

**TOWN OF RYE
RECORD OF PROCEEDINGS
October 12, 2022**

Regular Board Meeting:

Call to Order/Roll Call

Mayor, Marty Rahl called the Regular Monthly Board Meeting to order at 6:00 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Sandra Steele, Trustee; Kathy Dufty, Trustee; Patrick Ryan, Trustee; Markus Buck, Trustee; Jocelyn Mower, Clerk; Greg Colter, Colorado Rural Water; and David Chucka, Property Owner. Those absent were: N/A.

Audience Participation

David Chucka introduced himself to the Board. He is a new property owner within the Town of Rye boundary. Mr. Chucka discussed his need to apply for a sewer tap due to the previous owner forfeiting it prior to selling the property to him. Mr. Chucka explained his intent to install the sewer tap next Spring. Jocelyn Mower provided Mr. Chucka with a Water/Sewer Tap Application and stated that he can return the completed application with any required documentation to her office and that once it is received, a special meeting will be scheduled with him and the Board to review everything.

Greg Colter addressed the Board. Mr. Colter explained that he and Jocelyn Mower are in the process of getting quotes to have the sewer main lines videoed and cleaned. Mr. Colter stated that he was able to use Town of Rye maps to help locate and mark the main sewer lines and manholes on October 12, 2022, and that Jocelyn Mower submitted the gathered information to a referred company. Mr. Colter further explained that during the recording and cleaning of the main sewer lines the company will be able to assess them for damages and analyze areas that may need extra maintenance. This process will need to be completed every 3 years.

Consent Agenda Items

- Sheila Henderson made a motion to approve the meeting minutes from the July 13, 2022, Monthly Board Meeting, the August 4, 2022, Special Board Meeting, the August 10, 2022, Monthly Board Meeting, the August 23, 2022, Special Board Meeting, the September 6, 2022, Work Session, the September 14, 2022, Monthly Board Meeting, the September 21, 2022, Emergency Board Meeting, and the October 7, 2022, Emergency Board Meeting. Sandra Steele seconded the motion. The motion passed unanimously.
- Sandra Steele made a motion to approve the meeting minutes from the August 30, 2022, Special Board Meeting. Patrick Ryan seconded the motion. The motion passed unanimously.
- Marty Rahl stated that Gib Rokich provided the following information:
 1. Lead and copper sampling will begin next week to be submitted by December 2022.

2. A chlorine pacer will be ordered for the water treatment plant. The pacer ties into a sensor that helps to regulate the chlorine.
 3. The caustic injector will be moved within the water treatment plant for efficiency.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. Jocelyn Mower stated that Gib Rokich has turned the water off at the Rye Triangle to prepare for the winter months.
 - The Town of Rye Summary of Accounts (with information available), RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed. Jocelyn Mower stated that the August and September sewer flow report was not provided by CCMD due to their system having issues and that they will be sent as soon as they are available. The October 2022 CCMD billing statement may reflect any oversights from August and September.
 - The Summary Aged Receivables were discussed. Past due accounts were called by Jocelyn Mower and reminded of their late due accounts. They were informed of the past due balance as well as the current due balance. Jocelyn Mower stated that account #3 has paid in full and will not have a lien placed in the property.
 - Jocelyn Mower went over the invoice from PBI Consulting and explained that the Town has been able to save \$7,000 this year in CPA expenses due to her accounting efficiency. Jocelyn Mower also pointed out that the second loan payment for the year is included in the October checks written. Sheila Henderson made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Patrick Ryan seconded the motion. The motion passed unanimously. Sheila Henderson requested that Jocelyn Mower research the Roley fire hydrant project completed in April 2021 to see if Hanson Construction charged for paving.
 - The Board reviewed the Profit & Loss and Balance Sheets.
 - The Master Calendar was reviewed. Jocelyn Mower has updated the calendar to reflect the date and name of persons completing monthly items.

Unfinished Business

The Board reviewed a letter received by Account #69 on October 11, 2022, in response to Ordinance 2021-3 violation fees. The Board agreed that the property was not brought into compliance by the previously given deadline of September 24, 2022 and continues to be out of compliance as of October 12, 2022. The Board determined that fees will continue to be issued every 7 (seven) days until the property is brought into compliance. Patrick Ryan requested that Jocelyn Mower ask the Town attorney if there are any Colorado Revised Statutes that will help support Ordinance 2021-3.

Jocelyn Mower presented Ordinance 2022-9 Short Term Rentals and asked the Board if they are interested in pursuing the Ordinance further in work sessions. Kathy Dufty stated that she is not in favor of pursuing the Ordinance. Sheila Henderson stated that the revenue earned from the Ordinance could help the Town establish a funding pathway for sidewalk replacement for the Town and that she would like to pursue the Ordinance. Patrick Ryan recommended that the Board explore adding RV language to the Ordinance to widen the reach of the Ordinance. Kathy Dufty made a motion to remove Ordinance 2022-9 Short Term Rentals from the agenda and table the topic. Patrick Ryan seconded the motion.

Patrick Ryan voted yea, Sandra Steele voted nay, Kathy Dufty voted yea, Sheila Henderson voted nay. With a 2-2 vote, Marty Rahl voted yea. The motion passed 3-2.

Jocelyn Mower stated that she has almost completed Ordinance 2022-10 IP Program & Grease and Oil Management. The Ordinance will be ready for the first reading at the November 9, 2022, Regular Monthly Board Meeting.

