TOWN OF RYE
RECORD OF PROCEEDINGS
September 21, 2022

Call to Order/Roll Call

Mayor Marty Rahl called the Emergency Board Meeting to order at 11:00 a.m. at the Town Hall at 2067 Main Street in Rye, Colorado. Those in attendance were as follows: Marty Rahl, Mayor; Sheila Henderson, Mayor Protem; Sandra Steele, Trustee; Markus Buck, Trustee; Patrick Ryan, Trustee; Kathy Dufty, Trustee; Jocelyn Mower, Clerk; and Chelsie Kersey, Resident. Those absent were: N/A

At 11:00 a.m. Sandra Steele made a motion to enter into executive session. Sheila Henderson seconded the motion. The motion passed unanimously.

Executive Session

> For discussion of a personnel matter under CRS Section 24-6-402(2)(f) and NOT involving any specific employees who have requested discussion of the matter in open session; any member of this body or elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Regular Meeting

At 11:23 a.m. Sheila Henderson made a motion to come out of executive session. Patrick Ryan seconded the motion. The motion passed unanimously.

Patrick Ryan made a motion to accept the proposed maternity leave presented by Jocelyn Mower that was discussed in executive session with details of the requirements to be determined in the regular meeting. Sheila Henderson seconded the motion. The motion passed unanimously.

The Board discussed the details of the maternity leave that Jocelyn Mower will take in February 2023. The Board agreed on the following details: as of February 1, 2023, Jocelyn Mower will be allowed to start working from home with the maternity leave start date to begin at a later date; an initial time frame of six weeks of maternity leave is approved and may be extended by approval of the board at a later date; Jocelyn Mower will train a Board approved temporary emergency clerk who can conduct essential business in the case that she is unable to perform her duties while on maternity leave; all vacation and sick time accrued by Jocelyn Mower will be used before taking unpaid days off during maternity leave; Jocelyn Mower will come into the office as needed; Jocelyn Mower will transfer the office landline to her personal cell phone so that all calls can be taken from home; Jocelyn Mower will answer all emails; public notice of office closure and contact information is to be posted at Town Hall, the Town Website, and within billing statements prior to February 1, 2023; additional details may be determined at a later date and time.

Sheila Henderson made a motion to hold a formal interview by the Board of trustees for a temporary emergency clerk who can conduct essential business in the case that Jocelyn Mower is unable to perform her duties while on maternity leave. Kathy Dufty seconded the motion. The motion passed unanimously.

The Board reviewed and discussed open meeting requirements per the Department of Local Affairs and the Colorado Sunshine Law.

The Board discussed account #69 regarding Ordinance 2021-3 violations. Sheila Henderson stated that the inoperable vehicle on the property is now operable and that all plates/tags are legally affixed to all the vehicles in question of the violation, which brings account #69 into compliance with Ordinance 2021-3 regarding junk vehicles. Sheila Henderson also stated that as of September 21, 2022, that debris, junk, and trash remain throughout the property and that zero effort has been made to bring the property into compliance with Ordinance 2021-3 per pictures taken on September 21, 2022. Jocelyn Mower stated that an extension request was received at the regular board meeting held on September 14, 2022, from account #69 asking for a one (1) month extension to be granted in order to bring the property into compliance with Ordinance 2021-3. Jocelyn Mower also stated that account #69 brought in proof of registration to the clerk's office for all four vehicles in question and that she explained to account #69 that all the license plates and tags need to legally affixed to follow Ordinance 2021-3, at which, account #69 replied that they will be legally affixed before the deadline of September 24, 2022. The Board further discussed the request for an extension. Patrick Ryan made a motion to enforce the violation fee deadline of September 24, 2022, for account #69 to bring the property into compliance with Ordinance 2021-3 but to allow a grace period of four business days for the accrued violation fees to be forgiven if the account can bring the property into compliance by September 28, 2022. Markus Buck seconded the motion. Markus Buck voted yea, Patrick Ryan voted yea, Sandra Steele voted nay, Kathy Dufty voted nay, Sheila Henderson voted nay. Marty Rahl stated that the motion was denied per majority vote of 3-2. Sheila Henderson made a motion to not allow any further extensions for account #69 pertaining the Ordinance 2021-3 violations. Sandra Steele seconded the motion. The motion passed unanimously.

The Board interviewed a candidate who had submitted a letter of interest to fill the one vacant Board of Trustees position. Jocelyn Mower stated that there are two remaining candidates who submitted letters of interest for the vacant Board of Trustees position who will need to be interviewed by the Board at a later date.

The Board reviewed Resolution 2022-8 Water and Sewer Tap Application. Jocelyn Mower stated that all amendments requested by the Board had been made to the current resolution and application. Kathy Dufty inquired about the water and sewer rates within the resolution and application. Jocelyn Mower stated that the current Board approved water and sewer rates were included in the resolution and application to ensure that any new approved water and/or sewer tap accounts are aware of the current Board approved rates that will be billed once a water and/or sewer tap is installed. Sheila Henderson made a motion to approve Resolution 2022-8 Water and Sewer Tap Application. Patrick Ryan seconded the motion. Markus Buck voted yea, Patrick Ryan voted yea, Sandra Steele voted yea, Kathy Dufty voted nay, Sheila Henderson voted yea. Marty Rahl states that the motion passed per majority vote of 4-1.

The Board reviewed and discussed the CIRSA 2023 Property/Casualty Preliminary Quote. Sheila Henderson requested that Jocelyn Mower pull the CIRSA 2022 Property/Casualty Preliminary Quote to review the annual fee increase. Sheila Henderson made a motion to approve the 2023 Property/Casualty Preliminary Quote. Markus Buck seconded the motion. The motion passed unanimously.

Sheila Henderson inquired about the Hanson's Construction invoice and written check that was included in the Board Packet provided to the Trustees for the regular board meeting held on September 14, 2022. Jocelyn Mower stated that Hanson's Construction performed the asphalt patch work enclosed in the invoice without the approval from the Board due to an emergency permitting situation with Pueblo County. Jocelyn Mower stated that the written check was approved for payment at the September 14, 2022, regular board meeting. Sheila Henderson requested that Jocelyn Mower review the previously received quote for work performed on Roley St. from Hanson's Construction to ensure that asphalt patch work was not included and previously paid.

Adjournment

At 12:40 p.m. Patrick Ryan made a motion that the Emergency Board Meeting be adjourned. Sheila Henderson seconded the motion. The motion passed unanimously.

Marty Rahl

Marty Rahl, Mayor

Jocelyn Mower, Town Clerk

The Next Regular Board meeting will be held on
October 12, 2022, at 6:00 pm at the Town Hall at 2067 Main Street, Rye, CO 81069

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Rye Town Clerk at 719-489-2011. We would appreciate if you would contact us at last 48 hours in advance of scheduled events so arrangements can be made to locate the requested auxiliary aid(s).