to notify the Town attorney that the proper verbiage will be needed to add to next month's agenda so that the matter can be discussed at that time. Chelsie Kersey made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form and that the Town purchase the chair rack from the Methodist Church for \$50.00. Sheila Henderson seconded the motion. The motion passed unanimously.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Ensley has updated the calendar to reflect the date and name of persons completing monthly items.

Unfinished Business

- The Board read and reviewed a quote presented by Element Engineering to have the Water Treatment Plant water tanks cleaned and evaluated. The Board agreed to include the cost in the 2024 Budget but to table the topic until a later date due to having had the tanks cleaned within a relatively close timeframe.
- The Board discussed account #37 regarding Ordinance 2021-3 Public Nuisance. The Board acknowledged that an effort to clean up the property has been made but further efforts will be required for the account to come into compliance with the Ordinance. The Board agreed that violation fees will need to continue until the property is brought into compliance. The Board instructed Jocelyn Ensley to send a third violation letter to account #37 to include the findings of the Board and to include that all trash, junk, and junk cars will need to meet the requirements of the Ordinance and to explain the assessed violation fees in the amount of \$200 every 7 days starting retroactively on August 26, 2023, until the account is brought into compliance with Ordinance 2021-3.
- The Board read and reviewed a response letter sent by account #55 containing a variance request for Ordinance 2022-10 IP Program & Grease and Oil Management Program. Sheila Henderson made a motion to approve the variance request submitted for the tenant of account #55 for Ordinance 2022-10 IP Program & Grease and Oil Management Program, per Variance 1-A. Chelsie Kersey seconded the motion. The motion passed unanimously.
- Jocelyn Ensley updated the Board the Fire Departments follow up on the Tiny Home project and stated that Steve Bennet confirmed that everything is in compliance and no further action is needed at this time.
- The Board read and reviewed the CIRSA 2024 Property/Casualty Insurance Quote. Sheila Henderson made a motion to approve the CIRSA 2024 Property/Casualty Insurance Quote to be paid in full in January 2024. Patrick Ryan seconded the motion. The motion passed unanimously.
- The Board read, reviewed, and discussed the 2024 Budget Draft. The Board instructed Jocelyn Ensley to add \$15,000.00 for Water Tank Maintenance under the Water Expense and to add \$50,000.00 for Main Sewer Line Emergencies under the Sewer Expense. Public Notice will be made in the Greenhorn Valley View on October 12, 2023, so that the public may be given time