Jocelyn Mower stated that the SIPA Payport Portal went live on September 16, 2022, giving Town of Rye water and sewer account holders the ability to make payments online using a debit card, credit card, or e-check. Jocelyn Mower explained that she has received positive feedback from the public and that the online payment option is proving to be efficient and successful. The Town will continue to accept check and cash.

The Board reviewed the updated Town of Rye Policy Manual. Sheila Henderson made a motion to approve the Town of Rye Policy Manual updated on September 22, 2022. Kathy Dufty seconded the motion. The motion passed unanimously.

Jocelyn Mower stated that the 2023 Budget Work Session is set for October 21, 2022, at 9:00 a.m.

The Board discussed the option to explore raising the water and sewer tap fees. The Board agreed to remove "service tap fees" from the agenda.

The Board reviewed the quote submitted by Aktivov Asset Management. Jocelyn Mower explained the program, its benefits, and the current budget restrictions the Town is facing. Sheila Henderson stated that the program is something that we may want to implement but it is not something that we immediately need. Sheila Henderson made a motion to not move forward with pursuing the Aktivov Asset Management Quote until after the Town is able to meet overhead costs. Patrick Ryan seconded the motion. The motion passed unanimously.

The Board reviewed the resume submitted by Ryan Jacob to be a subcontractor for the Town. Marty Rahl explained the benefits the Mr. Jacob has brought to the water treatment plant as well as the mentorship he has brought to the water treatment plant operators. Marty Rahl went on to explain that all work performed for the Town has been volunteer work up to this point and that it would be in the Town's best interest to hire him as the Town's subcontractor for repairs needed at the water treatment plant. The Board agreed that Mr. Jacob will need to submit his insurance for review before a final decision can be determined.

The Board reviewed quotes for a laptop, TV, TV mount, and acoustic paneling to be funded using the Mico Grant awarded by SIPA for audio/visual improvements for the Town. Jocelyn Mower stated that the total cost of the combined quotes exceeds the total grant allotment amount by \$921. Sheila Henderson made a motion to purchase the 2022 HP 17.3 HD+Touchscreen Laptop Intel 4-Core i7-1165G7 Intel NVIDIA GeForce MX450 2GB GDDR5 32GB DDR4 2TB NVMe SSD HDMI WiFi AC USB-C Backlit Keyboard Webcam Windows 11 Pro w/ RE accessories with a 4-year protection plan and 1 year security plan, the Samsung 75" Class TU700D-Series Crystal Ultra HD 4K Smart TV and a 5 year

protection plan, the PERLESMITH Full Motion TV Wall Mount, the Audi Mute (22)-3x3 acoustic wall panels and the Audi Mute (10)-3x3 Acoustic Ceiling Tiles and to split all remaining costs between the general, water, and sewer bank accounts. Kathy Dufty seconded the motion. The motion passed unanimously.

Reports

Accountant/CPA Update:

Attorney Update:

Trustee Updates:

Staff Updates:

- Jocelyn Mower stated that the water meters for 98% of the Town are past their life spans and are going to need to be replaced soon. Greg Colter recommended replacing all of the meters in stages to avoid having to replace them all at once. Patrick Ryan requested that Jocelyn Mower contact Core & Main to receive a quote on purchasing new meters and advisement on bulk purchasing discounts.

New Business

The Board discussed the recent crime activity that has been occurring in Rye and the surrounding communities. Marty Rahl stated that the Town previously had a Town Marshall that was paid a small wage from the Town for his services. Sheila Henderson stated that there used to be a Neighborhood Watch volunteer group that has dissolved. Marty Rahl requested that Jocelyn Mower contact CIRSA for information surrounding Town Marshalls and Neighborhood Watch groups.

The Board Reviewed the Energy Conservation Code information pertaining to code's that will need to be adopted by the Town in the coming years. The Board will wait until the state establishes clearer guidelines and funding for the process.

Jocelyn Mower stated that the Firewise Meeting will be held in November 2022 due to scheduling conflicts. Sheila Henderson stated that the Firewise meeting will not be an official Board meeting, but simply a conduit for the Firewise meeting to take place. Marty Rahl explained that the Town will not be able to spearhead any Firewise volunteer groups but that the Board will offer Town Hall as a meeting space and help assist with project exposure for the community. Jocelyn Mower will follow up with Paul Branson to determine meeting date in November.

At 8:15 p.m. Sheila Henderson made a motion to enter executive session. Patrick Ryan seconded the motion. The motion passed unanimously.

Executive Session

Personnel: For discussion of a personnel matter under CRS Section 24-6-402(2)(f) and NOT involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill

an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Regular Board Meeting:

At 8:50 p.m. Markus Buck made a motion to come out of executive session. Sheila Henderson seconded the motion. The motion passed unanimously.

Sheila Henderson made a motion to pay Ariel McKinley the agreed upon amount determined by the Board. Patrick Ryan seconded the motion. The motion passed unanimously.

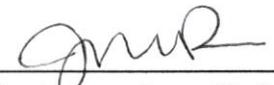
Sheila Henderson made a motion to appoint Chelsie Kersey for the vacant Board of Trustee position for the Town of Rye. Patrick Ryan seconded the motion. Markus Buck voted yea, Patrick Ryan voted yea, Sandra Steele voted yea, Kathy Dufty voted nay, and Sheila Henderson voted yea. The motion passed 4-1.

Adjournment

At 8:55 p.m., Sheila Henderson made a motion that the Board close the regular meeting. Sandra Steele seconded the motion. The motion passed unanimously.



Marty Rahl, Mayor



Jocelyn Mower, Town Clerk

**The Next Regular Session meeting will be held on
November 9, 2022, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069**

Public is encouraged to attend

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).