

TOWN OF RYE
RECORD OF PROCEEDINGS
September 14, 2022

Those in attendance of the Executive Session were Marty Rahl, Mayor; Sandra Steele, Trustee; Kathy Dufty, Trustee; and Jocelyn Mower, Clerk. Those absent were: Sheila Henderson, Mayor Protem; Patrick Ryan, Trustee; and Markus Buck, Trustee.

At 5:05 p.m. Sandra Steele made a motion to enter executive session. Kathy Dufty seconded.

Executive Session

Personnel: For discussion of a personnel matter under CRS Section 24-6-402(2)(f) and NOT involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Adjournment

At 5:53 p.m. Kathy Dufty made a motion to adjourn the executive session. Sandra Steele seconded.

Regular Board Meeting:

Call to Order/Roll Call

Mayor, Marty Rahl called the Regular Monthly Board Meeting to order at 5:53 p.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sandra Steele, Trustee; Kathy Dufty, Trustee; Jocelyn Mower, Clerk; Madison Rokich, Water Treatment Plant Operator Assistant; Greg Colter, Colorado Rural Water; Dennis Noonan, property owner; Tammy Smith; property owner. Those absent were: Sheila Henderson, Mayor Protem; Patrick Ryan, Trustee; and Markus Buck, Trustee.

Audience Participation

Dennis Noonan addressed the Board regarding Ordinance 2021-3 violations. Mr. Noonan requested a one-month extension (October 25, 2022) to bring his property into compliance. Marty Rahl stated that due to not having quorum present to vote on his request, the Board will address his request at a later date but as soon as possible. Jocelyn Mower stated that the Board will notify Mr. Noonan of their decision by mail.

Consent Agenda Items

- Marty Rahl stated that the Town of Rye was approved for a Micro Grant from DOLA to provide Audio/Visual equipment to include a TV for the conference room and new computer for the

Clerk. This will allow the Board to present information in Board Meetings to Trustees as well as the public.

- Madison Rokich presented information pertaining to the Water Treatment Plant for the month of August. Ms. Rokich stated that the NTU alarms have been going off multiple times throughout the day due to the raw water containing extra dirt and debris from excess moisture this season. A bubble trap has been purchased, delivered, and will be installed as soon as possible to assist with the excessive alarms being triggered. Marty Rahl stated that an annual subscription to Team Viewer was purchased to allow the Water Treatment Operators unlimited access to remotely log in to the Water Treatment Plant programs without having to physically come in to help manage the Water Treatment Plant more efficiently. Greg Colter addressed the Board regarding the sewer meter calibration that was performed earlier in the month. Mr. Colter explained the calibration process to the Board and ensured that the calibration was sufficiently performed.
- The Water and Sewer Monthly Meter Usage (Billing Register) was reviewed. Notes were again written on the board packet copy so trustees could see concerns and explanations for unusual usage. Marty Rahl asked Jocelyn Mower to contact account #45 and #101 to notify them that they may have a water leak on their property based off their higher than usual usage.
- The Town of Rye Summary of Accounts (with information available), RVS Systems Totals Report and CCMD Sewer Flow Chart were reviewed. Jocelyn Mower stated that the August sewer flow report was not provided by CCMD due to their system having issues and that the August reports will be included at the next regular Board Meeting in October for review.
- The Summary Aged Receivables were discussed. Past due accounts were called by Jocelyn Mower and reminded of their late due accounts. They were informed of the past due balance as well as the current due balance. Jocelyn Mower stated that account #3's meter has been shut off for multiple months and that the account will be sent to the Town attorney per the Town of Rye Policy after which, the meter will be pulled from the property. Marty Rahl read allowed the Town attorney's response to the Board's question regarding why the Town pulls the meter from delinquent properties that have had liens placed on the property. Jocelyn Mower stated that account #37 will have a disconnect letter placed on their door due to payments surpassing 61+ days.
- Jocelyn Mower explained to the Board that Hanson Construction had repaired the road potholes on Park Rd., Roley, and Coolidge and that the invoice was included in the checks written for August. The Board instructed Jocelyn Mower to contact Hanson Construction to request that the outlet on Park Rd. be cleaned out prior to winter weather coming. Kathy Dufty made a motion that the Accounts Payable/Transfer of Funds from appropriate accounts be paid and that appropriate funds be transferred per the Checks Written form. Sandra Steel seconded the motion.
- The Board reviewed the Profit & Loss and Balance Sheets.
- The Master Calendar was reviewed. Jocelyn Mower has updated the calendar to reflect the date and name of persons completing monthly items. Jocelyn Mower stated that the only outstanding item that needs to be completed is having the valves exercised.

Unfinished Business

Jocelyn Mower stated that San Isabel Electric approved a donation to support the Town Square Fair that occurred in August. These funds will help to reimburse the Town for costs incurred for the event.

Jocelyn Mower stated that the SIPA Payport Program will be ready for water and sewer account holders to use for September 2022 billing. The Payport Program will allow water and sewer account holders to have the option to pay their bill using a debit card, credit card, or e-check online or in the office for a convenience fee. The Town will continue to accept regular checks and cash as well.

Jocelyn Mower stated that the Town has received three (3) letters of interest from qualifying residents to fill the one (1) vacant trustee seat. The Board discussed setting up interviews with the candidates as soon as possible.

The Board discussed items that may need to be included in the 2023 Budget. The Board instructed Jocelyn Mower to budget for having the sewer lines camera'd and acquiring a backup compressor for the Water Treatment Plant.

Reports

Accountant/CPA Update:

Attorney Update:

Trustee Updates:

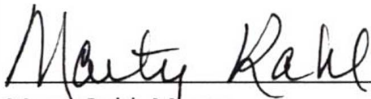
Staff Updates:

New Business

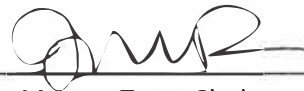
Jocelyn Mower stated that the 2023 CIRSA Property/ Casualty preliminary quote was provided to the Board for approval and that a response is requested by October 1, 2022. Marty Rahl asked Jocelyn Mower to request for an extension to from CIRSA to return the quote.

Adjournment

At 6:45 p.m., Kathy Dufty made a motion that the Board close the regular meeting. Sandra Steele seconded the motion.



Marty Rahl, Mayor



Jocelyn Mower, Town Clerk

**The Next Regular Session meeting will be held on
October 12, 2022, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069
Public is encouraged to attend**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).